AO BIWEEKLY REPORT

AO Name:						**Pay Period #**	**PP04**											
Meghan Quill						**Pay Ending Date:**	**3/3/2018**											
Week One Dates	2/18	2/19	2/20	2/21	2/23	2/23	2/24			Week Two Dates	2/25	2/26	2/27	2/28	3/1	3/2	3/3	
WORK/LEAVE HOURS	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**		**WORK/LEAVE HOURS**	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**
Hours Worked		8	8.75	9.5	9.5			35.75		Hours Worked		10.5	10	9	8.75	6		44.25
Hours Absent								0.00		Hours Absent								0.00
Daily Total	0.00	8.00	8.75	9.50	9.50	0.00	0.00	35.75		**Daily Total**	0.00	10.50	10.00	9.00	8.75	6.00	0.00	44.25

Use 2 decimal places to record increments of less than one hour (.25 for 1/4 hour, .75 for 3/4 hour)

PAY PERIOD TOTAL (must equal 80 - do not include overtime or comp time earned) 80.00

A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)		A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)
(b)(6)	ylum	Y	I			1	(b)(6)	ylum	Y	I		
	ylum	Y	I			2		ylum	Y	I		
	ylum	Y	I			3		ylum	Y	I		
						4						
						5						
						6						
						7						
						8						
						9						
						10						
						11						
						12						

Total Submitted, Week 1:	3	**Total Completions Only, Week 1:**	0		
		AOs: Enter # of NFEF returns during the Pay Period: →			
Insert rows for additional cases as needed					

Total Submitted for Pay Period:	6	**Total Completions Only, PP:**	0
PP Returns with IEF/WEF/AEF →	0		
PP Returns with NFEF: →	0	**Total Timely for PP:**	6
Pay Period Accuracy (Preliminary):	100.0%	**Pay Period Timeliness (Preliminary)**	#####

Comments/Explanations

Timeliness Log

Name:							Pay Period #	PP04	
Meghan Quill							Pay Ending Date:	3/3/2018	
Week One Dates	2/18	2/19	2/20	2/21	2/22	2/23	2/24		
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals	
Hours Worked	0	8	8.75	9.5	9.5	0	0	35.75	
Hours Absent	0	0	0	0	0	0	0	0.00	
Daily Total	0.00	8.00	8.75	9.50	9.50	0.00	0.00	35.75	

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
(b)(6) [redacted] (b)(6)	Asylum	02/15/18	02/22/18	5	M	Y	1
	Asylum	02/21/18	02/21/18	0	M	Y	2
	Asylum	02/22/18	02/22/18	0	M	Y	3
0	0					0	4
0	0					0	5
0	0					0	6
0	0					0	7
0	0					0	8
0	0					0	9
0	0					0	10
0	0					0	11
0	0					0	12

Week Two Dates	2/25	2/26	2/27	2/28	3/1	3/2	3/3	
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals
Hours Worked	0	10.5	10	9	8.75	6	0	44.25
Hours Absent	0	0	0	0	0	0	0	0.00
Daily Total	0.00	10.50	10.00	9.00	8.75	6.00	0.00	44.25

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
(b)(6) [redacted] (b)(6)	Asylum	2/21/2018	2/26/2018	3	M	Y	1
	Asylum	2/26/2018	3/2/2018	4	M	Y	2
	Asylum	2/28/2018	3/2/2018	2	M	Y	3
0	0					0	4
0	0					0	5
0	0					0	6
0	0					0	7
0	0					0	8
0	0					0	9
0	0					0	10
0	0					0	11
0	0					0	12

Comments/Explanations

FING/BIOM/US-VISIT
On HOLD for FDNS
On HOLD
NOID
HQ CASE
File with FDNS
2nd Interview

Done (x)	Name	A-Number	Interview date/Start	Submission Category
	(b)(6)		2/14/2018	M
X			2/15/2018	M
X			2/15/2018	M
X			2/21/2018	M
X			2/21/2018	M
X			2/22/2018	M
X			2/26/2018	M
			2/26/2018	M
x			2/27/2018	M
x			2/28/2018	M
x			2/28/2018	M
			3/1/2018	M
			3/5/2018	M
			3/5/2018	M
			3/6/2018	M
			3/6/2018	M
			3/7/2018	M

Grant Rate:

Date to SAO	Push date	Country	Nexus
		Guatemala	
2/22/2018	2/22/18	Guatemala	None
2/15/2018		Guatemala	PSG (Family)
2/26/2018		Uganda	Politcal Opinion
2/21/2018		Guatemala	PSG (DV)
2/22/2018		Guatemala	PSG (Child Violence)
3/2/2018		Guatemala	None
N/A		Cameroon	
3/5/2018		Haiti	PO
3/2/2018		Mexico	Nationality, PSG (U.S. Wealth)
3/7/2018		Republic of Congo	Political Opinion, Nationality
N/A		Guatemala	
	3/12/2018	El Salvador	Political Opinion, PSG
	3/12/2018	Haiti	Political Opinion, PSG
	3/13/2018	Brazil	Political Opinion, PSG (Family)
	3/13/2018	Haiti	Political Opinion, PSG (Family)
	3/14/2018	Uganda	PSG (Gay), PSG (Child as Property)

0.00%

Total Grants: 0
Total Referrals: 0

Attorney	Interpreter	Dependents	Decision
		(b)(6)	HOLD
None	None		Referral
			Referral
			Referral
			Referral
			Referral
			Referral
			HOLD
None			Referral
			Referral
			Referral
			HOLD
(b)(6)			

Notes	SAO	
(b)(6)		

AO BIWEEKLY REPORT

AO Name:						**Pay Period #**	**PP05**											
Meghan Quill						**Pay Ending Date:**	**3/17/2018**											
Week One Dates	3/4	3/5	3/6	3/7	3/9	3/9	3/10			Week Two Dates	3/11	3/12	3/13	3/14	3/15	3/16	3/17	
WORK/LEAVE HOURS	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**		**WORK/LEAVE HOURS**	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**
Hours Worked		8.5	9.75	8.5	9.5			36.25		Hours Worked		9.75		9.5	10	6.5		35.75
Hours Absent								0.00		Hours Absent								0.00
Daily Total	0.00	8.50	9.75	8.50	9.50	0.00	0.00	36.25		**Daily Total**	0.00	9.75	0.00	9.50	10.00	6.50	0.00	35.75

Use 2 decimal places to record increments of less than one hour (.25 for 1/4 hour, .75 for 3/4 hour)

PAY PERIOD TOTAL (must equal 80 - do not include overtime or comp time earned) 72.00

A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)		A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)
(b)(6)	ylum	Y	I			1						
	ylum	Y	I			2						
	ylum	Y	R		x	3						
	ylum	Y	I			4						
	ylum	Y	I			5						
						6						
						7						
						8						
						9						
						10						
						11						
						12						

Total Submitted, Week 1:	5	**Total Completions Only, Week 1:**	0	**Total Submitted for Pay Period:**	5
		AOs: Enter # of NFEF returns during the Pay Period: →		**PP Returns with IEF/WEF/AEF** →	1
Insert rows for additional cases as needed				**PP Returns with NFEF:** →	0
				Pay Period Accuracy (Preliminary):	80.0%

Total Completions Only, PP:	0		
Total Timely for PP:	5		
Pay Period Timeliness (Preliminary)	#####		

Comments/Explanations

Timeliness Log

Name:							Pay Period #	PP05	
Meghan Quill							Pay Ending Date:	3/17/2018	
Week One Dates	3/4	3/5	3/6	3/7	3/8	3/9	3/10		
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals	
Hours Worked	0	8.5	9.75	8.5	9.5	0	0	36.25	
Hours Absent	0	0	0	0	0	0	0	0.00	
Daily Total	0.00	8.50	9.75	8.50	9.50	0.00	0.00	36.25	

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
(b) (6) [redacted] (b)(6)	Asylum	02/28/18	03/07/18	5	M	Y	1
	Asylum	02/27/18	03/05/18	4	M	Y	2
	Asylum	02/27/18	03/05/18	4	M	Y	3
	Asylum	03/05/18	03/08/18	3	M	Y	4
	Asylum	03/06/18	03/08/18	2	M	Y	5
0	0					0	6
0	0					0	7
0	0					0	8
0	0					0	9
0	0					0	10
0	0					0	11
0	0					0	12

Week Two Dates	3/11	3/12	3/13	3/14	3/15	3/16	3/17	
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals
Hours Worked	0	9.75	0	9.5	10	6.5	0	35.75
Hours Absent	0	0	0	0	0	0	0	0.00
Daily Total	0.00	9.75	0.00	9.50	10.00	6.50	0.00	35.75

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
0	0					0	1
0	0					0	2
0	0					0	3
0	0					0	4
0	0					0	5
0	0					0	6
0	0					0	7
0	0					0	8
0	0					0	9
0	0					0	10
0	0					0	11
0	0					0	12

Comments/Explanations

FING/BIOM/US-VISIT
On HOLD for FDNS
On HOLD
NOID
HQ CASE
File with FDNS
2nd Interview

