

the Court and/or the State of Florida shall notify General Magistrate of such occurrence and this Contract shall terminate pursuant to the terms expressed in said notice. If no specific date of termination is provided in said Notice, the Contract shall terminate on the last day of the current fiscal period without penalty or expense to the Court of the State of Florida.

The Court's performance and obligation to pay under this Agreement are contingent upon the availability of funds lawfully appropriated to fulfill the requirements of this Agreement.

14. DISABILITIES ACT:

In providing, or contracting to provide, services, programs or activities, Maintaining facilities, and otherwise performing obligations under this Agreement, the Vendor will comply with the Americans with Disabilities Act, the Civil Rights Act of 1964, as amended, the Florida Civil Rights Act of 1992 and any other federal or state law That prohibits discrimination on the basis of race, color, national origin, religion, sex, age, marital status, or handicap.

15. CONTRACTUAL SERVICES:

This Agreement is for contractual services only. The Vendor is not an agent or Employee of the Eighth Judicial Circuit, the Florida Supreme Court, or the State Courts System.

16. GENERAL CONTRACT CONDITIONS:

This contract is bound by the General Contract Conditions of the Florida State Court System which can be found at:

http://www.flcourts.org/courts/crtadmin/general_contract_conditions.shtml

The terms and conditions described at:

http://www.flcourts.org/courts/crtadmin/general_contract_conditions.shtml as

General Contract Condition for Services are incorporated herein as if fully recited in this Agreement/Contract except to the extent that any of those terms or conditions are in conflict with this Agreement/Contract in which case the terms and conditions of this document shall prevail.

17. ENTIRETY OF CONTRACT:

This Contract contains the entire Contract of the parties. It may be changed only by a Contract in writing signed by both parties.

18. GOVERNING LAW:

This Contract shall be construed under and be governed by the laws of the State of Florida. All services shall be provided pursuant to Florida Statutes, Rules of Court, the Code of Judicial Conduct, applicable Administrative Orders, and relevant case law.

19. SEVERABILITY:

If any provision or portion thereof contained in this Contract is held Unconstitutional, invalid or unenforceable, the remainder of this Contract or portion Thereof, shall be deemed severable and shall not be affected and shall remain in full force and effect.

20. RIGHT TO AUDIT:

Expense records pertaining to all services performed under this Contract shall be kept in accordance with generally accepted accounting principles and procedures.

In accordance with Florida Rule of Judicial Administration 2.051, the General Magistrate's records shall be open to inspection and subject to examination, audit, and/or

reproduction during normal working hours by the Court and the State of Florida's agent or authorized representative to adequately permit evaluation and verification of any invoices, payments or claims submitted by the General Magistrate. The records shall include any supporting evidence necessary to substantiate charges.

The General Magistrate must retain all records pertaining to this Contract for four (4) years after the Contract's termination date, unless otherwise notified by the Court. The General Magistrate acknowledges and agrees that his/her failure to comply with these provisions will result in the unilateral cancellation for failure to allow public inspection of documents made or received pursuant to this Contract.

21. CANCELLATION OF CONTRACT:

The Court can cancel this Contract without cause by giving thirty-five (35) days prior written notice of its intent to cancel to the General Magistrate. The Court can cancel this Contract immediately if the General Magistrate fails to fulfill or abide by any of the terms or conditions specified.

The General Magistrate's failure to comply with any of the provisions of this Contract shall be considered a material breach and shall be cause for the immediate Termination of the Contract at the Court's discretion.

In addition to all other legal remedies available to the Court and to the State of Florida, the Court and the State of Florida reserves the right to cancel and obtain from another source, any items which have not been delivered within the period of time stated in the proposal or if no such time is stated, within a reasonable period of time as determined by the Court.

22. CONTRACT MANAGER:

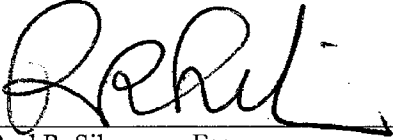
The contract manager for this contract is Harry E. McFetridge, Court Administrator, Eighth Judicial Circuit, Alachua County Family and Civil Justice Center, 201 East University Avenue, Room 410, Gainesville, FL 32601.

23. COMMENCEMENT OF SERVICES:

The General Magistrate shall have completed all qualifications described in Paragraph 4 and shall commence providing contractual services on the 20th day of August, 2010.

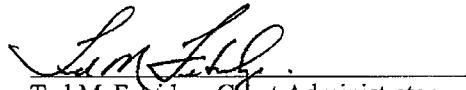
IN WITNESS WHEREOF, the parties have executed this Contract on the 10 day of August, 2010.

GENERAL MAGISTRATE



Paul R. Silverman Esq.
~~Attorney at Law~~ P.O. Box 1030
Gainesville, FL 32602

THE EIGHTH JUDICIAL CIRCUIT
COURT OF FLORIDA



Ted McFetridge, Court Administrator
Alachua Co. Family & Civil Justice Center
201 E. University Ave., Room 410
Gainesville, FL 32601

STATE OF FLORIDA
COUNTY OF ALACHUA

The foregoing instrument was acknowledged before me this 10th day of August, 2010.

by VENDOR

Notary Public-State of Florida:

Sign: Janice M. Phillips

Print: Janice M. Phillips

Personally Known



STATE OF FLORIDA
COUNTY OF ALACHUA

The foregoing instrument was acknowledged before me this 12th day of August, 2010.

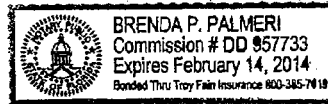
by Ted McFetridge, Court Administrator, Eighth Judicial Circuit

Notary Public-State of Florida:

Sign: Brenda P. Palmeri

Print: Brenda P. Palmeri

Personally Known



**EIGHTH JUDICIAL CIRCUIT
COURT ADMINISTRATION**

**ADMINISTRATIVE ASSISTANT
(Foreclosure Case Management)**

Distinguishing Characteristics of Work:

This is responsible work performing a variety of duties assisting the Foreclosure Case Manager in managing and monitoring the foreclosure cases and proceedings in the Eighth Judicial Circuit, which is comprised of Alachua, Baker, Bradford, Gilchrist, Levy, and Union counties. Some travel around the circuit may be required. Working relationships are established with judges, attorneys, and the public, as well as public and private agencies. Work is performed under general supervision of the Foreclosure Case Manager.

Education and Training Guidelines:

Graduation from a standard high school or an equivalency diploma issued by a state department of education or the United States Armed Forces, and three years of responsible secretarial experience.

Knowledge, Skills, and Abilities:

Knowledge of and ability to use correct English grammar, spelling, and punctuation. Knowledge of and ability to perform basic mathematical operations and simple statistics. Ability to plan and prepare reports, correspondence and charts in a variety of formats. Ability to use computer programs including Word and Excel. Ability to organize work, establish priorities, maintain office calendar, and meet deadlines. Ability to manage multiple assignments including long and short range projects. Ability to communicate effectively, orally and in writing. Ability to deal tactfully with the public. Ability to use independent judgment and discretion concerning confidential information. Must maintain professional demeanor and appearance. **Court or legal experience highly desirable.**

Hourly rate is \$10.00/hour – No Health Insurance or Benefits – Flexible Hours

A State of Florida job application, cover letter and three letters of reference are required. Send to Ms. Jan Phillips, Human Resources Manager, Alachua County Family/Civil Courthouse, 201 E. University Avenue, Room 410, Gainesville, FL 32601. If you need a special accommodation to participate in the application/selection process, please call 352-337-6237 (Office & TDD). The successful applicant will be subject to a criminal background check. **Closing deadline is Tuesday, November 30, 2010.**

**Eighth Judicial Circuit
Case Manager
Foreclosure Court Program**

The essential function of this position is to assist the court with foreclosure proceedings by managing and monitoring these cases in the Eighth Circuit. The Eighth Circuit comprises Alachua, Baker, Bradford, Gilchrist, Levy, and Union counties. Some travel around the circuit may be required. The position is responsible for tracking the progress of cases, setting them for hearings, assuring that orders are prepared and signed, and for maintaining databases as needed for reporting purposes. Work will involve dealing with judges, magistrates, court administration, attorneys, and members of the public. The position works under the supervision of the Family and Civil Court Manager.

This position is funded by the legislature for one year through the Economic Default Recovery Effort to assist circuits in processing the backlog of foreclosure cases that have occurred as a result of current economic conditions. This is a full-time OPS position effective July 1, 2010.

Education and Training: A two-year college degree is desired. Additional relevant experience may substitute for the recommended educational level on a year-for-year basis.

Knowledge, Skills, and Abilities: Working knowledge of trial court rules and procedures. Ability to work with minimal supervision and establish work priorities. Ability to handle sensitive matters with integrity and confidentiality. Ability to communicate clearly and effectively. Ability to handle, organize and coordinate schedules of various individuals and/or groups on the court calendar. Ability to operate office equipment including computers. Must be familiar with Word, Excel and database applications for case management. Ability to work independently.

Hourly rate is \$17.36/hour – No Health Insurance or Benefits

A State of Florida job application and cover letter are required. Send to Ms. Jan Phillips, Human Resources Manager, Alachua County Family and Civil Justice Center, 201 E. University Avenue, Room 410, Gainesville FL 32601. If you need a special accommodation to participate in the application/selection process, please call 352-337-6237 (Office & TDD). Position is open until filled. The successful applicant will be subject to a criminal background check. **EOE.**

**EIGHTH JUDICIAL CIRCUIT
PART-TIME GENERAL MAGISTRATE (Foreclosure)
Independent Contractor**

Distinguishing Characteristics of Work:

This magistrate will address foreclosure matters and other quasi-judicial functions as directed by the Court. Ability to work with litigants in stressful situations, as well as attorneys and lending institution representatives. Travel will be expected throughout the six counties of the Eighth Judicial Circuit. This is for a part-time independent contractor.

Note: For restrictions on continued practice of law, please read: Florida Supreme Court Judicial Ethics Advisory Committee Opinions: 92-48; 95-8; 95-23; 97-23; 98-12; 98-22; 98-23; 00-32; 00-36; 02-03; and 02-06; among others.

Education and Training Guidelines:

Graduation from an accredited law school, membership in the Florida Bar and at least five (5) years of progressively responsible experience in the practice of law.

Knowledge, Skills and Abilities:

Ability to apply Florida Statutes, Rules of Evidence, Civil Rules of Procedure, as well as continued familiarity with evolving case law concerning each of the substantive areas to be heard by the General Magistrate. ~~Knowledge of and ability to rule upon questions involving foreclosure matters and all evidentiary matters associated therein.~~ Ability to communicate clearly, orally and in writing.

Hourly rate is \$50/hour – No Health Insurance or Benefits

A State of Florida job application and verification of required education (i.e. copy of college degree/transcripts) is required. Please send to Ms. Jan Phillips, Human Resources Manager, Alachua County Family & Civil Justice Center, 201 E. University Avenue, Room 410, Gainesville, FL 32601. For special accommodations to participate in the selection process, please call 352-337-6237 (Office & TDD). The successful applicant will be subject to a criminal background check. **Available July 1, 2010 and is open until filled.**

The Gainesville Sun

CLASSIFIED ADVERTISING

2700 SW 13th Street, Gainesville, FL 32608
352-372-4222 fax 352-338-3131

CLASSIFIED ADVERTISING RECEIPT

8TH JUDICIAL CRT-309
JAN PHILLIPS
201 E UNIVERSITY AVE
PERSONNEL/COUNTY
Gainesville, FL 32601

Account: 438934
Phone: (352)374-3648
P.O. #:
Ad Taken By: G022
Receipt printed: 06/11/2010

Order Number	Class Number	Start Run	End Run	Run Times	Lines	Description
A000640343	2285	06-06-10	06-13-10	10	12	EIGHTH JUDICIAL CIRCUIT Case Manager Foreclosure Court Program Hourly Rate: \$17.36/hour No health insurance or benefits Position funded for one year and is open until filled. For detailed information, visit our website at h.

