

From: [HOUSE Nameun * OED](#)
To: [FRIESEN Lori L * OED](#)
Cc: [TRUEX Bill L * OED](#); [LEAHY Lindsy K * OED](#); [WYLAND Heather E * OED](#)
Subject: Kick-off during contract negotiation ID.me REVIEW/FEEDBACK: DUE (THU) 1/21 by 3:00 PM PST OED-ID.me Contract (COVID-19-244)
Date: Friday, January 22, 2021 7:47:41 AM

We are currently in negotiation phase and contract terms are not finalized, so I am not sure how a kick-off is permissible.

Please take caution on this. There are legal consequences on allowing a contractor to perform any work related tasks before a contract is executed.

Thank you!

Nameun House, OPBC, OSPC | Procurement and Contract Specialist | **Oregon Employment Department** | 875 Union Street NE, Salem, Oregon 97311 | Phone: **971-375-3484** | Nameun.House@oregon.gov

From: FRIESEN Lori L * OED <Lori.L.FRIESEN@oregon.gov>
Sent: Thursday, January 21, 2021 7:21 PM
To: HOUSE Nameun * OED <Nameun.HOUSE@oregon.gov>
Subject: RE: FOR ID.me REVIEW/FEEDBACK: DUE (THU) 1/21 by 3:00 PM PST OED-ID.me Contract (COVID-19-244)

Hi Nameun,

I saw this after I had replied to Mere. I'll still coordinate the Kick-off so it gets on calendars.

From: HOUSE Nameun * OED <Nameun.HOUSE@oregon.gov>
Sent: Thursday, January 21, 2021 11:54 AM
To: Mere Work <mere.work@id.me>
Cc: FRIESEN Lori L * OED <Lori.L.FRIESEN@oregon.gov>; LEAHY Lindsy K * OED <Lindsy.K.LEAHY@oregon.gov>; TRUEX Bill L * OED <Bill.L.Truex@oregon.gov>; WYLAND Heather E * OED <Heather.E.WYLAND@oregon.gov>
Subject: RE: FOR ID.me REVIEW/FEEDBACK: DUE (THU) 1/21 by 3:00 PM PST OED-ID.me Contract (COVID-19-244)

Mere,

Thank you for sending a COI and a redlined contract for OED's review.
I will get back with you on the contract ASAP.

We want the contract to be executed 1/26 – It does not mean we need to get the kickoff meeting start tomorrow or before the contract execution which needs to happen first.
If you need more clarification on the matter, please feel free to contact me.

Thanks again!

Nameun

Nameun House, OPBC, OSPC | Procurement and Contract Specialist | **Oregon Employment**

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From: Mere Work <mere.work@id.me>

Sent: Thursday, January 21, 2021 11:48 AM

To: HOUSE Nameun * OED <Nameun.HOUSE@oregon.gov>

Cc: FRIESEN Lori L * OED <Lori.L.FRIESEN@oregon.gov>; LEAHY Lindsi K * OED

<Lindsi.K.LEAHY@oregon.gov>; TRUEX Bill L * OED <Bill.L.Trux@oregon.gov>; WYLAND Heather E * OED <Heather.E.WYLAND@oregon.gov>

Subject: Re: FOR ID.me REVIEW/FEEDBACK: DUE (THU) 1/21 by 3:00 PM PST OED-ID.me Contract (COVID-19-244)

Hi Nameun,

Please find our COI and comments attached. Lori--if this is expected to be live by the 26th (?) or soon thereafter, we need to have a kickoff meeting ASAP (tomorrow?). The ID.me team has an offsite Monday/Tuesday of next week and we will not be available for meetings. I'm happy to pass along what needs to be done--the work is mostly for your comms team, in reality (url: <https://hosted-pages.id.me/oregon-employment-department-identity-proofing> and Spanish: <https://hosted-pages.id.me/oregon-employment-department-identity-proofing-spanish>)

Of note, we *do* change our Privacy policy and other items that you found on our website occasionally, so we cannot be bound to a single version of our ToS as we need to update it to keep up with changes in laws, etc. Ideally we would simply cross-reference our website and not include the text as an attachment (same for Privacy Policy).

Additionally, we made a few notes in the document, but we cannot gate who gets sent to the HLP. That is one of the downsides of the HLP versus the direct integration; we will charge for anyone who is verified, regardless of if they were on OED's email list or not.

Finally, for Exhibit B -5 (Insurance)--we had requested our COI as soon as we saw your email, since we needed to get a quick turn. In doing so, we did not add Oregon as an end user. More comments are attached.

