# Oneida County Sheriff's Office

Submitted By: Michael Baran Date/Time Submitted: Aug 26, 2020 at 13:39

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 13:17

# Scheduled Working Hours

Name: Baran, Michael\*

Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked Premium Pay (# of Hours): Total Scheduled Hours: 8

Start Time: 07:15

Stop Time: 15:30

Muster Pay:

No

Hours: 8

Duty Code: 0801 Patrol: General

Hours:

**Duty Code:** 

Hours:

**Duty Code:** 

Pager Pay:

No Sat

Yes

Sun

**Acting Sergeant** 

Acting Sgt. # Hours:

Start Time:

Stop Time: Payroll Use Only: Code:

Shift Switch Worked

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time:** 

**Stop Time:** 

Comments (Flex Off Times Can Be Placed Here)

Comments: KENOSHA EPS REQUEST

# **Overtime Hours**

Additional OT Hours

Total Overtime Hours: 12.5

Start Time: 15:30

Stop Time: 04:00

Start Time:

Stop Time:

Start Time: Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

CS Comp Time Earned (Protective)

**Hold Over Pay:** 

Yes

No

Reason for OT

Case #:

Brief Summary: KENOSHA EPS REQUEST

71 Extended Duty

Reason For Call Pay:

Reason for Hold Over Pav:

**Date Notified: Time Notified:** 

**Notified By:** 

### **Overtime Hours Detail**

Label Pay Code: Hours: **Duty Code:** Reason Code: **Payroll Comments:** 71 Extended Duty 1 04 Overtime (Protective) 6 0801 Patrol: General

2

3

Special Activity Pay - Protectives

**Duty Code:** # of Hours: Payroll Use Only: Pay Code 56

0801 Patrol: General

https://secure5.aladtec.com/oneidacounty/index.php?action=manage\_form\_viewer&print\_view=1&form=form\_4&submission\_id=258719

**Duty Code:** 

# of Hours: **Duty Code:** 

# of Hours:

Payroll Use Only (# Hrs):

Non-Working Shift Switch Hours

**Total Shift Switch Hours:** 

**Switched Shifts With:** 

Code:

Start Time:

Stop Time:

Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

**Start Time:** 

Stop Time:

Non-Working Hours (#):

Code: **Start Time:** 

Stop Time:

Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Comments:

Notify Admin: Sworn Administration

Reviewed By: Young, Tyler

Date: Aug 27, 2020

**Duty Code:** 

Comments:

Administrative Approval: Approved

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Payroll Use Only: Accruals & Payout

Label

1 2

3

Payroll Use Only

Payroli Entry:

**Entered** 

Reviewed

**Payroll Comments:** 

Hours:

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Christopher Coniglio Date/Time Submitted: Aug 26, 2020 at 12:40

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 13:30

### Scheduled Working Hours

Name: Coniglio, Christopher\* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Total Scheduled Hours: 10.5

Start Time: 16:15 **Stop Time: 03:00** 

**Muster Pav:** Yes

Hours: 10.5

Duty Code: 0801 Patrol: General

No

Hours:

**Duty Code:** Hours:

**Duty Code:** 

Pager Pay:

Yes

No Sat

Sun

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours: Start Time:

Stop Time: Payroll Use Only: Code:

Shift Switch Worked

**Switched Shifts With:** 

**Total Shift Switch Hours:** 

**Start Time:** 

**Stop Time:** 

Comments (Flex Off Times Can Be Placed Here)

Code:

Comments: KENOSHA EPS REQUEST

### **Overtime Hours**

Total Overtime Hours: 2.25

Start Time: 15:00

**Stop Time: 16:15** 

Additional OT Hours Start Time: 03:00

Stop Time: 04:00 **Start Time:** 

**Stop Time:** 

Call Pay:

Pay: Call Pay Comp: Call Pay

**Hold Over Pay:** 

Yes No

Reason for OT

Case #:

KENOSHA EPS REQUEST

Reason For Call Pay:

**Brief Summary:** 

Reason for Hold Over Pay:

**Date Notified: Time Notified:** Notified By:

Overtime Hours Detail

Label 1

2 3

Pay Code: 04 Overtime (Protective)

Hours: 2.25

**Duty Code:** 0801 Patrol: General

**Reason Code:** 71 Extended Duty **Payroll Comments:** 

Special Activity Pay - Protectives

**Duty Code:** # of Hours:

Payroll Use Only: Pay Code 56

**Duty Code:** # of Hours:

**Duty Code:** # of Hours:

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

Start Time: Stop Time:

Non-Working Hours (#):

**Start Time:** 

Code:

Stop Time:

Non-Working Shift Switch Hours

Payroll Use Only (# Hrs):

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time: Stop Time:** 

Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 27, 2020

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Payroll Use Only: Accruals & Payout

Label 1

Pay Code: 30 Accrued PTO

Hours: -1.5

**Duty Code:** 1211 PTO

Comment: Deficit PTO Adj

2

3

Payroll Use Only

Payroll Entry:

Entered

Reviewed

**Payroll Comments:** 

# Oneida County Sheriff's Office

Submitted By: Mitchell Ellis Date/Time Submitted: Aug 26, 2020 at 11:48

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 13:38

Yes

No

Sat

Sun

# Scheduled Working Hours

Name: Ellis, Mitchell \* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

**Total Scheduled Hours: Start Time:** 

Stop Time:

**Muster Pay:** 

Hours: **Duty Code:** 

Hours:

**Duty Code:** 

Hours: **Duty Code:** 

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours:

Start Time: Stop Time:

Pager Pay:

Payroll Use Only: Code:

Shift Switch Worked

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

Start Time: Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Comments: EPS REQUEST KENOSHA

#### **Overtime Hours**

Total Overtime Hours: 13

Start Time: 15:00

**Stop Time: 04:00** 

**Additional OT Hours** 

**Start Time:** Stop Time: **Start Time:** 

Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

**Hold Over Pay:** 

Yes

No

Reason for OT

Case #:

Brief Summary: EPS REQUEST KENOSHA

Reason For Call Pay:

Reason for Hold Over Pay:

**Date Notified:** Time Notified: **Notified By:** 

### Overtime Hours Detail

Label Pay Code: 04 Overtime (Protective) 1

Hours: 13

**Duty Code:** 0801 Patrol: General

Reason Code: 71 Extended Duty **Payroll Comments:** 

2 3

Special Activity Pay - Protectives

**Duty Code:** 

Payroll Use Only: Pay Code 56

**Duty Code:** 

# of Hours: **Duty Code:** 

# of Hours:

Payroll Use Only (# Hrs):

Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

Start Time:

Non-Working Hours (#):

Code: **Start Time:** 

**Stop Time:** 

Stop Time:

Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

Start Time:

Stop Time:

Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 27, 2020

**Duty Code:** 

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Hours:

Payroll Use Only: Accruals & Payout

Label

1

2

3

Payroll Use Only

Payroll Entry:

**Entered** Reviewed **Payroll Comments:** 

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Jonathan Keckeisen

Date/Time Submitted: Aug 26, 2020 at 17:24

Last Modified By: Payroll Technician

Date/Time Modified: Sep 4, 2020 at 14:33

Yes

No

Sat

Sun

Pager Pay:

# **Scheduled Working Hours**

Name: Keckeisen, Jonathan\*

Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

**Start Time:** 

Stop Time:

Hours:

Scheduled Hours Worked

**Total Scheduled Hours:** 

Premium Pay (# of Hours):

Payroll Use Only: Code:

**Acting Sergeant** 

Acting Sergea

Acting Sgt. # Hours:

Muster Pay: Yes Stop Time:

Shift Switch Worked

Duty Code: Switched Shifts With:
Code:

Hours: Code:

Duty Code: Total Shift Switch Hours:

Hours: Start Time:
Duty Code: Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Comments:

#### **Overtime Hours**

Total Overtime Hours: 13.0 Reason for OT

Start Time: 15:00 Case #:

Stop Time: 04:00 Brief Summarv: Kenosha EPS request

Additional OT Hours Reason For Call Pay:
Start Time: Reason for Hold Over Pay:

Stop Time: Date Notified: Aug 24, 2020

Start Time: Time Notified:
Stop Time: Notified By:

Call Pay: Pay: Call Pay

Comp: Call Pay

Hold Over Pay: Yes

No

### **Overtime Hours Detail**

LabelPay Code:Hours:Duty Code:Reason Code:Payroll Comments:104 Overtime (Protective)13.000801 Patrol: General71 Extended Duty

2

3

# Special Activity Pay - Protectives

Duty Code: 0913 Spec Ops (SRT)

# of Hours: 13.0

Payroll Use Only: Pay Code 56

Duty Code: # of Hours:

# of Hours: Duty Code: # of Hours:

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

Start Time: Stop Time:

Non-Working Hours (#): Code:

> Start Time: Stop Time:

Non-Working Shift Switch Hours

Payroll Use Only (# Hrs):

**Switched Shifts With:** 

Code:

Total Shift Switch Hours: Start Time:

Stop Time:

**Submit for Approval** 

Select SGT/Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Comments:

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 27, 2020

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin: Reason:

Payroll Use Only: Accruals & Payout

Label Pay Code: Hours: Duty Code: Comment:

1

2

3

Payroll Use Only

Payroll Entry: Entered Payroll Comments:

Reviewed

# Oneida County Sheriff's Office

Submitted By: Brian Keller Date/Time Submitted: Aug 26, 2020 at 14:01

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 14:39

### **Scheduled Working Hours**

Name: Keller, Brian \* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Total Scheduled Hours: 10.5

Start Time: 08:45 **Stop Time: 19:30** 

**Muster Pay:** 

Yes Nο

Hours: 10.5

Duty Code: 0801 Patrol: General

Hours:

**Duty Code:** 

Hours:

**Duty Code:** 

Pager Pay:

Yes

No

Sat

Sun

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours:

Start Time:

Stop Time:

Payroll Use Only: Code:

Shift Switch Worked

**Switched Shifts With:** Code:

**Total Shift Switch Hours: Start Time:** 

Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Comments: Kenosha EPS request

# **Overtime Hours**

**Total Overtime Hours: 8.5** 

Start Time: 19:30

**Stop Time: 04:00** 

Additional OT Hours

Start Time:

Stop Time: **Start Time:** 

Stop Time: Call Pay:

Pay: Call Pay Comp: Call Pay

**Hold Over Pay:** 

Yes No

Reason for OT

Case #:

Brief Summary: Kenosha EPS request

Reason For Call Pay:

**Reason for Hold Over Pay:** 

**Date Notified:** 

Time Notified:

Notified By:

### **Overtime Hours Detail**

Label Pay Code: **Duty Code:** Reason Code: **Payroll Comments:** Hours: 1 0801 Patrol: General 04 Overtime (Protective) 8.5 71 Extended Duty 2 3

# Special Activity Pay - Protectives

**Duty Code:** 

Payroll Use Only: Pay Code 56

**Duty Code:** # of Hours: **Duty Code:** # of Hours: Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

**Start Time: Stop Time:** 

Non-Working Hours (#): Code:

> **Start Time: Stop Time:**

Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time: Stop Time:** 

Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

**Comments:** 

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 27, 2020

**Duty Code:** 

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Payroll Use Only: Accruals & Payout

Label

1 2

3

Payroll Use Only

Payroll Entry:

Entered

Reviewed

**Payroll Comments:** 

Hours:

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Lukas Linsmeyer Date/Time Submitted: Aug 26, 2020 at 06:58

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 14:46

Yes

No

Sat

Sun

# Scheduled Working Hours

Total Scheduled Hours: 10.5

Scheduled Hours Worked

Name: Linsmeyer, Lukas \*

Employee #:

Start Time: 08:45

**Stop Time: 19:30** 

Hours: 10.5

Hours:

Hours:

**Duty Code:** 

**Duty Code:** 

**Muster Pay:** 

Date: Aug 25, 2020 \*

Yes

Nο

Duty Code: 0801 Patrol: General

LTE Employee:

Premium Pay (# of Hours):

**Acting Sergeant** 

**Acting Sgt. # Hours:** 

Start Time: Stop Time:

Pager Pay:

Payroll Use Only: Code:

Shift Switch Worked

Switched Shifts With:

**Total Shift Switch Hours:** 

**Start Time:** 

Stop Time:

Code:

Comments (Flex Off Times Can Be Placed Here)

Comments: Kenosha EPS Request

# **Overtime Hours**

**Total Overtime Hours: 8.5** 

Start Time: 19:30

**Stop Time: 04:00** 

Reason for OT

Case #: 20-9098

Brief Summary: Kenosha EPS Request

Additional OT Hours

**Start Time:** 

Stop Time:

**Start Time: Stop Time:** 

Call Pay:

**Hold Over Pay:** 

Pay: Call Pay

Comp: Call Pay

Yes

No

Reason For Call Pay:

Reason for Hold Over Pay: **Date Notified:** 

Time Notified:

**Notified By:** 

### Overtime Hours Detail

Label Pay Code: **Duty Code:** Reason Code: **Payroll Comments:** Hours: 0801 Patrol: General 1 04 Overtime (Protective) 8.5 71 Extended Duty

2

3

# Special Activity Pay - Protectives

**Duty Code:** 

Payroll Use Only: Pay Code 56

**Duty Code:** # of Hours: **Duty Code:** 

# of Hours:

Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

Start Time: Stop Time:

Non-Working Hours (#):

**Start Time:** 

Code:

Stop Time:

Non-Working Shift Switch Hours

Switched Shifts With:

Code:

**Total Shift Switch Hours:** 

**Start Time: Stop Time:** 

# Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

# **Administration Only**

SGT./Supervisor Approval: Approved

Reviewed By: Gardner, Gregory

Date: Aug 26, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 26, 2020

**Duty Code:** 

Comments:

# Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

### Payroll Use Only: Accruals & Payout

Label

1

3

2

Payroll Use Only

Payroll Entry:

**Entered** 

Reviewed

**Payroll Comments:** 

Hours:

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Gary Loduha Date/Time Submitted: Aug 26, 2020 at 04:50

Last Modified By: Payroll Technician Date/Time Modified: Sep 4, 2020 at 14:54

Yes

No

Sat

Sun

Pager Pay:

# Scheduled Working Hours

Name: Loduha, Gary \* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Premium Pay (# of Hours):

**Total Scheduled Hours: Acting Sergeant** 

**Start Time: Acting Sgt. # Hours: Stop Time:** 

Start Time: **Muster Pay:** Stop Time:

Payroll Use Only: Code: Shift Switch Worked Hours:

Switched Shifts With: **Duty Code:** 

Code: Hours: **Total Shift Switch Hours: Duty Code:** 

**Start Time:** Hours: Stop Time: **Duty Code:** 

Comments (Flex Off Times Can Be Placed Here)

**Comments:** 

#### **Overtime Hours**

Total Overtime Hours: 15 Reason for OT

> Start Time: 13:00 Case #:

**Stop Time: 04:00** Brief Summary: Kenosha eps request. Additional OT Hours

Reason For Call Pay: Called less than 48 hours

Start Time: 13:00 Reason for Hold Over Pay:

Stop Time: 04:00 Date Notified: Aug 25, 2020

**Start Time:** Time Notified: 1230 Stop Time:

Notified By: Young, Tyler

Call Pay: Pay: Call Pay

Comp: Call Pay

**Hold Over Pav:** Yes

No

#### **Overtime Hours Detail**

2 3

Label **Duty Code:** Reason Code: **Payroll Comments:** Pay Code: Hours: 1

04 Overtime (Protective) 15 0801 Patrol: General 71 Extended Duty

Special Activity Pay - Protectives

Duty Code: 0913 Spec Ops (SRT) Payroll Use Only: Pay Code 56

**Duty Code:** # of Hours: **Duty Code:**  Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

# of Hours:

Non-Working Hours (#):