Payment Detail	Pay Date	Type	Card or Check #	Card	Exp	Amount
Current Payment						
Order Price						\$ 399.20
Total Payments					-	\$ 0.00
Balance					=	\$ 399.20

The Gainesville Sun
Classified: (352) 372-4222 or 1-800-622-5327 Credit: (352) 867-4010
<http://www.gainesvillesun.com>

Revised 6/13

The Gainesville Sun's Copy

8TH JUDICIAL CRT-309
JAN PHILLIPS
201 E UNIVERSITY AVE
PERSONNEL/COUNTY
Gainesville, FL 32601

Account: 438934
Phone: (352)374-3648
P.O. #:
Ad Taken By: G022
Receipt printed: 06/11/2010

Order Number	Class Number	Start Run	End Run	Run Times	Lines	Description
A000640343	2285	06-06-10	06-13-10	10	12	EIGHTH JUDICIAL CIRCUIT Case Manager Foreclosure Court Program Hourly Rate: \$17.36/hour No health insurance or benefits Position funded for one year and is open until filled. For detailed information, visit our website at h.

Payment Detail	Pay Date	Type	Card or Check #	Card	Exp	Amount
Current Payment						
Order Price						\$ 399.20
Total Payments					-	\$ 0.00

The Gainesville Sun

CLASSIFIED ADVERTISING

2700 SW 13th Street, Gainesville, FL 32608
352-372-4222 fax 352-338-3131

CLASSIFIED ADVERTISING RECEIPT

8TH JUDICIAL CRT-309
JAN PHILLIPS
201 E UNIVERSITY AVE
PERSONNEL/COUNTY
Gainesville, FL 32601

Account: 438934
Phone: (352)374-3648
P.O. #:
Ad Taken By: G022
Receipt printed: 08/13/2010

Order Number	Class Number	Start Run	End Run	Run Times	Lines	Description
A000653668	2285	08-15-10	08-22-10	10	12	EIGHTH JUDICIAL CIRCUIT COURT ADMINISTRATION General Magistrate Administrative Secretary I #2105 Starting Salary: \$27,819/Annually Closing Date: Friday, August 27, 2010 For detailed information, visit our website at h.

Payment Detail	Pay Date	Type	Card or Check #	Card	Exp	Amount
Current Payment						
Order Price						\$ 363.60
Total Payments					-	\$ 0.00
Balance					=	\$ 363.60

The Gainesville Sun
Classified: (352) 372-4222 or 1-800-622-5327 Credit: (352) 867-4010
<http://www.gainesvillesun.com>

The Gainesville Sun's Copy

8TH JUDICIAL CRT-309
JAN PHILLIPS
201 E UNIVERSITY AVE
PERSONNEL/COUNTY
Gainesville, FL 32601

Account: 438934
Phone: (352)374-3648
P.O. #:
Ad Taken By: G022
Receipt printed: 08/13/2010

Order Number	Class Number	Start Run	End Run	Run Times	Lines	Description
A000653668	2285	08-15-10	08-22-10	10	12	EIGHTH JUDICIAL CIRCUIT COURT ADMINISTRATION General Magistrate Administrative Secretary I #2105 Starting Salary: \$27,819/Annually Closing Date: Friday, August 27, 2010 For detailed information, visit our website at h.

Payment Detail	Pay Date	Type	Card or Check #	Card	Exp	Amount
Current Payment						
Order Price						\$ 363.60
Total Payments					-	\$ 0.00

COURTROOM

3C

Foreclosure Hearings

**Paul Silverman
General Magistrate**

9:00 – 5:00

Friday January 14, 2011

**COURTROOM
4A**

**FORECLOSURE
HEARINGS**

**Paul Silverman
General Magistrate**

**Friday
September 10, 2010**

9:00 AM

Eighth Judicial Circuit of Florida
Chief Judge and
Clerks of Court Meeting
Alachua County Family and Civil Justice Center
Chief Judge's Conference Room

JUNE 10, 2010
10:00 A.M.

DRAFT AGENDA

WELCOME – CHIEF JUDGE MARTHA ANN LOTT

JUDICIAL ASSIGNMENTS – JULY 1, 2010

COUNTY BUDGETS 2010/11

MORTGAGE FORECLOSURE MEDIATION PROGRAM

MORTGAGE FORCLOSURE CASE MANAGEMENT PLANS - Court \$106,000. Clerks \$41,000.

FIRST APPEARANCE REGIONAL COUNTIES – WEEKEND & HOLIDAYS –
CONTINUED DEVELOPMENT

JUVENILE DETENTION PROCESS CIRCUITWIDE UNDER REVIEW

E-FILING – E- DELIVERY – US MAIL – CHANGES

OTHER

COURTS CLOSED:

Monday, July 5th – Independence Day (observed)

Monday, Sept. 6th – Labor Day

Thursday, Sept. 9th – Rosh Hashanah

NEXT MEETING DATE: Thursday, Sept. 16, 2010, 10:00 a.m.

EIGHTH JUDICIAL CIRCUIT

ADMINISTRATIVE JUDGES' MEETING

June 11, 2010

10:00 a.m.

Alachua County Family ~ Civil Justice Center
Chief Judge's Conference Room

A G E N D A

WELCOME

☀ STATE OF THE STATE

- Budget - Salary – Benefits – Senior Judge Days
- Staff – Foreclosure - DOR - Traffic Magistrates
- Education - Conferences - Travel

☀ STATE OF THE CIRCUIT

- New Judges - Assignments
- Budgets - Resources
- Staff Training and Allocation
- First Appearance and Public Records
- Intra and Inter Circuit Detention Hearings
- Security - Jurors

☀ COURT ADMINISTRATION REPORTS

- E – Filing; Delivery; Orders; Signatures
- Open Court
- Website
- Administrative Orders

Next Meeting: September 3, 2010 at 10:00 a.m.

Coming together is a beginning;
Staying together is progress; and
Working together is success.

~ Henry Ford

June 2, 2010

The Honorable Howard Forman
Chair of the CCOC Executive Council
2560-102 Barrington Circle
Tallahassee, FL 32308

Dear Honorable Forman:

Thank you for your letter of May 28, 2010 requesting assistance in the allocation of nonrecurring appropriation money dedicated to the Clerks of Court to assist in addressing the workload associated with the foreclosure and economic recovery initiative.

Ted McFetridge and I have met with the Clerks of Court in the Eighth Judicial Circuit, and discussed our program and needs with them. They are meeting to discuss allocation of the funds ~~between~~ among the six counties.

I have advised them that our program will manage foreclosures in all six counties through a Foreclosure Case Manager and Magistrate with additional clerical support and Senior Judge backup. In order for us to manage cases circuit wide and reduce the backlog, it is important to the Court that the Clerks of Court maintain complete and current court foreclosure file records and the respective data fields for each element in the foreclosure file. The parties names, addresses, filing dates, attorney names, attorney addresses and respective e-mail all must be entered in the local Clerks' data base and kept current and complete as notices of changes are provided. The foreclosure file data elements are critical to the Court and the Clerks of Court respectively so they may perform their work electronically as much as possible. Any funding the Clerks of Court receive from this initiative that aids in the process of maintaining the foreclosure records and data will be supported by the Court.

The Honorable Howard Forman
June 2, 2010
Page 2

~~We~~ I understand that “one size does not fit all”. The agreement by the Clerks as to the distribution of funds to individual counties will be supported by the Court.

Sincerely,

Martha Ann Lott
Chief Judge

MAL/cp

cc: John Drew, Executive Director, CCOE Executive Council
Ted McFetridge, Court Administrator, Eighth Judicial Circuit
J. K. “Buddy” Irby – Alachua County Clerk of Court
Al Fraser
Ray Norman
Joe Gilliam
Danny Shipp
Regina Parrish

8th circuit - Summary Report

Report Date Range From 7/15/2010 To 11/30/2010

Pre Mediation

1	Cases Received	475
2	Cases remaining in the process	209
3	Cases unable to contact Borrower	90
4	Invalid Form A's	134
5	Cases in which borrower contacted	139
6	Cases in which Borrower Refused	37
7	Cases foreclosure counseling was completed	43
8	Cases Mediated	8
9	Cases in which borrower failed to complete foreclosure counseling	0

90-Day Status

1	Mediations Conducted	(9 in total, 6 are 90 days) 6
2	Cases settled prior to mediation	0
3	Mediation Adjourned	0
4	Cases Dismissed by Court Prior to mediation	129
5	Cases in which borrower failed to appear at mediation	0
6	Cases in which Lender failed to appear at mediation	0
7	Cases scheduled for mediation after 120days	9

Final Disposition

1	Cases settled prior to mediation	4
2	Cases in which partial settlement was accomplished during mediation	0
3	Cases in which Full settlement was accomplished during mediation	2
4	Cases in which impasse was declared	2

Financial Data

1	Fees Collected	132,750
2	Fees paid to financial counselors	2,200
3	Fees paid to mediators	1,050
4	Administrative Expenses	97,500
5	Processing fees for ineligible cases	0
6	Foreclosure counseling fees refunded to Lenders	2,400
7	Mediation fees refunded to Lenders	0

Summary Report Notes

1. Borrowers Contacted = 139 (line 5)
2. Unsuccessful Borrower Contact = 90 (line 3)
3. $139 + 90 = 229$ Attempted Contact Total
4. 139 Borrowers Contacted / 229 Attempted Contact Total =

61% B Contact Rate (not including cases that haven't entered outreach call phase)

Supreme Court Report B Contact Rate is 33% -

INCLUDES ALL eligible cases filed in Jul, Aug, Sept. and that are 120 days old
5. Cases Received = 475 (line 1) In addition to borrowers who move successfully through the program, this number includes borrowers who choose not to participate, who are non-responsive, and cases that are closed administratively due to withdraw, later found ineligible, etc.
6. Final Disposition Section – These are case outcomes at close of case
 - a. Only 4 of the 9 mediated cases have been closed
 - b. Real time outcomes include:
 - i. 2 mediated settlement agreement
 - ii. 3 plans of action
 - iii. 2 conditional settlement agreements
 - iv. 2 impasses



Eighth Judicial Circuit of Florida

Quarterly Judges' Meeting
September 3, 2010
12:00 noon

AGENDA

- I. State of the State
 - a. Benefits
 - b. E-filing, E-files, E-Delivery and Workflow
- II. State of the Circuit
 - a. Budget Process Complete
 - b. Circuit wide weekend First Appearance
 - c. Foreclosure Mediation and Magistrate
 - d. Report of the Administrative Judges
- III. Organization
 - a. Web site
 - b. Administrative Orders
 - c. Security
 - d. Technology – laptops replace desktops
- IV. Assignments and Workload
 - a. Case loads and rotations
 - b. Case Dispositions 2010
 - c. Coverage
- V. Investitures
 - a. Judge Rob Groeb
 - b. Judge David Kreider
- VI. Calendar Highlights
 - Visit by Chief Justice Canady

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT**

WEEK OF AUGUST 23, 2010

COURTROOM	MONDAY 8/23	TUESDAY 8/24	WEDNESDAY 8/25	THURSDAY 8/26	FRIDAY 8/27
2A Holding cells (2, one without bathroom)	<u>N. Wilkov</u> Hearing 10-DP-188 11:00 – 12:00				<u>N. Wilkov</u> Dependency Hearings 8:30 – 11:30
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 8:30, 12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller-Jones</u> Pro Se Hearings 9:00 – 12:30			<u>J-KREIDER</u> Civil Pre-Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00
2E Video	<u>S. Miller-Jones</u> Hearings 10-MH-1114 1:00 10-MH-1083 2:00				
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00, 1:30	<u>S. Bullard</u> Civil Traffic Sentencing Hearings 9:00, 1:30		<u>J. KREIDER</u> Traffic Hearings 1:30
3B	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	<u>J-MONACO</u> Hearing Madson v. Madson 11:30	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
3C	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	<u>P. Silverman</u> Foreclosure Hearings 8:30 – 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
3D Holding cells (2) Video	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Domestic Violence Hearings 9:00 & 1:30 Shelter Hearings 11:30	<u>J-COKER</u> TPR Trial 8:30 10-DP-159 Shelter Hearings 11:30
4A Holding cell (1)	<u>J-MEALE</u> DOAH hearing 09-6641 EPP 9:00 – 5:00	<u>J-MEALE</u> DOAH hearing 09-6641 EPP 9:00 – 5:00	<u>J-MEALE</u> DOAH hearing 09-6641 EPP 9:00 – 5:00	<u>J-MEALE</u> DOAH hearing 09-6641 EPP 9:00 – 5:00	<u>J-MEALE</u> DOAH hearing 09-6641 EPP 9:00 – 5:00
IN CHAMBERS	<u>J-DAVIS</u> Room 409 3:00 (bailiff needed)	<u>J-CATES</u> Room 302 9:30 – 10:30 (bailiff needed)			
AT FACILITIES (Mental Health Hearings)			<u>S. Miller-Jones</u> NFETC 1:30	<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	FLAG Meeting 4:00 – 5:00	Capital Projects Meeting 3:00 – 5:00			Judge's Brown Bag Meeting 12:00
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE GREEN	JUDGE GREEN	JUDGE GREEN	JUDGE GREEN	JUDGE DAVIS

www.circuit8.org

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF AUGUST 30th, 2010
1st revised**