Done (x)	Name	A-Number	Interview date/Start	Submission Category
	(b)(6)		2/14/2018	M
X			2/15/2018	M
X			2/15/2018	M
X			2/21/2018	M
X			2/21/2018	M
X			2/22/2018	M
X			2/26/2018	M
			2/26/2018	M
x			2/27/2018	M
x			2/28/2018	M
x			2/28/2018	M
			3/1/2018	M
x			3/5/2018	M
			3/5/2018	M
x			3/6/2018	M
			3/6/2018	M
			3/7/2018	M
			3/8/2018	
			3/8/2018	Reschedul
			3/12/2018	
			3/12/2018	
			3/14/2018	CALLED AND
				v proceed - they v
			3/15/2018	
				CHEDULED - nee

Grant Rate:

Date to SAO	Push date	Country	Nexus
N/A		Guatemala	
2/22/2018	2/22/18	Guatemala	None
2/15/2018		Guatemala	PSG (Family)
2/26/2018		Uganda	Politcal Opinion
2/21/2018		Guatemala	PSG (DV)
2/22/2018		Guatemala	PSG (Child Violence)
3/2/2018		Guatemala	None
N/A		Cameroon	
3/5/2018		Haiti	PO
3/2/2018		Mexico	Nationality, PSG (U.S. Wealth)
3/7/2018		Republic of Congo	Political Opinion, Nationality
N/A		Guatemala	
3/8/2018	3/12/2018	El Salvador	Political Opinion, PSG
	3/12/2018	Haiti	Political Opinion, PSG
3/8/2018	3/13/2018	Brazil	Political Opinion, PSG (Family)
	3/13/2018	Haiti	Political Opinion, PSG (Family)
	3/14/2018	Uganda	PSG (Gay), PSG (Child as Property)
(b)(6)			
(b)(6)			
(b)(6)			

0.00%

Total Grants: 0
Total Referrals: 0

Attorney	Interpreter	Dependents	Decision
		(b)(6)	HOLD
None	None		Referral
			Referral
			Referral
			Referral
			Referral
			Referral
			HOLD
None			Referral
			Referral
			Referral
			HOLD
(b)(6)			Referral

Notes	SAO
(b)(6)	

AO BIWEEKLY REPORT

AO Name:						**Pay Period #**	**PP06**											
Meghan Quill						**Pay Ending Date:**	**3/31/2018**											
Week One Dates	3/18	3/19	3/20	3/21	3/23	3/23	3/24			Week Two Dates	3/25	3/26	3/27	3/28	3/29	3/30	3/31	
WORK/LEAVE HOURS	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**		**WORK/LEAVE HOURS**	**Sun**	**Mon**	**Tue**	**Wed**	**Thu**	**Fri**	**Sat**	**Totals**
Hours Worked		9	8.75	9.5	8.5			35.75		Hours Worked		9.5	8.75	8.5	8.25	9.25		44.25
Hours Absent								0.00		Hours Absent								0.00
Daily Total	0.00	9.00	8.75	9.50	8.50	0.00	0.00	35.75		**Daily Total**	0.00	9.50	8.75	8.50	8.25	9.25	0.00	44.25

Use 2 decimal places to record increments of less than one hour (.25 for 1/4 hour, .75 for 3/4 hour)

PAY PERIOD TOTAL (must equal 80 - do not include overtime or comp time earned) 80.00

A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)		A# Cases Submitted	Type	Timely	Initial/ Resubmission	Completion Only (X)	Non-NFEF Returns (X)
(b)(6)	ylum	Y	I			1	(b)(6)	ylum	Y	I		
	ylum	Y	I			2		ylum	Y	I		
	ylum	Y	I			3						
	ylum	Y	I			4						
	ylum	Y	I			5						
						6						
						7						
						8						
						9						
						10						
						11						
						12						

Total Submitted, Week 1:	5	**Total Completions Only, Week 1:**	0	**Total Submitted for Pay Period:**	7	**Total Completions Only, PP:**	0
		AOs: Enter # of NFEF returns during the Pay Period: →		**PP Returns with IEF/WEF/AEF** →	0		
Insert rows for additional cases as needed				**PP Returns with NFEF:** →	0	**Total Timely for PP:**	7
				Pay Period Accuracy (Preliminary):	100.0%	**Pay Period Timeliness (Preliminary)**	#####

Comments/Explanations

(b)(6)

(b)(6)