Code:

Start Time: Stop Time:

Non-Working Hours (#): Code:

> Start Time: Stop Time:

Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time:** Stop Time:

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

Submit for Approval

SGT./Supervisor Approval: Approved

Reviewed By: Gardner, Gregory

Date: Aug 26, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 26, 2020

**Duty Code:** 

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Payroll Use Only: Accruals & Payout

Label

1 2

3

Payroll Use Only

Payroll Entry:

Entered Reviewed **Payroll Comments:** 

Hours:

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Terry Pockat Date/Time Submitted: Aug 26, 2020 at 13:27

Last Modified By: Payroll Technician Date/Time Modified: Sep 5, 2020 at 07:54

Yes

No

Sat

Sun

# Scheduled Working Hours

Name: Pockat, Terry\* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Total Scheduled Hours: 10.5

Start Time: 19:15 **Stop Time: 06:00** 

**Muster Pay:** Yes

Hours: 10.5

Duty Code: 0801 Patrol: General

Nο

Hours:

**Duty Code:** 

Hours: **Duty Code:**  Premium Pay (# of Hours):

**Acting Sergeant** 

Reason for OT

Acting Sgt. # Hours: Start Time:

Stop Time:

Pager Pay:

Payroll Use Only: Code:

Shift Switch Worked

**Switched Shifts With:** Code:

**Total Shift Switch Hours:** 

Start Time: Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Case #:

**Reason For Call Pay:** 

**Date Notified:** 

**Time Notified:** 

**Notified By:** 

Reason for Hold Over Pay:

Brief Summary: Kenosha EPS request.

Comments: 2 of 2 THIS IS A REVISED DS - JP

### **Overtime Hours**

Total Overtime Hours: 5.25

Start Time: 14:00

**Stop Time: 19:15** 

**Additional OT Hours** 

**Start Time:** Stop Time: **Start Time:** 

Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

**Hold Over Pay:** 

Yes No

### **Overtime Hours Detail**

Label Pay Code: Hours: **Duty Code:** Reason Code: **Payroll Comments:** 1 CS Comp Time Earned (Protective) 5.25 0801 Patrol: General 71 Extended Duty

2

3

# Special Activity Pay - Protectives

**Duty Code:** # of Hours:

Payroll Use Only: Pay Code 56

https://secure5.aladtec.com/oneidacounty/index.php?action=manage\_form\_viewer&print\_view=1&form=form\_4&submission\_id=258718

**Duty Code:** # of Hours: **Duty Code:** 

# of Hours:

Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Non-Working Shift Switch Hours Code:

**Switched Shifts With:** 

**Start Time:** Code: Stop Time: **Total Shift Switch Hours:** 

Non-Working Hours (#): **Start Time:** 

Code: **Stop Time:** 

**Start Time: Stop Time:** 

# Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

# **Administration Only**

SGT./Supervisor Approval: Approved Administrative Approval: Approved

> Reviewed By: Grant, Stetson Reviewed By: Young, Tyler

Date: Aug 27, 2020 Date: Aug 27, 2020

Comments: Comments:

# Submit to Payroll

Submit to Payroll: Payroll Technician

Notify Admin: Sworn Administration

Payroll Use Only: Reject to Admin

Reject to Admin: Reason:

# Payroll Use Only: Accruals & Payout

Label Pay Code: **Duty Code:** Comment: Hours:

2 3

# Payroll Use Only

**Payroll Comments:** Payroll Entry: **Entered** 

Reviewed

# **Oneida County Sheriff's Office**

Submitted By: Terry Pockat Date/Time Submitted: Dec 30, 2019 at 22:01

Last Modified By: Payroll Technician Date/Time Modified: Sep 2, 2020 at 10:48

Yes

No

Sat

Sun

Pager Pay:

### Scheduled Working Hours

Name: Pockat, Terry \*

Employee #:

Start Time: 19:15

**Stop Time: 06:00** 

Hours: 10.5

Hours:

Hours:

**Duty Code:** 

**Duty Code:** 

Muster Pay:

Date: Aug 25, 2020 \*

Yes

No

Duty Code: 0801 Patrol: General

LTE Employee:

Total Scheduled Hours: 10.5

Scheduled Hours Worked

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours: Start Time:

> Stop Time: Payroll Use Only: Code:

Shift Switch Worked

Reason for OT

Switched Shifts With:

**Total Shift Switch Hours:** 

**Start Time:** 

Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Case #:

**Brief Summary:** 

**Date Notified:** 

Time Notified:

**Notified By:** 

**Reason For Call Pay:** 

Reason for Hold Over Pay:

Code:

Comments: DUPLICATE/DISREGARD JP

#### **Overtime Hours**

**Total Overtime Hours:** 

**Start Time:** 

Stop Time:

Additional OT Hours

**Start Time:** Stop Time: **Start Time:** Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

**Hold Over Pav:** Yes

No

**Overtime Hours Detail** 

Label Pay Code: Reason Code: **Duty Code: Payroll Comments:** Hours: 1

2

3

# Special Activity Pay - Protectives

**Duty Code:** 

Payroll Use Only: Pay Code 56

**Duty Code:** 

# of Hours: **Duty Code:** # of Hours: Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

**Start Time:** Stop Time:

Non-Working Hours (#): Code:

> Start Time: Stop Time:

Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time: Stop Time:** 

Submit for Approval

Select SGT/Supervisor:

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval:

Reviewed By: Date:

Comments:

**Notify Admin:** 

**Administrative Approval:** 

Reviewed By:

Date:

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

**Duty Code:** 

Payroll Use Only: Accruals & Payout

1 2

3

Payroll Use Only

Payroll Entry:

**Entered** 

Reviewed

**Payroll Comments:** 

Hours:

Pay Code:

# Oneida County Sheriff's Office

Submitted By: Elisha Williams Date/Time Submitted: Aug 26, 2020 at 14:54

Last Modified By: Payroll Technician Date/Time Modified: Sep 5, 2020 at 08:00

# **Scheduled Working Hours**

Name: Williams, Elisha\*

Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Total Scheduled Hours: 8

Start Time: 08:00 **Stop Time: 16:00** 

**Muster Pay:** 

Yes No

Hours: 8

Duty Code: 0801 Patrol: General

Hours:

**Duty Code:** 

Hours: **Duty Code:** 

Pager Pay:

Yes

No

Sat

Sun

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours: 14

Start Time: 14:00 Stop Time: 04:00

Payroll Use Only: Code: 51

Shift Switch Worked

Switched Shifts With: Code:

**Total Shift Switch Hours:** 

**Start Time:** 

**Stop Time:** 

Comments (Flex Off Times Can Be Placed Here)

Comments:

#### **Overtime Hours**

Total Overtime Hours: 12

Start Time: 16:00

**Stop Time: 04:00** 

Reason for OT

Case #:

Reason For Call Pay:

**Date Notified:** 

**Time Notified:** 

Notified By:

Reason for Hold Over Pay:

Brief Summary: Kenosha EPS Request

Additional OT Hours

Start Time:

Stop Time: Start Time:

Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

**Hold Over Pay:** 

No

Yes

### **Overtime Hours Detail**

Reason Code: Label **Duty Code: Payroll Comments:** Pay Code: Hours: 1 CS Comp Time Earned (Protective) 0801 Patrol: General 71 Extended Duty

2

3

### Special Activity Pay - Protectives

**Duty Code:** # of Hours:

Payroll Use Only: Pay Code 56

https://secure5.aladtec.com/oneidacounty/index.php?action=manage\_form\_viewer&print\_view=1&form=form\_4&submission\_id=258662

**Duty Code:** # of Hours: **Duty Code:** # of Hours: Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

**Start Time:** Stop Time:

Non-Working Hours (#): Code:

> **Start Time:** Stop Time:

Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time:** Stop Time:

Submit for Approval

Select SGT./Supervisor: Investigative Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay

must be approved prior to submitting to Payroll

Administration Only

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Hook, Terri

Date: Sep 4, 2020

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin: Sworn Administration

Reason: Added Act Sgt pay per Elisha - JP Please re-

approve - Tks!