COURTROOM	MONDAY 8/30	TUESDAY 8/31	WEDNESDAY 9/1	THURSDAY 9/2	FRIDAY 9/3
2A Holding cells (2, one without bathroom)	<u>N. Wilkov</u> Hearing 10-DP-902 1:00 – 2:00	<u>N. Wilkov</u> Staffings 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	ADR/MEDIATION
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C					
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00
2E Video	<u>S. Miller-Jones</u> Hearing 10-MH-1169 1:00 – 2:00				
3A	<u>J-DAVIS</u> Shelter Hearings 11:30	<u>J-DAVIS</u> Shelter Hearings 11:30 Domestic Violence hearings 1:30			<u>J-DAVIS</u> Shelter Hearings 11:30
3B	ADR/MEDIATION 8:00 – 5:00	ADR/MEDIATION 8:00 – 5:00	ADR/MEDIATION 8:00 – 5:00	ADR/MEDIATION 8:00 – 5:00	ADR/MEDIATION 8:00 – 5:00
3C	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 – 5:00	ADR/MEDIATION 8:00 - 5:00	<u>P. Silverman</u> Foreclosure Court 9:00 – 5:00
3D Holding cells (2) Video	<u>J-COKER</u> TPR Trial 09-DP-1316 8:30 – 5:00	<u>J-COKER</u> TPR Trial 09-DP-1316 8:30 – 5:00	<u>J-DAVIS</u> Shelter Hearings 11:30	<u>J-DAVIS</u> Shelter Hearings 11:30	
4A Holding cell (1)					
IN CHAMBERS					
AT FACILITIES (Mental Health Hearings)				<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM		Appellate Panel Meeting 9:00 – 5:00			
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE DAVIS	JUDGE DAVIS	JUDGE DAVIS	JUDGE DAVIS	JUDGE JAWORSKI

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

EIGHTH JUDICIAL CIRCUIT COURT ADMINISTRATOR'S OFFICE – PROJECT REPORT

DATE: August 25, 2010

PROJECT TITLE: RESIDENTIAL MORTGAGE FORECLOSURE MEDIATION PROGRAM

PROJECT LEADER: JENNIFER JONES, STAFF ATTORNEY

PROJECT UPDATE: On July 26, 2010, the RMFM Program began pursuant to the Eighth's AO 3.0954.

On August 5, 2010, a foreclosure training course was held at University of Florida for the benefit of local mediators. 23 people attended and 8-10 were mediators for the Eighth. On August 23, 2010, the AAA again met with local mediators for additional training. There are currently 8 local mediators ready to mediate our cases with several more in the "pipeline" still working on certifications.

Latest report from AAA (8/20/2010): 51 cases received. 15 cases were rejected for ineligibility (i.e. non-residential, non-homestead, non-TILA Reg. Z). 36 still in the pipeline, with the vast majority coming from Alachua (25). Of the 36 remaining, the AAA has successfully contacted 22 borrowers. They are still trying to reach the remaining 14 borrowers. No borrower has yet refused to participate, although some are still deciding. \$5400 has been collected thus far, with \$3600 allocated to the AAA (administrative fees). In addition, our judges have referred several cases (3 that I know about) to the RMFM Program by court order.

Clerks of Court have reported no problems. There is some ambiguity as to who receives the Notice with the summons. (i.e. if the case doesn't qualify but the plaintiff files Form A, should the Notice still go with the summons?) The Clerks are following this plan: see a Form A, send the Notice. In the future, this problem can be corrected in the first revision of the AO. It is derivative of Mr. Hayter's complaint about the Fla. S. Ct.'s language that requires Form A to be filed with all residential foreclosures (homestead or not, TILA Reg. Z or not) even though not all residential foreclosures will go through the Program.

Two emails announced the beginning of the Program to the local bar. An article will appear in the EJCBA Bar Newsletter's September issue to inform local counsel about the Program. The circuit8.org website contains current information about the Program and is updated consistently. The Fla. S. Ct. website dedicated to implementation of the Program state-wide has a link to the circuit8.org website. Fliers from the AAA have been distributed to some regional counties' public spaces and all civil public spaces in Alachua. Articles / press releases are in draft for local newspapers, including the Gainesville Sun and regional papers – due to be released ASAP.

PROJECT CHALLENGES: The biggest challenge right now involves non-compliant Plaintiffs. AAA is working with the Clerk to get access to CCIS so they can run queries to determine which Plaintiffs have failed to file Form A. In the meantime, Arlene made a report and identified 15 cases (as of Aug. 9) which appear to have required Form A (clerk tagged as homestead residential foreclosure) but Plaintiff failed to file Form A. The AAA has made several attempts to contact these plaintiffs to no avail. No Form A is yet filed in any of these cases. None of these cases involve local plaintiff's attorneys. An Order to Show Cause will probably be necessary.

The second biggest challenge is publicity / outreach. Other circuits have reported problems spreading the word despite multiple newspaper articles and stories. I anticipate similar problems here.

PROJECT COMPLETION DATE – This is an ongoing project. First mediations under the Program will occur in September 2010.

REPORT COMPLETED BY – JENNIFER JONES, STAFF ATTORNEY

CHIEF JUDGE & ADMINISTRATIVE JUDGES MEETING

Friday, December 10, 2010
Time: 10:00 a.m.

Agenda

- I. Judicial Assignments for January 1, 2011
 - a. Contingency plan
- II. Chief Judge Election – Process Discussion for 2011
- III. Judge Disposition Reports to the Florida Legislature - 2010
- IV. Coverage
 - a. Senior Judge Days – xx days (as of)
- V. Personnel
 - a. Notice of senior staff changes in 2011 – Jan C and Jan P
- VI. Finance and Budgets
 - a. Expect a difficult state court budget process ...
 - b. Expect a difficult county budget process....
- VII. Administrative
 - a. Drivers' License Records County Court Criminal – Alachua Clerk – State Attorney do not want to do file them – do we need them
- VIII. Weekend and holiday circuit wide First Appearance – it works continues to improve ...
- IX. Mortgage Foreclosure Divisions –
 - a. Circuit-wide mortgage foreclosures hearings (magistrate) – continues to June 31, 2011
 - b. Circuit wide mortgage foreclosure mediation program – continues under contract with AAA

I. Adjournment

Revised: 2/17/2011 1:24:05 PM

Chief Judge and Court Administrator Meeting

Date: April 1, 2010

Time: 10:30 a.m..

AGENDA

Financial Review of State and County Budgets

Planning General Assignment of Judges - July 1, 2010 (Family) (Role of Alachua County Court

Civil Judges)- Karen/ Jan

Performance review of Court Administrator – Continued Discussion

Social Chair - responsible for “Brown Bag Lunch”

Judge Monaco is back in the office a few hours per week

Other

Follow Up

1. Senior Judge Report – 45 days remaining
2. Court Education Training – Update – Jan P.
3. Judges’ Leave – review program
4. Judge Rosier – Judicial Assistant still pending
5. Mortgage Foreclosure Mediation Prop – RFP –
6. Foreclosure and Economic Recovery Funding Proposal – Arlene/Judge Roundtree

TO DO LIST

ADMINISTRATIVE BUSINESS - Ted

BUSINESS ITEM	STAFF RESPONSIBLE	EXECUTION
Clerk of Court—Alachua County Reduction in Services	Follow Up Arlene Huszar Karen Jordan Kristina Velez Fred Buhl Karen & Kristina	Kristina — DONE Oct. 22, 2009 — DONE Oct. 22, 2009 Nov. 2, 2009 To Do List Oct. 22, 2009
Committees	Chic / Priscilla	Oct 6, 2009
Sealed records	Letter to Clerks re AO Ted	Sept. 3, 2009 — DONE
Personnel	Hiring General Magistrate, Staff Attorneys, Admin. Asst. II, Self Help Coord.	Nov. 1, 2009
Conflict and Court Appointed Attorney Committee	Discuss Aug 20 with CJ Procedure—MLG	Sept. 29, 2009 — DONE
Court holidays 2010	Judge Lott	Done

FINANCE AND BUDGET Mary Lou Gardner – Dan Priscott

BUSINESS ITEM	STAFF RESPONSIBLE	EXECUTION
State Budget FY 10	Review revenues	Oct. 8, 2009 — DONE
Alachua County Budget FY10	Pending	Sept. 10, 2009 — DONE
Regional County Budgets FY 10	Strategy (no issues—low key) Pending	Sept. 10, 2009 — DONE

JUDICIAL PLANNING- Ted

BUSINESS ITEM	STAFF RESPONSIBLE	EXECUTION
Circuit Master Calendar 2010	Karen Jordan	Oct. 15, 2009 — DONE
Certification of Additional Judges	OSCA	August 14, 2009 Letter — DONE
Duty Judge Master Calendar	Arlene Huszar	Oct. 1, 2009 — DONE
1 st District Court of Appeal Luncheon	Judge FD Smith/Arlene/Chic/Fred	Oct. 28, 2009 — DONE
County Judge Joseph Smith's Retirement	Jan Chesser	Dec. 11, 2009 — DONE
Judges' Brown Bag lunch	Grand Jury Room, Criminal Justice Center, 12:00 noon	Feb. 26, 2010
Quarterly Clerks Meeting	Grand Jury Room, Criminal Justice Center, 10:00 a.m..	March 4, 2010?
Judge Frederick Smith	Arlene Huszar	Jan. 29, 2010 — DONE
Judge Stan Morris	Jan Chesser	Jan. 29, 2010 — DONE
Admin. Judges' Meeting	Chief Judge's Conf. room 10:00 a.m.	March 5, 2010
Quarterly Judges' Meeting and Brown Bag Lunch	Chief Judge's Conf. room Family/Civil Justice Center 12:00 noon	March 5, 2010

FLORIDA SUPREME COURT/OSCA – Ted

<i>BUSINESS ITEM</i>	<i>STAFF RESPONSIBLE</i>	<i>EXECUTION</i>
Court Education Trust Fund - Application for funding Circuit staff training	Jan Phillips	Oct. 29, 2009 — DONE
Diversity training – revisited	Jan Phillips, Judge Griffis	Pending

REGIONAL COUNTY ISSUES – Karen Jordan and Jan Chesser

<i>BUSINESS ITEM</i>	<i>STAFF RESPONSIBLE</i>	<i>EXECUTION</i>
Baker County	MOU	Oct. 21, 2009 — DONE PD moves out
Levy County	Meeting Jan Chesser	Oct. 29, 2009 — DONE
First Appearances	Jan Chesser Move Gil and Levy, Baker	Oct. 31, 2009 March 1, 2010

COURT SECURITY – Jan Chesser

<i>BUSINESS ITEM</i>	<i>STAFF RESPONSIBLE</i>	<i>EXECUTION</i>
Alachua County Responsibility — Plus	Court Security meeting Judge Davis — Role Jan Chesser/Admin. Orders	Oct. 15, 2009 — DONE
Levy County	Jan Chesser	Dec. 15, 2009
Baker County	Jan Chesser – Karen J	Dec. 15, 2009
Bradford County	Karen Jordan	Dec. 15, 2009
Gilchrist County	Jan Chesser	Dec. 15, 2009
Union County	Jan Chesser – Karen J	Dec. 15, 2009

EMERGENCY MANAGEMENT – Kristina Velez

<i>BUSINESS ITEM</i>	<i>STAFF RESPONSIBLE</i>	<i>EXECUTION</i>
Hurricane	Education / preparation Kristina Velez Implementation / Meeting to discuss plan	Oct. 29, 2009 — DONE

