

From:	(b)(6)
To:	
Subject:	FW: S2BB - 07.29.10 - CVE Follow Up Meeting - (Due: 07.27.10 - 1700)
Date:	2010/07/26 12:04:00
Priority:	Normal
Type:	Note

FYI only..(b)(6) and (b)(6) are going to attend. (b)(6)

From: (b)(6) **On Behalf Of** Plcy Exec Sec
Sent: Monday, July 26, 2010 11:58 AM
To: OGC Exec Sec; MGMTExecSec; I&A Exec Sec; CRCL Exec Sec; IGAExecSec; USCIS Exec Sec; PRIV Exec Sec; WHL Exec Sec; (b)(6)
(b)(6)
Cc: (b)(6) Plcy Exec Sec; PSO ES; (b)(6)
(b)(6)
Subject: FW: S2BB - 07.29.10 - CVE Follow Up Meeting - (Due: 07.27.10 - 1700)

PLCY/OPD-CT/LE -- Please provide the requested material noted below to **PLCY ES by 3:00pm on Tuesday, July 27, 2010**, for final review and clearance.

*** **Required Coordinators** – Please email your POC information for this tasker to PLCY Exec Sec as soon as possible. ***

Thanks,
Sandy

Sandra L. Campbell
Director, PLCY Executive Secretariat
Office of Policy
U.S. Department of Homeland Security

(b)(6)

From: (b)(6)
Sent: Monday, July 26, 2010 11:53 AM
To: (b)(6) Plcy Exec Sec; (b)(6) OGC Exec Sec; (b)(6)
(b)(6) MGMTExecSec; (b)(6); CRCL Exec Sec; (b)(6); I&A
Exec Sec; (b)(6) IGAExecSec; PRIV Exec Sec; Privacy Office; (b)(6)
(b)(6); WHL Exec Sec; Carter, (b)(6)
(b)(6); USCIS Exec Sec
Cc: BriefingStaffA; (b)(6)
Subject: S2BB - 07.29.10 - CVE Follow Up Meeting - (Due: 07.27.10 - 1700)

UPDATE 05/27/10 - Please see new briefing memo template update. When required, talking points will now be included in the memo before the Background and after the Objectives section.

Please note that we now require contact information on every attachment that supplements the briefing memo. In the same format provided at the bottom of every briefing memo.

i.e. - **Contact:** (b)(6) ESEC/SEC, (b)(6)

Lead component please note: Once materials have been put together, please clear through OGC before sending them back to us as finals.

DEPUTY SECRETARY BRIEFING BOOK TASKING

Event Date	Thursday, 07.29.10 (1230-1330)
Event Name	CVE Follow Up Meeting
Lead Component	PLCY/PDEV
Required Coordination	OGC, MGMT, I&A, CRCL, IGA, USCIS, PRIV, WHL
Product	Briefing Memo
Notes	<p><u>Attendees:</u> Deputy Secretary Lute Noah Kroloff Brian de Vallance John Cohen David Heyman Dawn Scalici Melissa Smislova Arif Alikhan Margo Schlanger Juliette Kayyem Ali Mayorkas</p> <p><u>Location:</u> NAC, Deputy Secretary's Office</p> <p><u>OGC Coordination:</u> Please ensure that briefing materials have been fully coordinated with OGC staff working in your component.</p> <p><u>Meeting Classification:</u> Please include bullet in background section of briefing memorandum if the meeting or any of the briefing materials are classified. (i.e., "This meeting [or any of the briefing materials] are classified").</p> <p>Please note that all materials being shown to the Deputy Secretary must be passed through ESEC first. Please do not bring anything to the meeting ESEC has not seen (classified)</p>

	<i>or unclassified) without prior approval. If a presentation is to be made, Lead Component is responsible for providing an appropriate number of handouts at the meeting. (15 if the meeting takes place in Rm. 5110 D; 25 if in Rm. 5107.)</i>
Due	Tuesday, 07.27.10 (1700)

All final, cleared briefing materials should be transmitted to BriefingStaffA and BriefingStaffB.

Thank you,

Vladimir Skoric
 Deputy Secretary's Briefing Book
 Executive Secretariat
 Office of the Secretary
 Department of Homeland Security

(b)(6)

Sender	(b)(6)
Recipient	
Sent Date:	2010/07/26 12:04:50
Delivered Date:	2010/07/26 12:04:00