Payroll Use Only: Accruals & Payout

Label

Pay Code:

Hours:

**Duty Code:** 

Comment:

Payroll Use Only

2 3

Payroll Entry:

Entered

**Payroll Comments:** 

Reviewed

### Oneida County Sheriff's Office

Submitted By: Trevor Young Date/Time Submitted: Aug 26, 2020 at 19:32

Last Modified By: Payroll Technician Date/Time Modified: Sep 5, 2020 at 08:13

# Scheduled Working Hours

Name: Young, Trevor\* Employee #:

Date: Aug 25, 2020 \*

LTE Employee:

Scheduled Hours Worked

Total Scheduled Hours: 10.5

Start Time: 08:45 **Stop Time: 19:30** 

**Muster Pay:** 

No

Hours: 10.5

Duty Code: 0801 Patrol: General

Hours:

**Duty Code:** 

Hours:

**Duty Code:** 

Pager Pay:

Yes

No

Sat

Sun

Premium Pay (# of Hours):

**Acting Sergeant** 

Acting Sgt. # Hours:

Start Time:

Stop Time: Payroll Use Only: Code:

Shift Switch Worked

Switched Shifts With:

Code:

**Total Shift Switch Hours:** 

**Start Time:** 

Stop Time:

Comments (Flex Off Times Can Be Placed Here)

Comments:

### **Overtime Hours**

**Total Overtime Hours: 8.5** 

Start Time: 19:30

**Stop Time: 04:00** 

Additional OT Hours

Start Time: Stop Time:

**Start Time:** Stop Time:

Call Pay:

Pay: Call Pay

Comp: Call Pay

**Hold Over Pay:** 

Yes No

Reason for OT

Case #:

Kenosha EPS Request **Brief Summary:** 

Reason For Call Pay:

Reason for Hold Over Pav:

**Date Notified:** 

**Time Notified:** 

**Notified By:** 

### Overtime Hours Detail

Label Pay Code: **Duty Code:** Reason Code: **Payroli Comments:** Hours: 1 CS Comp Time Earned (Protective) 0801 Patrol: General 71 Extended Duty

2

3

# Special Activity Pay - Protectives

**Duty Code:** # of Hours:

Payroll Use Only: Pay Code 56

https://secure5.aladtec.com/oneidacounty/index.php?action=manage\_form\_viewer&print\_view=1&form=form\_4&submission\_id=258778

**Duty Code:** 

# of Hours: **Duty Code:** # of Hours:

Payroll Use Only (# Hrs):

# Non-Working Hours - Scheduled

Non-Working Hours (#):

Code:

Start Time:

Stop Time: Non-Working Hours (#):

Code:

**Start Time:** Stop Time: Non-Working Shift Switch Hours

**Switched Shifts With:** 

Code:

**Total Shift Switch Hours:** 

**Start Time:** Stop Time:

Submit for Approval

Select SGT./Supervisor: Patrol Sergeants

Overtime, Acting Sergeant Pay, Premium Pay, and Special Activity Pay must be approved prior to submitting to Payroll

**Administration Only** 

SGT./Supervisor Approval: Approved

Reviewed By: Grant, Stetson

Date: Aug 27, 2020

Comments:

Notify Admin: Sworn Administration

Administrative Approval: Approved

Reviewed By: Young, Tyler

Date: Aug 27, 2020

Comments:

Submit to Payroll

Submit to Payroll: Payroll Technician

Payroll Use Only: Reject to Admin

Reject to Admin:

Reason:

Payroll Use Only: Accruals & Payout

Label

1 2

3

Payroll Use Only

Payroll Entry:

**Entered** 

Reviewed

Hours:

Pay Code:

**Duty Code:** 

Comment:

**Payroll Comments:**