SPACE PLANNING AND CAPITAL DEVELOPMENTS – Jan Chesser

<i>BUSINESS ITEM</i>	<i>STAFF RESPONSIBLE</i>	<i>EXECUTION</i>
Complete Project List	Courtrooms and Development Technology	March 1, 2010
Alachua County Court Facility Funds	Meeting with Clerk/ SA/PD/ ?Review with CJ before target date	March 1, 2010

ADMINISTRATIVE ORDERS- Robert Folsom

BUSINESS ITEM	STAFF RESPONSIBLE	EXECUTION
Media Coverage of Judicial Proceedings	Kristina/Ted	June 19, 2009 — DONE
Baker Act and Marchman Act Procedures	Arlene	June 19, 2009 — DONE
Appointment of Office of Criminal Conflict Attorneys	Mary Lou/Ted	Sept. 25, 2009 — DONE
Registry of Court Appointed and Criminal Conflict Attorneys	Mary Lou/Ted	Sept. 25, 2009 — DONE
Bradford County Drug Court	Karen Jordan	Oct. 8, 2009 — DONE
Alachua County Criminal Justice Center Security Procedures	Kristina/Jan/Court Security	Oct. 8, 2009 — DONE
Alachua County Family and Civil Justice Center Security Procedures	Kristina/Jan/Court Security	Oct. 8, 2009 — DONE
Bench Bar Committee	Judge Lott	Oct. 19, 2009 — DONE
Court Reporting	Mary Lou Gardner — Robert Folsom	Oct. 22, 2009 — DONE
Transmittal of Record on Appeal	Jean Sperpeck	Oct. 22, 2009 — DONE
Organization and Procedures of the Criminal Divisions	Kristina/Judge Glant/Karen Clerks	Oct. 30, 2009 — DONE
Payment of Meals for Jurors	Kristina/Ted	Oct. 30, 2009 — DONE
In Re: Michael Geary Wilson	Chief Judge Lott/Robert Fol	Nov. 3, 2009 — DONE
Emergency Plan for Bradford County Courthouse	Karen/Kristina/Jan/Court Security	
General Assignment Order Jan. 1, 2010 — Jan. 31, 2010		Dec. 18, 2009
General Assignment Order Feb. 01, 2010 — Dec. 31, 2010		Dec. 18, 2009
Alachua County Assignment of Cases to Divisions		Dec. 23, 2009
Court Revenue Collections Report (Collections Court)	Karen Jordan	Dec. 30, 2009

EJC BAR ASSOCIATION

BUSINESS ITEM	STAFF RESPONSIBLE	EXECUTION
Celebration Tea	Chief Judge Lott	Oct. 2, 2009 — DONE
Judge Photos	Chief Judge Lott	Pending best date

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, April 29, 2010
10:30 AM
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Court Security
 - b. Administrative orders – meeting to review 4- 29
- II. Finance and Budgets
 - a. State Budget – legislature closing session
 - b. County Budgets – meeting commissioners 1:1
- III. Personnel
 - a. Standing Meeting – 5- 3 @ 2 pm
- IV. Other

JUDICIAL

- I. Coverage
 - a. Senior Judge Days –
 - b. County Court Judges – assistance
 - c. Temporary absences from bench

- II. Judicial Assignments
 - a. July 1 adjustments completed to be published May 3
 - b. Alachua County Court Civil Assignments
 - c. Family Assignments (Levy Dep. Assign- pending)

- III. Judicial Assignments for January 1, 2011
 - a. Under development – pending

- IV. Trials – Special Attention

PROJECTS

- I. *Juvenile Delinquency - Intercircuit Agreement – pending – 4-30*
- II. *Foreclosure Programs –*
 - 1) *mediation- see report from -J Jones*
 - 2) *foreclosure division senior – see report -Arlene H*
- III. *E- processing- need report Fred Buhl*
- IV. *Web Site Development – need report Kristina Velez*
- V. *Capital Projects – monthly meeting need date – Jan Chesser*
- VI. *Service of process servers - discussion*
- VII. *Stamped return envelopes – Robert Folsom Admin. Order 4-29*
- VIII. *Other*
- IX. *Adjournment*

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, May 13, 2010
10:30 AM
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Court Security
 - b. Administrative orders – meeting to review 5-13
 - c. Court Projects – meeting to review TBA

- II. Finance and Budgets – 9:a.m.
 - a. State Budget – TCBC meeting June 4- Tampa
 - b. County Budgets – regional counties to be done
 - c. Child Support Enforcement Reallocation -
next meeting June 4, 2010 - Tampa

- III. Personnel
 - a. Standing Meeting – 5- 17 @ 2 pm

- IV. Other

Revised: 2/17/2011 1:24:41 PM

8th Cir 0103

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 37 (as of Friday, May 14th)
 - b. County Court Judges – assistance to circuit
 - c. Temporary absences from bench

- II. Judicial Assignments
 - a. July 1 adjustments completed to be published May 13
 - b. Alachua County Court Civil Assignments**
 - c. Family Assignments (Levy Dep. Assign- pending)
 - d. Courtroom
 - e. Alachua County Canvassing Board – Judge Ferrero to Judge Kreider ?
 - f. Judges Meeting
 - g. Administrative Judges Meeting

- III. Judicial Assignments for January 1, 2011
 - a. Under development – pending

- IV. Trials – Special Attention
 - Tobacco – June – Jurors Management – Arlene H.

- V. Other

PROJECTS

- I. *Juvenile Delinquency - Intercircuit Agreement – completed 5/13
(need original document) AO?*

- II. *Foreclosure Programs –*
 - 1) *mediation- see report from -J Jones*
 - 2) *foreclosure division – see report -Arlene H*

- III. *E- processing- need report Fred Buhl*

- IV. *Web Site Development – need report Kristina Velez*

- V. *Capital Projects – monthly meeting need date – Jan Chesser*

- VI. *Service of process servers – further discussion*

- VII. *Other*

- VIII. *Adjournment*

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, October 28, 2010
Time: 10:15 a.m.
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

I. Administrative

- a. Temporary Judicial Assignment Order – coverage of J Coker
- b. Judicial assistant – plan for coverage Rachael Flynn
- c. Drivers' Records – clerk wants to not do them need to maintain clerk retrieving them
- d. ACLU response to foreclosure information – Arlene Huszar

II. Finance and Budgets

- a. State and County Budget s are settled for 2011
- b. Alachua County Facilities Budget – continue

III. Personnel

- a. Plans for senior staff changes – Jan C and Jan P
- b. Standing Meeting – Nov 1 – 2:00 p.m.

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 99days (as of 10/29)
 - b. Number of days covered by county court judges
- II. Judicial Assignments for January 1, 2011
- III. Case Disposition Reports- 2010 – Karen Jordan
- IV. Trials and Special Court Events for November
 - a. Levy County Tobacco Trial
- V. Civil Process Servers – Process – pending?

PROJECTS

- I. Foreclosure Programs –
 - a. Circuit-wide foreclosure division – Paul Silverman – presentation – Nov. 9th, 8:00 a.m.
 - i. Conversion of Sr Judge days to contract dollars – Nov 20
 - b. AAA – foreclosure mediation program report – review

- II. Court Projects – Jan Chesser
 - a. Baker County Space Development – meeting Nov 9 (hammer)
 - b. Levy County Space Development – meeting today see agenda
 - c. *First Appearance Video Equipment (new)- Fred Buhl***
 - d. *Web Site Development – Kristina Velez***
 - e. Alachua County – Ct Rm 4a & 2a
 - f. E- Bench – Rick Ford

III. Adjournment

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, November 4, 2010
Time: 10:30 a.m.
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Letters to successful election candidates – see drafts sent by e- mail
 - b. Review and assess coverage of J Coker
 - c. Review and assess coverage Rachael Flynn JA
 - d. Drivers' Records – clerk wants to not do them need to maintain clerk retrieving them- called SA
 - e. ACLU response to foreclosure information – Arlene Huszar

- II. Finance and Budgets
 - a. TCBC and JAC meeting Dec 7 – Tallahassee
 - b. Alachua County Facilities Budget – ready for group of 4

- III. Personnel
 - a. Continue to review plans for senior staff changes – Jan C and Jan P
 - b. Standing Meeting – Nov 8 – 2:00 p.m.

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 99 days (as of 10/29)
 - b. Judge Philman doing the hospital cases – Thursday - 4/11
 - c. Judge Ferrero doing Family Division

- II. Judicial Assignments for January 1, 2011
 - a. Contingency plan

- III. Case Disposition Reports- 2010 – Karen Jordan

- IV. Trials and Special Court Events for November
 - a. Levy County Tobacco Trial
 - b. 3 Civil Trials in Alachua County

- V. Civil Process Servers – Process review

PROJECTS

I. Foreclosure Programs –

- a. Circuit-wide foreclosure division – Paul Silverman – presentation – Nov. 9th, 2-4 converting 25 of Sr Judge days to contract dollars

II. Court Projects – Jan Chesser

- a. Baker County Space Development – meeting Nov 8 (hammer)**
- b. First Appearance Video Equipment (new)- done**
- c. Web Site Development – due December 10 - Kristina Velez**
- d. Alachua County – Ct. Rm. 4a & 2a
- e. E- Bench – Rick Ford

III. Adjournment

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, June 17, 2010
10:30 AM
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

I. Administrative

- a. Administrative orders – meeting to review – Robert Folsom
- b. Next Judges' Meeting Dates – Review – Discuss
- c. Investitures – tentative dates
- d. Administrative Judges' Meeting – Follow Up – To Do
- e. Clerks of Court Meeting – Follow Up – To Do
- f. Judge Coker – Judicial Assistant hiring process
- g. Judges and Staff to attend dependency conference

II. Finance and Budgets

- a. State Budget Request 2011 – June 21
- b. County Budgets – regional county – pending
- c. Child Support Enforcement Staff Transfers – half time position vacant

III. Personnel

- a. Standing Meeting – June 21 – 2:00 p.m.

IV. Other

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – ok until end of month
 - b. County Court Judges – assistance to circuit

- II. Judicial Assignments – July 1, 2010
 - a. Change to take place – Alachua County

- III. Judicial Assignments for January 1, 2011
 - a. Under development – pending

- IV. Trials – Special Attention

Tobacco – Trial Management – Arlene H./Shirley J.
Saturday June 19 extension

PROJECTS

- I. Foreclosure Programs –
 - 1) Mediation- enter into contract with AAA – J Jones
 - 2) Circuit-wide foreclosure division – see Arlene H (June 21st)
- II. Juvenile Delinquency – Admin. Order – draft – Discuss with Judge Davis
- III. Service of process–discussion –talks with Sheriffs needed
- IV. Court Projects – Report – Jan Chesser
 - a. Circuit Civil Case Management – e-order - Fred
 - b. Web Site Development – under development – Kristina
 - c. Reg First Appearance con't improvement – Jan C/Fred
 - d. Regional Jail Data Access – Fred
- V. Project Manager – software – under review – presentation – Friday
Jan Chesser
- VI. Other
- VII. Adjournment

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, August 26, 2010
10:30 a.m.
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

I. Administrative

- a. Next Judges' Meeting Dates – Review – Discuss – Sept. 3rd
- b. Administrative Judges' Meeting – Sept. 3rd
- c. Chief Justice Canady – Sept. 17
- d. Administrative orders – Review
 - 1. Intra-Circuit Juvenile Detention Procedures
 - 2. Rescission Orders Part 2
 - 3. Parent Education
- e. Public records request – video audio record -

II. Finance and Budgets

- a. State Budget – Certification of judgeships - pending
- b. County Budgets – regional county –Levy County 5% - pending
- c. Alachua County Facilities Budget - pending

III. Personnel

- a. Standing Meeting – Aug. 30 – 2:00 p.m.