Thank you,

Mere Work

Senior Account Executive

Mobile: 703-712-3750

8280 Greensboro Dr Suite 800

McLean, VA, 22102

mere.work@id.me



On Wed, Jan 20, 2021 at 1:36 PM HOUSE Nameun * OED <Nameun.HOUSE@oregon.gov> wrote:

Hi Mere,

Thank you for forwarding our draft, updating the 100,000 credentials in the service agreement language, sending me the W-9, and letting me know that your legal team might take more time.

Please have your legal team contact me with any questions or concerns. Thanks again for your help and have a wonderful day!

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From: Mere Work <mere.work@id.me>

Sent: Wednesday, January 20, 2021 10:24 AM

To: HOUSE Nameun * OED <Nameun.HOUSE@oregon.gov>

Cc: FRIESEN Lori L * OED <Lori.L.FRIESEN@oregon.gov>; LEAHY Lindsi K * OED <Lindsi.K.LEAHY@oregon.gov>; TRUEX Bill L * OED <Bill.L.Trux@oregon.gov>; WYLAND Heather E * OED <Heather.E.WYLAND@oregon.gov>

Subject: Re: FOR ID.me REVIEW/FEEDBACK: DUE (THU) 1/21 by 3:00 PM PST OED-ID.me Contract (COVID-19-244)

Hi Nameun,

I've sent this to our legal team but I cannot guarantee we will be able to have everything back to you by 3 tomorrow; we will do our best. Apologies for including POC language in the draft services work I sent over (5k credentials, 3 mo), we will revise to the 100,000 credentials for OED.

Please find our W-9 attached.

Thank you,

Mere Work

Senior Account Executive

Mobile: 703-712-3750

8280 Greensboro Dr Suite 800

McLean, VA, 22102

mere.work@id.me

On Wed, Jan 20, 2021 at 12:59 PM HOUSE Nameun * OED
<Nameun.HOUSE@oregon.gov> wrote:

Dear Mere,

Attached please find a draft contract (Contract#: COVID-19-244, Project Name: UI SBR PUA Fraud Prevention and Detection) for ID.me's review.

Please have your legal counsel review the attached and provide redlined version or approval of the draft with response to OED's questions/comments in the draft (also listed below) to me by Thursday, January 21, 2021, 3:00 PM (PST). We hope to get the contract executed on or before Tuesday, January 26, so thank you and ID.me team in advance for a timely response to our request.

ø Please add the Contractor (ID.me)'s Contract Administrator's info on page 1.

ø Please respond to OED's questions to clarify sections 6.1 under Attachment 1. Services Agreement in Exhibit A on page 25 re: (1) why a total # of credentials for a 3-month period are only 5,000 and (2) why the term for credentials is 3 months, not 2 years. We might just need clarification on these. Thank you.

ø Please comment on or accept our recommendation for (1) deleting 6.4 Consequences Termination (a)(iii) under Attachment 1. Service Agreement in Exhibit A or (2) adding "(for Agency, under Section 10. Confidentiality of this Contract, COVID-19-244 and ORS 191.001 to ORS 192.170)", on page 25.

ø Please note the following re: Exhibit A - Statement of Work -

- Pages 17-21 (including Tasks and Deliverables) were drafted based on ID.me's "Employment Benefits and Integration_Web" document
- Attachment 1: Id.me Service Agreement was copied from ID.me's "Service Agreement" except for (1) the Order Form and (2) signature page of the Service Agreement.
- Attachment 2: Id.me Terms of Service (ID.me's document intended for ID.me users, copied from ID.me's website)
- Attachment 3: Id. Privacy Policy is ID's me policy (ID.me's document intended for ID.me users, copied from ID.me's website)
- Attachment 4: Id.me Biometric Data Privacy Policy (ID.me's document intended for ID.me users, copied from ID.me's website)

- Attachment 5: Id.me Cookie Policy and Credentials Policy (ID.me's document intended for ID.me users, copied from ID.me's website)

ð Also, provide the following contract-required documents with a redlined version or approval of the draft contract with comments/answers requested by OED:

- Certificate of Insurance: Please refer to Exhibit B on page 62 for the types and the coverage of amount of required insurance.
- Completed W-9.
- Completed Letter of Assurance – Criminal Background Check: Exhibit C on page 63.
- Completed Independent Contractor Certification: Exhibit E on page 68.

If you or your legal counsel have any questions or concerns, please email me and cc: Heather.E.Wyland@oregon.gov (OED Procurement Manager/DPO, 971-718-7000).

Thank you again so much for your help!
Have a wonderful day!

Nameun

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