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 126 days
 - b. Number of days covered by county court judges

- II. Judicial Assignments for January 1, 2011
 - a. Under development – pending
 - b. 2011 Master Calendar - pending
 - c. Judge Browning – Levy Dependency – September 1
 - d. Duty Judge Calendar

- III. Trials/Hearings – Special Attention
Judge Coker out for another week

- IV. Judge Groeb – Investiture – Sept. 16th

- V. Judge Kreider – Investiture – Sept. 24th

- VI. Attorney Nadia Ahmad complaint – meeting Monday August 30, 9:30 am

PROJECTS

- I. Foreclosure Programs –
 - 1) Circuit-wide foreclosure division – Admin. Asst. contract services – Paul Silverman
 - 2) Mediation- CCIS and AAA - J Jones

- II. Court Projects – Report – Jan Chesser
 - a Reg First Appearance con't improvement – Jan C/Fred
 - b. Web Site Development – under development – Kristina – report August
 - c. Security doors and access – Al. Civil
 - d. Electronic Orders – Rick Ford – Delivery August

- III. Adjournment

CHIEF JUDGE & COURT ADMINISTRATOR MEETING

Thursday, September 2, 2010
10:30 a.m.
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Next Judges' Meeting Dates – Review – Discuss – Sept. 3rd
 - b. Administrative Judges' Meeting – Sept. 3rd
 - c. Chief Justice Canady and Justice Lewis– Sept. 17
 - d. Administrative orders – Review
 - 1. Intra-Circuit Juvenile Detention Procedures – Bridget Baker
 - 2. Rescission Orders Part 2
 - 3. Parent Education – Judge Davis
 - e. Alachua County E-Filing Application
- II. Finance and Budgets
 - a. State Budget and Certification of Judgeships - pending
 - b. County Budgets – regional county - pending
 - c. Alachua County Facilities Budget - pending
- III. Personnel
 - a. Standing Meeting – Sept. 7th – 2:00 p.m.

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 121 days
 - b. Number of days covered by county court judges

- II. Judicial Assignments for January 1, 2011
 - a. Under development – pending
 - b. 2011 Master Calendar - pending
 - c. Judge Browning – September 1
 - d. Duty Judge Calendar

- III. Trials/Hearings – Special Attention
Judge Coker – returned

- IV. Judge Groeb – Investiture – Sept. 16th

- V. Judge Kreider – Investiture – Sept. 24th

PROJECTS

- I. Foreclosure Programs –
 - 1) Circuit-wide foreclosure division – Admin. Asst. contract services – Paul Silverman
 - 2) Mediation- J Jones

- II. Court Projects – Report – Jan Chesser
 - a Reg First Appearance con't improvement – Jan C/Fred
 - b. Web Site Development – under development – Kristina – report August
 - c. Security doors and access – Al. Civil
 - d. Electronic Orders – Rick Ford – Delivery August

- III. Adjournment

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, September 23, 2010
10:30 a.m.
Chief Judge's Chambers

Draft Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Chief Justice Canady's visit – follow up
 - b. Administrative orders – Review
 - 1. Intra-Circuit Juvenile Detention Procedures
 - c. Alachua County E-Filing Application
 - d. County Traffic Arraignments – Copy of DL removal by clerk
- II. Finance and Budgets
 - a. State Budget and Certification of Judgeships - pending
 - b. County Budgets – regional county - pending
 - c. Alachua County Facilities Budget - pending
- III. Personnel
 - a. Standing Meeting – Sept. 27th – cancelled 2:00 p.m.

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – 121 days
 - b. Number of days covered by county court judges
- II. Judicial Assignments for January 1, 2011
 - a. Judge Browning – September 1 – paper flow
- III. Trials/Hearings – nothing to report
- IV. Judge Roundtree – coverage for judicial assistant

PROJECTS

- I. Foreclosure Programs –
 - 1) Circuit-wide foreclosure division – Admin. Asst. contract services – Paul Silverman
 - 2) Mediation- J Jones

- II. Court Projects – Report – Jan Chesser
 - a. Reg First Appearance con't improvement – Jan C/Fred
 - b. Web Site Development – under development – Kristina – report August
 - c. Security doors and access – Al. Civil

- III. Adjournment

EIGHTH JUDICIAL CIRCUIT LEGISLATORS 2010

Representative Larry Cretul
Senator Steve Oelrich
Representative Leonard Bembry
Representative Debbie Boyd
Representative Chuck Chestnut (Chair)

Thank you for your support of the third branch of government during a very difficult last three years.

COURTS HEAR AND DISPOSE -

4.5 M filings per year using
0.7% of the state budget

COURT BUDGETS REDUCED FOR 3 YEARS (FY 08 09 10)

- Statewide courts lost - \$47 M
- Statewide courts lost - 290 positions
- Locally court lost 7 positions
- Locally court lost \$300,000 of operating expenses.

FY 10 - State Courts Revenue Trust Fund

- 2009 Legislative Session established the State Courts Revenue Trust Fund
- Provided stable court funding - paid for by users of the court system
- Revenues should be sufficient to provide for the FY 10 fiscal year.
- **Fine revenue currently directed to the trust fund should be redirected and swapped with another funding source to avoid the appearance of cash register justice.**

NEXT YEAR - FY 11 State Court Budget Deficit

- Shortfall for State Courts System is \$66M (anticipated decline in foreclosure filings).
- Cash Balance from FY 10 Carry Forward should reduce substantially what is needed for FY 11

LOCAL LEGISLATIVE NEEDS - with optimism and with opportunity

~~Wages improvements and cost of living for all state employees~~
maintain existing wages for court staff

- One Circuit Judge
- One Alachua County Court Judge

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, April 15, 2010
10:30 AM
Chief Judge's Chambers

Agenda

- I. Administrative Orders
- II. Intercircuit Agreement *Juvenile Delinquency* -
- III. County Civil and Circuit Family Assignments (*Levy Dependency Assignment???*)
- IV. *Alachua County Commissioners' Meetings - Agenda*
- V. Business Model in Government
- VI. Agendas
- VII. *Old Business – a place to discuss follow up on old business*
- VIII. *Foreclosure Programs – 1) mediation 2) special foreclosure docket with senior judge*
- IX. *Other- coverall for time sensitive last minute items*
- X. Adjournment

**CHIEF JUDGE
&
COURT ADMINISTRATOR
MEETING**

Thursday, April 22, 2010
10:30 AM
Chief Judge's Chambers

Agenda

EXECUTIVE - Business Model in Government

- I. Administrative
 - a. Court Security
 - b. Administrative orders – meeting to review 4- 23
- II. Finance and Budgets
 - a. State Budget – legislature remains in session - pending
 - b. County Budgets – meeting commissioners 1:1
- III. Personnel
 - a. Standing Meeting – 4-26
- IV. Other

JUDICIAL

- I. Coverage
 - a. Senior Judge Days – need days
 - b. County Court Judges – assistance
 - c. Temporary absences from bench

- II. Judicial Assignments
 - a. July 1 adjustments completed to be published May 3
 - b. Alachua County Civil Assignments
 - c. Family Assignments (Levy Dep. Assign- pending)

- III. Judicial Assignments for January 1, 2011
 - a. Under development – pending

- IV. Trials – Special Attention

PROJECTS

- I. *Juvenile Delinquency - Intercircuit Agreement – pending – 4-30*
- II. *Foreclosure Programs –*
 - 1) *mediation- see report from -J Jones*
 - 2) *foreclosure division senior – see report -Arlene H*
- III. *E- processing- need report Fred Buhl*
- IV. *Web Site Development – need report Kristina Velez*
- V. *Capital Projects – monthly meeting need date – Jan Chesser*
- VI. *Service of process servers*
- VII. *Stamped return envelopes – Robert Folsom Admin. Order 4-23*
- VIII. *Other*
- IX. *Adjournment*

CHIEF JUSTICE CHARLES T. CANADY

FRIDAY, SEPT. 17, 2010

1:30 P.M. – 2:30 P.M.

AGENDA

- I. **Welcome** - Meeting with Chief Judge Lott and Court Administrator Ted McFetridge
- II. **Governance of the Branch – State and Circuit**
 - Independent Judges
 - Independent Clerks of Court
 - State Court Funding for technology, security and courthouses
- III. **E filing, service, workflow & orders** – the opportunity and the challenges
- IV. **Court Programs highlights**
 - Digital Court Reporting Program “OpenCourt”
 - Case management “ICMS”
 - Circuitwide centralized 6 county weekend video first appearance
 - Case disposition report by judge to legislature
 - Mortgage foreclosure court program
 - Mortgage foreclosure mediation program
- V. **Court Staff Salaries and Benefits** – the needs

GENERAL JUDGES’ MEETING

2:30 P.M. – 3: 0 P.M.

- I. **Legislative Agenda for 2011**
 - i. How can we help him?
- II. **Judge Salaries and Benefits**
 - i. Any room for optimism

CHIEF JUSTICE CHARLES T. CANADY

**VIST
ON FRIDAY, SEPT. 17, 2010**

2:30 P.M. – 3:30 P.M.

DRAFT AGENDA

- I. Welcome
- II. General Description of Circuit
- III. Showcase – ICMS
- IV. Showcase - Court Reporting Program OpenCourt
- V. Salaries for Court Staff
- VI. Independent Clerks of Court –
Consistent Holidays
Consistent Data Elements
- VII. Foreclosure Division – Circuit-wide Foreclosure Mediation

**GENERAL JUDGES' MEETING
3:30 P.M. – 4:30 P.M.**

DRAFT AGENDA

CHIEF JUSTICE CHARLES T. CANADY

MEETING

Friday, September 17, 2010
1:30 a.m.
Chief Judge's Chambers

Draft Agenda

- I. Welcome
 - a. General Description of the circuit

- II. Governance Challenges
 - a. State –
 - 1. Encourage continuity of management policies - rotation of Chief Justice weakens branch
 - b. Circuit
 - 1. County Court Judges Appointed Acting Circuit Judges – requires subtle finesse management – see summary of master calendar.
 - 2. Six Independent Clerks of Court – requires subtle finesse management – see the recent holiday notice (Rosh Hashanah)
 - 3. Court Technology now funded by county – potential for 67 different IT structures applied by 20 Chief Judges – FCTC needs support to bring together statewide technology services for the court

- III. Showcase Programs
 - a. Digital Court Reporting Program – Statewide
 - 1. In house program built under the direction of Fred Buhl IT Director for the Circuit to replace private vendor solution – potential for millions of dollars of savings – if it works should allow reward to Fred Buhl and the circuit
 - b. Circuit wide weekend and holiday “First Appearance” – Video
 - 1. One courtroom site bringing together via video 6 county jails, with arrest reports, criminal histories, in addition connecting the state attorney, public defender, Dept of Juvenile Justice

(Delinquency) , Dept of Children Services (Dependency) every weekend and holiday – using technology and court staff

- c. Mortgage Foreclosure Old Case Triage - report
- d. Mortgage Foreclosure Mediation Program – report
- e. Case Management Software for Circuit – 6 Counties
 - 1. In house program built under the direction of Fred Buhl to provide management information and judicial workflow- circuits under the direction of the Chief Judge and Court Administrator develop 20 different case management information systems in response to a vacuum at the state – inefficient use of financial and human resources.

GENERAL JUDGES MEETING

2:30 PM – 3:30 PM

- I. Legislative Agenda for 2011
 - i. How can we help him?
- II. Judge Salaries and Benefits
 - i. Any room for optimism

HAVE A SAFE TRIP BACK

Revised: 2/17/2011 1:35:14 PM

PROJECTS

- I. Foreclosure Programs –
 - 1) Circuit-wide foreclosure division – Admin. Asst. contract services – Paul Silverman
 - 2) Mediation- J Jones

- II. Court Projects – Report – Jan Chesser
 - a. Reg First Appearance con't improvement – Jan C/Fred
 - b. Web Site Development – under development – Kristina – report August
 - c. Security doors and access – Al. Civil
 - d. Electronic Orders – Rick Ford – Delivery August

- III. Adjournment

We have discussed this with the sheriffs in all six counties. It is their opinion that their offices can and do perform the civil process service in their respective counties including foreclosure cases. The sheriffs say they have performed this duty and to their knowledge there are no issues. The sheriffs also say the special cases in need of special process services can be managed by the motion and special order of appointment.

FS 48.27 says the Chief Judge may establish an approved list of persons designated as certified process servers. This has been done in other circuits. In the past and currently the Eighth Judicial Circuit has primarily relied on the six sheriffs to perform the civil process service with the special cases being managed through a motion and court order. The mortgage

If the Chief Judge directs a civil through the court administrator or other administrative structure supported by the court administrator would manage and be responsible for the program and the persons who desire to be certified process servers in the circuit.

The court would review and verify that the applicants to be certified process servers shall:

Be at least 18 years of age;

Have no mental or legal disability;

Be a permanent resident of the state;

Submit to a background investigation, which shall include the right to obtain and review the criminal record of the applicant;

Obtain and file with his or her application a certificate of good conduct, which specifies there is no pending criminal case against the applicant and that there is no record of any felony conviction, nor a record of a conviction of a misdemeanor involving moral turpitude or dishonesty, with respect to the applicant within the past 5 years;

If prescribed by the chief judge of the circuit, submit to an examination testing his or her knowledge of the laws and rules regarding the service of process. The content of the examination and the passing grade thereon, and the frequency and location at which such examination shall be offered shall be prescribed by the chief judge of the circuit. The examination, if any, shall be offered at least once annually;

Execute a bond in the amount of \$5,000 with a surety company authorized to do business in this state for the benefit of any person wrongfully injured by any malfeasance, misfeasance, neglect of duty, or incompetence of the applicant, in connection with his or her duties as a process server. Such bond shall be renewable annually; and

Take an oath of office that he or she will honestly, diligently, and faithfully exercise the duties of a certified process server.

The chief judge of the circuit may, from time to time by administrative order, prescribe additional rules and requirements regarding the eligibility of a person to become a certified process server or to have his or her name maintained on the list of certified process servers.

An applicant who completes the requirements set forth in this section and whose name the chief judge by order enters on the list of certified process servers shall be designated as a certified process server.

Each certified process server shall be issued an identification card bearing his or her identification number, printed name, signature and photograph, the seal of the circuit court, and an expiration date. Each identification card shall be renewable annually upon proof of good standing and current bond.

A certified process server shall place the information provided in s. [48.031\(5\)](#) on the copy served. Return of service shall be made by a certified process server on a form which has been reviewed and approved by the court.

A person may qualify as a certified process server and have his or her name entered on the list in more than one circuit.

A process server whose name is on a list of certified process servers in more than one circuit may serve process on a person found in any such circuits.

A certified process server may serve foreign process in any circuit in which his or her name has been entered on the list of certified process servers for that circuit.

A certified process server may charge a fee for his or her services.

Eighth Judicial Circuit of Florida

CHIEF JUDGE AND CLERKS OF COURT MEETING

September 17, 2010
Alachua County Courthouse Room 417
3:30 pm

DRAFT AGENDA

- I. Chief Justice Canady – Introduction
- II. Clerks and Courts Local County Budgets
- III. Electronic Files – Challenges
- IV. Reporting of Open and Closed Cases - Is there a plan?
- V. Residential Mortgage Foreclosure Mediation Program - AAA - Comments
- VI. Mortgage Foreclosure Court - Magistrate Silverman
- VII. Other

State of Florida – Court Staff – Pay Initiative

Everyday State of Florida court staff of trial and appellate courts efficiently and quietly perform their jobs, which allows the courts to effectively hear and dispose of a continually rising number of cases. These loyal and able employees have continued to get the job done with no raise, not even a cost of living adjustment, in five years. Without their experience and commitment, the Court cannot function. Every Circuit struggles to retain experienced and capable staff when other entities in public service offer higher salaries for comparable work. Even in these most challenging economic times, other public service entities have found ways to increase salaries for some of their work force within their existing budgets.¹²³

In 2010, using our existing budget and taking progressive steps the court is encouraged to provide salary initiatives for our most valued and valuable court employees within our existing legislative budget. The leading principle for the salary initiative is to compensate existing long term employees who have acquired important job skills and who have served the court and the public during this past number of years. As a corollary to this principle it should be clear that compensation of existing experienced and high performing staff through pay initiatives is favored to plans that provide for new hires, contract workers⁴, independent contractors⁵ and minor incremental changes to personnel policies.

The following proposal is provided for consideration and discussion within the existing budget:

- Adoption of a “Step Pay Plan” policy that rewards court staff who are skilled and experienced, have demonstrated value to the court and are mission critical using the following principles:
 1. Employees acquire valuable job expertise and job skills over time.
 2. Employees with job expertise and job skills are critical to complete the mission of the court.
 3. Employees with job expertise and job skills need to be retained by the Court.

¹ Florida Senators passed out \$183,000 in annual pay raises and promotions to some staffers. House Leader Cretul approved a number of raises — 44 — after passing the pay-cut language. Unlike Atwater, though, Cretul demoted and cut the salaries of other staffers so that the bottom-line House payroll fell by about \$862,000 over the past year, according to House officials. On July 1, 2010, the University of Florida offered a 4% salary increase to their employees

² On July 1, 2010, the University of Florida offered a 4% salary increase to their employees

³ Santa Fe College (Community College in Gainesville offered a 5% salary increase to their employees in July 2010

⁴ The “*Foreclosure and Economic Recovery Funding Program for FY 2010*” provides for \$6.2 million dollars for the hiring of *new contract, OPS court staff, magistrates and senior judges*

⁵ The “*Residential Mortgage Foreclosure Mediation Program*” which directs each circuit to contract with an independent program manager(s) who are to be paid \$400 per case for the job of assigning the foreclosure cases to local private mediators.

4. Circuit identifiable individuals within each circuit would be difficult to impossible to replace in the existing job market considering the disparity between court staff salaries and salaries of comparable positions in other public service jobs.
5. The reward would be given to employees based upon performance including consideration of performance evaluations, professional development, years of service and contribution to the mission of the courts.

Therefore, the Court’s pay plan should offer financial reward to those employees who continue to work for the Court, and who have developed special job expertise and skills and whose contribution we cannot afford to lose. It should offer each circuit some flexibility to access local market conditions and apply limited additional funds to those positions and employees most critical to maintain and most difficult to replace if full funding for all experienced staff cannot be allocated.

Plan A

USING EXISTING STATE COURT SALARY BUDGET

Salary	Additional Salary* 2 years	Additional Salary* 5 years
20K – 40K	\$1,000	\$2,000
40K – 65K	\$1,500	\$3,000
65K +	\$2,000	\$5,000

** employees must have good performance reviews and be designated mission critical*

There are many other versions of this type of a pay plan which may be presented or shown as alternative method for accomplishing the same goal. It is not the intent of this memo to review each and every one as there are many more capable and experienced professionals who can provide this service and show these alternatives.

It is also not the purpose of this memo to show how to fund this program suffice is it to say that some personnel budget funding is reported be available for a pay plan or alternative plan. Once again there many more capable and experienced professionals who can provide budget analysis and budget opportunities.

As we continue our diligent efforts to serve the people of the state of Florida, we must feed our own troops, supply our own forces and not allow slow leaks in our own fuel lines to stop us in the middle of the road. We still have a long journey ahead of us.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF DECEMBER 20, 2010
1st revised (12/21)**

COURTROOM	MONDAY 12/20	TUESDAY 12/21	WEDNESDAY 12/22	THURSDAY 12/23	FRIDAY 12/24
2A Holding cells (2, one without bathroom)	<u>N. Wilkov</u> Hearing 10-DP-188 2:30 – 3:30	<u>J-LOTT</u> OSC Hearings 10:00 <u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30	<u>N. Wilkov</u> Hearing 10-DP-902 1:00 – 3:00	<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	COURT HOLIDAY
2B Video	<u>S. Stafford</u> CSE Hearings 8:30, 12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30, 12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	
2C					
2D Holding cells (2) Video	<u>J-FERRERO</u> Juvenile Detention Hearings 9:00	<u>J-DA VIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Juvenile Delinquency 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Juvenile Delinquency 9:30	
2E Video					
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>J-GROEB</u> Traffic Hearings 9:00	
3B	ADR/MEDIATION	ADR/MEDIATION	<u>J-CATES</u> Shelter Hearings 11:30	ADR/MEDIATION	
3C	ADR/MEDIATION	ADR/MEDIATION	<u>P. Silverman</u> Foreclosure Hearings 9:00 – 5:00	ADR/MEDIATION	
3D Holding cells (2) Video	<u>J-FERRERO</u> Shelter Hearings 11:30	<u>J-DAVIS</u> Shelters 11:30		<u>J-FERRERO</u> Domestic Violence 9:00 & 12:30 Shelter Hearings 11:30	
4A Holding cell (1)	<u>J-HULSLANDER</u> Jury Trial 08-CA-6413 Gervato v. Shands 8:30 – 5:00	<u>J-HULSLANDER</u> Jury Trial 08-CA-6413 Gervato v. Shands 8:30 – 5:00			
IN CHAMBERS		<u>J-CATES</u> Hearing 10-DR-6882 9:30 Bailliff needed			
AT FACILITIES (Mental Health Hearings)		<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00			
CHIEF JUDGE CONFERENCE ROOM					
ROOM 414		ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	
DUTY JUDGE	JUDGE NILON	JUDGE NILON	JUDGE NILON	JUDGE NILON	JUDGE REIMAN

www.circuit8.org *Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.*

CHIEF JUDGE & ADMINISTRATIVE JUDGES MEETING

Friday, December 10, 2010
Time: 10:00 a.m.

Agenda

- I. State of the State
 - a. Balanced state budget
 - b. Full pension funding,
 - c. Benefits package for state employees
 - d. Pension package and salary for judges in comparison to other states,
 - e. Legislative session ahead and possible negative impacts
 - f. Where negative impacts would leave us in comparison to other states

- II. State of the Circuit
 - a. Courts and clerks,
 - b. Balanced county budgets
 - c. Judicial disposition reports - 2010
 - d. Drivers' license records county court criminal – Alachua Clerk – State Attorney – who files the record
 - e. Baker and Levy space developments - Other county issues?
 - f. Public access to hearings – mortgage foreclosure cases et.al.
 - g. New and Re-elected State Representatives and County Commissioners throughout circuit.
 - h. Positions and how the circuit must remain unified
 - i. Diversity education
 - j. Weekend and holiday circuit wide first appearance
 - k. Mortgage foreclosure magistrate and mediation services

- III. Judicial Assignments for January 1, 2011
 - a. Fair distribution of work and resources
 - b. Contingency plan

- IV. Coverage
 - a. Senior Judge Days – 84 days left (as of Dec. 1) issues for use (i.e. big trials or big illness
 - b. Coverage – county court judges – the help is appreciated and it must be managed

- V. Personnel
 - a. Notice of senior staff changes in 2011 – Jan P , staff attorney
maternity leaves, filling positions
- VI. Chief Judge Election – Process for 2011
- VII. Administrative
- VIII. Adjournment

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF June 7, 2010 (4th revised June 9)**

COURTROOM	MONDAY 6/7	TUESDAY 6/8	WEDNESDAY 6/9	THURSDAY 6/10	FRIDAY 6/11
2A Holding cells (2, one without bathroom)	M. Rapszak CSE Hearings 8:30, 12:00	S. Miller-Jones Pro se hearings 9:00 N. Wilkov Staffings 2:30 Dependency Drug Court 3:30	M. Rapszak CSE Hearings 8:30, 12:30	N. Wilkov Dependency Hearings 8:30 & 1:30	ADR/MEDIATION 9:00 – 12:00 J-NILON Hearing 07-DR-4563 1:30 – 2:30
2B Video	J-COKER Shelter Hearings 11:30	J-COKER Depend. General 9:00 UFC/DV Hearings 1:30 J-DAVIS Shelter Hearings 11:30 Teen Court 4:00 – 7:00	J-COKER Truancy Hearings 8:45 Shelter Hearings 11:30	J-COKER Shelter Hearings 11:30	J-COKER Hearing 10-DP-593 8:30 Shelter Hearings 11:30
2C	J-GIUNTA Nappy v. Gator Fire 07-CA-3660	J-GIUNTA Nappy v. Gator Fire 07-CA-3660	J-GIUNTA Nappy v. Gator Fire 07-CA-3660	J-GIUNTA Nappy v. Gator Fire 07-CA-3660	J-GROEB Civil Pre-Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	J-COKER Juvenile Detention Hearings 9:00	J-DAVIS Juvenile Detention Hearings 9:00 J-SIEG 5 Star v. Watson 06-CA-3944 11:00	J-DAVIS Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	J-DAVIS Juvenile Detention Hearings 9:00 PTC/ DD 9:30	J-DAVIS Juvenile Detention Hearings 9:00
2E Video	CSE Hearings 12:00	S. Stafford CSE Hearings 11:00 S. Miller-Jones Mental Health Hearings 1:00 – 2:30	CSE Hearings 12:00	S. Stafford CSE Hearings 12:00	S. Miller-Jones Hearing 01-2010-MH-528 9:00 – 9:30 S. Stafford CSE Hearings 12:00
3A	J-SIEG 5 Star v. Watson 06-CA-3944 9:00 – 5:00	S. Bullard Contested Traffic Hearings 9:00, 1:30	S. Bullard Civil Traffic Sentencing Hearings 9:00, 1:30	ADR/MEDIATION 8:00 - 5:00	J-GROEB Traffic hearings 1:30
3B	ADR/MEDIATION 8:00 - 5:00	J-CATES Domestic Violence Hearings 9:30 & 1:30	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
3C					
3D Holding cells (2) Video	UNDER CONSTRUCTION	UNDER CONSTRUCTION	UNDER CONSTRUCTION	UNDER CONSTRUCTION	UNDER CONSTRUCTION
4A Holding cell (1)	J- Venire 9:00 J-HULSLANDER Alexander v. RJ Reynolds 08-CA-5067	J-HULSLANDER Alexander v. RJ Reynolds 08-CA-5067	J-HULSLANDER Alexander v. RJ Reynolds 08-CA-5067	J-HULSLANDER Alexander v. RJ Reynolds 08-CA-5067	J-HULSLANDER Alexander v. RJ Reynolds 08-CA-5067
IN CHAMBERS					
AT FACILITIES				S. Miller-Jones VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	Mediation 01-2010-DR-1492 2:00 – 5:00		Foreclosure Mediation Review Committee 11:30 – 1:00	Chief Judge and Clerk of Court Meeting 10:00 – 12:00	Administrative Judge's Meeting 10:00 – 12:00 Quarterly Judge's Meeting 12:00 – 2:00
ROOM 414		ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE LOTT	JUDGE LOTT	JUDGE LOTT	JUDGE LOTT	JUDGE MONACO

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF November 15, 2010
1st revised (11/15)**

COURTROOM	MONDAY 11/15	TUESDAY 11/16	WEDNESDAY 11/17	THURSDAY 11/18	FRIDAY 11/19
2A Holding cells (2, one without bathroom)		<u>J-LOTT</u> Juror OSC Hearings 10:00 <u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>ADR/MEDIATION</u>
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller –Jones</u> Pro Se Hearings 9:00 – 1200			<u>J-KREIDER</u> Civil Pre Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-FERRERO</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 PTC/DD 9:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 OTSC Hearing 10:30
2E Video	<u>S. Miller-Jones</u> Hearing 10-MH-758 3:30		8 th Judicial Circuit Grievance Committee Meeting "A" 9:30 – 12:00		<u>ADR/MEDIATION</u>
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>J-KREIDER</u> Traffic Hearings 9:00	<u>ADR/MEDIATION</u>
3B	ADR/MEDIATION	8 th Judicial Circuit Grievance Committee Meeting "B" 9:00 – 5:00	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	<u>J-ROUNDTREE</u> Non-jury trial 01-2009-CA-6505	<u>J-ROUNDTREE</u> Non-jury trial 01-2009-CA-6505	<u>P-Silverman</u> Foreclosure Hearings 9:00 – 5:00	ADR/MEDIATION	<u>P-Silverman</u> Foreclosure Hearings 9:00 – 5:00
3D Holding cells (2) Video	<u>J-FERRERO</u> Shelter Hearings 11:30	<u>J-FERRERO</u> Depend.General 9:00 UFC/DV 1:30 Shelters 11:30	<u>J-FERRERO</u> Shelter Hearings 11:30	<u>J-FERRERO</u> Domestic Violence Hearings 9:00 & 12:30 Shelter Hearings 11:30	<u>J-FERRERO</u> TPR Trial 08-DP-510 8:30 Shelter Hearings 11:30
4A Holding cell (1)					
IN CHAMBERS	Judge Cates Room 302 1:30 Bailliff needed	Judge Cates Room 302 10:30 Bailliff needed			
AT FACILITIES (Mental Health Hearings)		<u>S. Miller-Jones</u> NFETC 1:30		<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	FLAG Meeting 4:00 – 5:00	Family Law Section Meeting 4:00 – 5:00		PSCC Meeting 3:00 – 5:00	Website Meeting 10:00
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE REIMAN	JUDGE REIMAN	JUDGE REIMAN	JUDGE REIMAN	JUDGE BROWNING

--	--	--	--	--	--

www.circuit8.org

Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF OCTOBER 11, 2010 2ND Revised**

COURTROOM	MONDAY 10/11	TUESDAY 10/12	WEDNESDAY 10/13	THURSDAY 10/14	FRIDAY 10/15
2A Holding cells (2, one without bathroom)		<u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>ADR/MEDIATION</u>
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller –Jones</u> Pro Se Hearings 9:00 – 1200	Alachua County Flu Shots 9:00 – 1:00		
2D Holding cells (2) Video	<u>J-HULSLANDER</u> Juvenile Detention Hearings 8:45	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 NJT 9:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:30
2E Video					
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30		
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	<u>P-Silverman</u> Foreclosure Hearings 9:00 – 5:00
3D Holding cells (2) Video	<u>J-FERRERO</u> Shelter Hearings 11:30	<u>J-DAVIS</u> Depend.General 9:00 Shelters 11:30 <u>J-GLANT</u> UFC/DV Hearings 1:30	<u>J-MONACO</u> Truancy 8:45 <u>J-KREIDER</u> Shelter Hearings 11:30 Dependency Hearings 1:30 – 5:00	<u>J-DAVIS</u> Domestic Violence Hearings 9:30 & 1:30 Shelter Hearings 11:30	<u>J-DAVIS</u> Shelter Hearings 10:00
4A Holding cell (1)					
<u>IN CHAMBERS</u>	<u>J-HULSLANDER</u> Room 305 1:30 (bailiff needed)	<u>J-CATES</u> Room 302 9:30 (bailiff needed)	<u>J-CATES</u> Room 302 9:45 – 12:00 (bailiff needed)		
<u>AT FACILITIES</u> (Mental Health Hearings)				<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
<u>CHIEF JUDGE</u> <u>CONFERENCE</u> <u>ROOM</u>			PROBATE SECTION MEETING 4:30		
<u>ROOM 414</u>	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
<u>DUTY JUDGE</u>	JUDGE GRIFFIS	JUDGE GRIFFIS	JUDGE GRIFFIS	JUDGE GRIFFIS	JUDGE WILLIAMS

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF November 29, 2010
1ST revised (11/29)
2ND revised (11/30)**

COURTROOM	MONDAY 11/29	TUESDAY 11/30	WEDNESDAY 12/1	THURSDAY 12/2	FRIDAY 12/3
2A Holding cells (2, one without bathroom)		<u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>ADR/MEDIATION</u>
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C	<u>J-LOTT</u> Pro Se Hearings 9:00 – 10:45				
2D Holding cells (2) Video	<u>J-ROUNDTREE</u> Juvenile Detention Hearings 9:00	<u>J-ROUNDTREE</u> Juvenile Detention Hearings 9:00	<u>J-MONACO</u> Juvenile Detention Hearings 9:00	<u>J-ROUNDTREE</u> Juvenile Detention Hearings 9:00	<u>J-ROUNDTREE</u> Juvenile Detention Hearings 9:30
2E Video					
3A				<u>J-KREIDER</u> Civil Towing Cases 9:00	
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	<u>P.Silverman</u> Foreclosure Court 9:00 – 5:00
3D Holding cells (2) Video	<u>J-ROUNDTREE</u> Shelter Hearings 11:30	<u>J-ROUNDTREE</u> Shelters 11:30 <u>J-MONACO</u> UFC/DV Hearings 1:30	<u>J-MONACO</u> Truancy 8:45 Shelter Hearings 11:30	<u>J-ROUNDTREE</u> Shelter Hearings 11:30	<u>J-ROUNDTREE</u> Shelter Hearings 11:30
4A Holding cell (1)					
IN CHAMBERS	<u>J-CATES</u> Pro Se Hearings 10:45 Bailiff needed				
AT FACILITIES (Mental Health Hearings)			<u>S. Miller-Jones</u> NFTEC 1:30	<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	Dependency Meeting 9:00 – 12:00	Appellate Panel Meeting 9:00 – 5:00			Diversity Training 9:00 – 4:00
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE HULSLANDER	JUDGE HULSLANDER	JUDGE HULSLANDER	JUDGE HULSLANDER	JUDGE GROEB

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF OCTOBER 25th 1st revised**

COURTROOM	MONDAY 10/25	TUESDAY 10/26	WEDNESDAY 10/27	THURSDAY 10/28	FRIDAY 10/29
2A Holding cells (2, one without bathroom)		<u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>ADR/MEDIATION</u>
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller –Jones</u> Pro Se Hearings 9:00 – 1200			<u>J-KREIDER</u> Civil Pre Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 NJT 9:30	<u>J-HULSLANDER</u> Juvenile Detention Hearings 9:30
2E Video					<u>ADR/MEDIATION</u>
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30		<u>J-GROEB</u> Traffic Hearings 1:30
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	<u>P-Silverman</u> Foreclosure Hearings 9:00 – 5:00
3D Holding cells (2) Video	<u>J-CURTIN</u> Shelter Hearings 11:30	<u>J-CURTIN</u> Hrg. 10-DP-1062 8:30 Depend.General 9:00 Shelters 11:30 <u>J-DAVIS</u> GAL Ceremony 3:30	<u>J-CURTIN</u> Truancy Hearings 8:45 Shelter Hearings 11:30	<u>J-CURTIN</u> Domestic Violence Hearings 9:00 & 12:30 Shelter Hearings 11:30	<u>J-TBD</u> TPR Trial 08-DP-1746 8:30 <u>J-CURTIN</u> Shelter Hearings 11:30
4A Holding cell (1)					
IN CHAMBERS		Judge Cates Room 302 10:30 Bailiff needed			
AT FACILITIES (Mental Health Hearings)				<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	FLAG Mtg 4:00 – 5:00		Drug Court Distance Learning Session 9:00 – 5:00		Extern meeting 9:30 – 10:30
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE ROSIER	JUDGE ROSIER	JUDGE ROSIER	JUDGE ROSIER	JUDGE ROUNDTREE

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

TO: Chief Judge Martha A. Lott
FROM: Paul R. Silverman, General Magistrate
DATE: September 1, 2010
RE: Foreclosure Program

Thank you for selecting me as the Foreclosure General Magistrate. Currently I'll be hearing cases in Alachua County (four times per month), Bradford County (two half days per month), and Baker County (two half days per month). This assignment may change in January, when Judges Roundtree and Griffis switch positions.

As of June 30, 2010, there were approximately 2,274 open foreclosure cases in the circuit. On August 31, the number was almost the same at 2,257. Roughly 285 cases were closed during the months of July and August and a similar number of new foreclosure cases were opened during that period. My intention is (1) to meet or exceed the target given to us by OSCA of closing 1,591 foreclosure cases by June 30, 2011, and (2) to reduce each month the total number of open foreclosure cases in the circuit.

In order to meet this goal, we will substantially follow the process that has been established by Judge Griffis in foreclosure cases. With the assistance of Kathy Janous, our Foreclosure Case Manager, we'll be setting Case Management Conferences early and often. If the Plaintiff has filed all of the necessary documents and the Defendant has either been defaulted, fails to appear at the CMC, or fails to raise a lawful defense, the entry of a Final Judgment of Foreclosure will be recommended at the CMC. The Order Setting Case Management Conference will require all attorneys and unrepresented parties to appear in person. This is intended to encourage Plaintiff's counsel to be familiar with the file and to produce at or before the CMC the documents necessary to proceed to a final hearing. We are in the process of speaking with the responsible parties at each of the major foreclosure law firms, and have advised them that failure to appear in person at a CMC will result in dismissal of their case. We are however, allowing the firms to block schedule their cases. We've assigned one day per month to each of the firms, and they may set as many cases on that day as they wish. We'll also set all of our CMC with each firm, only on their particular day. While the month of September will be a transition period, we hope to have this scheduling plan up and running by October.

The biggest challenge to successfully meeting our goals for this program is the ability to keep up on the clerical end. Kathy Janous and I are working to establish priorities and to streamline the process as much as possible. We'll continue to update and improve these procedures as we move forward. We have just hired a part time OPS worker to assist Ms. Janous with some of the clerical duties.

Once again, thank you for the opportunity to take on this position. I appreciate the support that I've received from everyone in the system, from Court Administration to the Clerk of the Court, to the Judges and their staff. I'm excited about the challenge this position brings and I'm looking forward to the upcoming year.

Foreclosure Court Report
September 1, 2010

The Foreclosure Court Program received funding for one year from the legislature to reduce the backlog of foreclosure cases in Florida's courts. The year began July 1, 2010 and we have since hired a full time case manager and have contracted with a part time magistrate.

OSCA is collecting the data for this project statewide. Each circuit has been tasked with reducing the number of cases that were open or reopened as of June 30, 2010 by 62%. The target we have been given by OSCA is to close at least 1597 foreclosure cases by June 30, 2011.

Following is a breakdown by county of the cases pending in our circuit and the number closed so far.

	Alachua	Baker	Bradford	Gilchrist	Levy	Union	Eighth Circuit
Open and reopened as of 6/30/2010	1886	246	183	38	184	55	2542
Closed in July 2010	111	18	14	10	28	3	184
Closed in Aug 2010	94	2	2	7	23	5	133
Total Closed	205	20	16	17	51	8	317

The target number of cases to close was based on an estimate of how many we would have open. While the estimate was off by a bit, the number of cases to close remains fixed.

Target Backlog Reduction
Estimated Real Property/ Mortgage Foreclosure Backlog Cases
FY 2006/07 through Estimated FY 2010/11

Circuit	County	Estimated Real Property/ Mortgage Foreclosure Backlog Cases	62% of Estimated Real Property/ Mortgage Foreclosure Backlog Cases
8	Alachua	1,533	950
	Baker	203	126
	Bradford	179	111
	Gilchrist	123	76
	Levy	479	297
	Union	60	37
	Total	2,757	1,597

Prepared by OSCA, Research and Data
7/8/2010

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF SEPTEMBER 13, 2010 2nd Revised**

COURTROOM	MONDAY 9/13	TUESDAY 9/14	WEDNESDAY 9/15	THURSDAY 9/16	FRIDAY 9/17
2A Holding cells (2, one without bathroom)		<u>N. Wilkov</u> Staffings 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	ADR/MEDIATION
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller-Jones</u> Pro Se Hearings 9:00 – 12:00			<u>J-KREIDER</u> Civil Pre-Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 NJT 9:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00
2E Video		<u>S. Miller-Jones</u> Hearings 10-MH-1232 1:45			<u>J-DAVIS</u> DOR Hearings 10:00
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00, 1:00	<u>S. Bullard</u> Civil Traffic Sentencing Hearings 9:00, 1:30	CCIS Training 1:00 – 4:00	<u>J-KREIDER</u> Traffic Hearings 1:30
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	<u>P. Silverman</u> Foreclosure Court 9:30- 5:00	<u>P. Silverman</u> Foreclosure Court 9:30 – 5:00	<u>P. Silverman</u> Foreclosure Court 9:00 – 5:00	ADR/MEDIATION 8:00 - 5:00	<u>P. Silverman</u> Foreclosure Court 9:00 – 5:00
3D Holding cells (2) Video	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Depend.General 9:00 Shelter Hearings 11:30 UFC/DV Hearings 1:30	<u>J-COKER</u> Truancy 8:45 Shelter Hearings 11:30	<u>J-COKER</u> Domestic Violence Hearings 9:30 & 1:30 Shelter Hearings 11:30	<u>J-COKER</u> 09-DP-947 TPR 8:30 Shelter Hearings 11:30
4A Holding cell (1)					
IN CHAMBERS					
AT FACILITIES (Mental Health Hearings)				<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM				Chief Judge/Clerk Meeting 10:00	Bench Bar Committee Meeting 1:30 – 3:30
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE KREIDER	JUDGE KREIDER	JUDGE KREIDER	JUDGE KREIDER	JUDGE REIMAN

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF SEPTEMBER 20, 2010 1st revised**

COURTROOM	MONDAY 9/20	TUESDAY 9/21	WEDNESDAY 9/22	THURSDAY 9/23	FRIDAY 9/24
2A Holding cells (2, one without bathroom)		<u>J-FERRERO</u> Juror OSC Hearings 10:00 <u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>J-ROSIER</u> Hearing 08-CA-5581 10:00
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C		<u>S. Miller-Jones</u> Pro Se Hearings 9:00 – 12:00 Teen Court 4:00	<u>J-GROEB</u> Grave v. Gillette 1:30 – 5:00		<u>J-GROEB</u> Civil Pre-Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Shelters 11:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 PTC/DD 9:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00
2E Video		<u>S. Miller-Jones</u> Hearing 10-MH-1274 1:00 – 2:00 8 th Judicial Circuit Grievance Committee Meeting "B" 2:30 – 4:00	8 th Judicial Circuit Grievance Committee Meeting "A" 9:30 – 11:00	<u>J-GROEB</u> Gandolff Hearing 1:30 – 5:00	
3A		<u>J-KREIDER</u> Contested Traffic Hearings 9:00 <u>S. Bullard</u> Contested Traffic Hearings 1:30	<u>J-KREIDER</u> Contested Traffic Hearings 9:00 <u>S. Bullard</u> Contested Traffic Hearings 1:30		<u>J-GROEB</u> Traffic Hearings 1:30
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	<u>P. Silverman</u> Foreclosure Court 9:00 – 5:00
3D Holding cells (2) Video	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Depend.General 9:00 UFC/DV Hearings 1:30	<u>J-COKER</u> Truancy 8:45 Shelter Hearings 11:30	<u>J-COKER</u> Domestic Violence Hearings 9:30 & 1:30 Shelter Hearings 11:30	<u>J-COKER</u> 10-DP-204 TPR 8:30 Shelter Hearings 11:30
4A Holding cell (1)	<u>J-MEALE</u> DOAH Hearing 10-7281 8:30 – 5:00	<u>J-MEALE</u> DOAH Hearing 10-7281 8:30 – 5:00	<u>J-MEALE</u> DOAH Hearing 10-7281 8:30 – 5:00	<u>J-MEALE</u> DOAH Hearing 10-7281 8:30 – 5:00	<u>J-MEALE</u> DOAH Hearing 10-7281 8:30 – 5:00
IN CHAMBERS			Room 302 9:30 - 12:00 1:30 – 2:30 Bailliff needed		
AT FACILITIES (Mental Health Hearings)			<u>S. Miller-Jones</u> NFETC 1:30	<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM		Family Law Section Meeting 4:00 – 5:00			Family Courts Extern Meeting 11:30 – 12:30
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE REIMAN	JUDGE REIMAN	JUDGE REIMAN	JUDGE REIMAN	JUDGE BROWNING

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

**ALACHUA COUNTY FAMILY/CIVIL JUSTICE CENTER
COURTROOM ASSIGNMENT
WEEK OF SEPTEMBER 27, 2010**

COURTROOM	MONDAY 9/27	TUESDAY 9/28	WEDNESDAY 9/29	THURSDAY 9/30	FRIDAY 10/1
2A Holding cells (2, one without bathroom)		<u>N. Wilkov</u> Staffing 2:30 Dependency Drug Court 3:30		<u>N. Wilkov</u> Dependency Hearings 8:30 & 1:30	<u>ADR/MEDIATION</u>
2B Video	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 8:30,12:00, 12:30	<u>S. Stafford</u> CSE Hearings 12:00	<u>S. Stafford</u> CSE Hearings 12:00
2C					<u>J-KREIDER</u> Civil Pre-Trials 9:00, 10:00, 11:00
2D Holding cells (2) Video	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 OTSC Hearing 9:30 08-DR-1654	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 Delinquency Hearings 9:30 & 1:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:00 NJT 9:30	<u>J-DAVIS</u> Juvenile Detention Hearings 9:30
2E Video					
3A		<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30	<u>S. Bullard</u> Contested Traffic Hearings 9:00 Contested Traffic Hearings 1:30		<u>J-KREIDER</u> Traffic Hearings 1:30
3B	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION
3C	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	ADR/MEDIATION	<u>P. Silverman</u> Foreclosure Court 9:00 – 12:00
3D Holding cells (2) Video	<u>J-COKER</u> Shelter Hearings 11:30	<u>J-COKER</u> Depend.General 9:00 Shelter Hearings 11:30 UFC/DV Hearings 1:30	<u>J-COKER</u> Shelter Hearings 11:30 TPR Hearing 09-DP-198 1:30	<u>J-COKER</u> Domestic Violence Hearings 9:30 & 1:30 Shelter Hearings 11:30	<u>J-COKER</u> ADJ. Trial 10-DP-755 8:30 Shelter Hearings 11:30
4A Holding cell (1)					
IN CHAMBERS	<u>J-CATES</u> Room 302 9:15 <u>J-DAVIS</u> Room 409 2:00 – 3:00 Bailiff needed	<u>J-KREIDER</u> Room 202 10:00 Bailiff needed	<u>J-CATES</u> Room 302 1:30 – 2:30 Bailiff needed		
AT FACILITIES (Mental Health Hearings)				<u>S. Miller-Jones</u> VA/Shands/CSU/Vista 1:00	
CHIEF JUDGE CONFERENCE ROOM	FLAG MEETING 4:00 – 5:00	ADA MEETING 3:00 – 5:00			
ROOM 414	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00	ADR/MEDIATION 8:00 - 5:00
DUTY JUDGE	JUDGE BROWNING	JUDGE BROWNING	JUDGE BROWNING	JUDGE BROWNING	JUDGE MONACO

www.circuit8.org Ralph Days (courier service) goes to Levy and Gilchrist counties of Monday in the afternoon and Baker, Bradford and Union on Wednesday in the morning.

State of Florida - Court Staff – Pay (Draft)

Everyday the State of Florida court staffs in the trial or appellate courts efficiently and quietly perform their jobs throughout the state allowing the courts to effectively hear and dispose of cases. These same efficient and effective employees have not had a raise or a cost living adjustment in five years. Indeed, in 2009 the Florida Legislature voted to cut the salaries of all state employees including those in the court system earning over \$45,000 (subsequently vetoed by Governor Crist).

Meanwhile the Florida Legislature ([see article attached](#)). Additionally on July 1, 2010 the University of Florida offered their staffs a 4% salary increase ([see attached article](#)) and a small local Community College in Gainesville increased their staff salaries by 5% this year ([see attached article](#)). It is suspected other state agencies or related state agencies provided their staff with salary increases yet to be noticed or documented.

Additionally, the two recent mortgage foreclosure programs of the court are hard to explain to existing court staff.

(1) The “*Foreclosure and Economic Recovery Funding Program for FY 2010*” provides for \$6.2 million dollars for the hiring of *new contract, OPS court staff, magistrates and senior judges* with the achievable goal of reducing the old mortgage foreclosure cases by 62%. However, none of those \$6.2 million dollars can go to existing court staff... even for a short time bonus for reducing the backlog. It has been said “The intent of the legislature is that we administer these funds with *temporary resources*.”

(2) The “*Residential Mortgage Foreclosure Mediation Program*” which directs each circuit to contract with an independent program manager(s) who are to be paid \$400 per case for the job of assigning the foreclosure cases to local private mediators. The estimate revenue from this program to the independent contracted program managers throughout the state is \$10 million dollars. The intent of the Florida Supreme Court was that we administer this program using independent contractors. The court employees and court programs were not eligible to be program managers.

In 2010 there may be a budget opportunity that will allow the court to provide salary initiatives for court employees. One primary principle for any salary initiative should be to favor existing long term employees who have acquired important job skills. The existing staff pay initiatives should be favored over new hires, contract workers, independent organizations and minor incremental changes to personnel policies.

Let it be proposed for consideration, discussion and action the following:

Adoption of a “Step Pay Plan” Policy that rewards the court staff who are skilled and experienced.

Principles of the plan (reward current workforce immediately)

1. employees acquire valuable job expertise and job skills over time
- 2, employees with job expertise and job skills are critical to complete mission of the court
3. employees with job expertise and job skills need to retained by the court

Therefore the courts’ pay plan should offer financial rewards for employees who continue to work for the court and who have developed special job expertise and job skills.

Plan A

Salary	Additional Salary for to 2 years experience	Additional Salary for 5 years experience
20K-40K	\$1000	\$2000
40K-65K	\$1500	\$3000
65K - +	\$2000	\$5000

All employees that began before December 31, 2005 would be eligible for the five year step only.

Employees beginning after January 1, 2006 would be eligible for the two and five year steps when the milestone is reached.

The salary range eligibility will be based on the base pay of the position currently held.