Timeliness Log

Name:							Pay Period #	PP06	
Meghan Quill					Pay Ending Date:			3/31/2018	
Week One Dates	3/18	3/19	3/20	3/21	3/22	3/23	3/24		
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals	
Hours Worked	0	9	8.75	9.5	8.5	0	0	35.75	
Hours Absent	0	0	0	0	0	0	0	0.00	
Daily Total	0.00	9.00	8.75	9.50	8.50	0.00	0.00	35.75	

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
(b)(6) [redacted] (b)(6)	sylum	03/08/18	03/19/18	7	M	Y	1
	sylum	03/12/18	03/19/18	5	M	Y	2
	sylum	03/20/18	03/20/18	0	M	Y	3
	sylum	03/06/18	03/21/18	11	M	Y	4
	sylum	03/21/18	03/22/18	1	M	Y	5
0	0					0	6
0	0					0	7
0	0					0	8
0	0					0	9
0	0					0	10
0	0					0	11
0	0					0	12

Week Two Dates	3/25	3/26	3/27	3/28	3/29	3/30	3/31	
WORK/LEAVE HOURS	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Totals
Hours Worked	0	9.5	8.75	8.5	8.25	9.25	0	44.25
Hours Absent	0	0	0	0	0	0	0	0.00
Daily Total	0.00	9.50	8.75	8.50	8.25	9.25	0.00	44.25

A# Cases Submitted	Type	INTV/ START DATE	SUBMIT DATE	DAYS	Submission Category	Timely Y/N?	
(b)(6) [redacted] (b)(6)	Asylum	3/22/2018	3/26/2018	2	M	Y	1
	Asylum	3/27/2018	3/27/2018	0	M	Y	2
0	0						3 0
0	0						4 0
0	0						5 0
0	0						6 0
0	0						7 0
0	0						8 0
0	0						9 0
0	0						10 0
0	0						11 0
0	0						12 0

FING/BIOM/US-VISIT
On HOLD for FDNS
On HOLD
NOID
HQ CASE
File with FDNS
2nd Interview

Done (x)		Name	A-Number	Interview date/Start	Submission Category
		(b)(6)		2/14/2018	M
X				2/15/2018	M
X				2/15/2018	M
X				2/21/2018	M
X				2/21/2018	M
X				2/22/2018	M
X				2/26/2018	M
				2/26/2018	M
x				2/27/2018	M
x				2/28/2018	M
x				2/28/2018	M
				3/1/2018	M
x				3/5/2018	M
				3/5/2018	M
x				3/6/2018	M
x				3/6/2018	M
				3/7/2018	M
x				3/8/2018	M
				3/8/2018	M
x				3/12/2018	M
				3/12/2018	M
				SNOW DAY	
				SNOW DAY	
				3/14/2018	
				3/15/2018	
X				3/20/2018	M
x				3/21/2018	M
				3/22/2018	M

		(b)(6)	3/22/2018	M
			3/26/2018	M
			3/27/2018	M
			3/28/2018	
			3/28/2018	
			3/29/2018	

Date to SAO	Absolute Due date	Country
		Guatemala
2/22/2018	2/22/18	Guatemala
2/15/2018		Guatemala
2/26/2018		Uganda
2/21/2018		Guatemala
2/22/2018		Guatemala
3/2/2018		Guatemala
N/A		Cameroon
3/5/2018		Haiti
3/2/2018		Mexico
3/7/2018		Republic of Congo
N/A		Guatemala
3/8/2018	3/12/2018	El Salvador
	3/14/2018	Haiti
3/8/2018	3/13/2018	Brazil
3/21/2018	3/15/2018	Haiti
	3/16/2018	Uganda
3/19/2018	3/19/2018	El Salvador
	3/19/2018	Nepal
3/19/2018	3/20/2018	
	3/20/2018	
3/20/2018	3/28/2018	Guatemala
3/22/2018	3/29/2018	El Salvador
	3/30/2018	El Salvador

(b)(6)

(b)(6)

(b)(6)

(b)(6)

(b)(6)

3/26/2018	3/30/2018	Venezuela
	4/2/2018	
3/27/2018		El Salvador
[redacted]		
	4/4/2018	
(b)(6) R[redacted]		
	4/5/2018	
[redacted]		

(b)(6)
(b)(7)(c)
(b)(6)

Grant Rate: 0.00%

Nexus	Attorney	Interpreter
None	None	None
PSG (Family)		
Politcal Opinion		
PSG (DV)		
PSG (Child Violence)		
None		
PO	None	
Nationality, PSG (U.S. Wealth)		
Political Opinion, Nationality		
Political Opinion, PSG	(b)(6)	
Political Opinion, PSG		
Political Opinion, PSG (Family)		
Political Opinion, PSG (Family)		
, PSG (Gay), PSG (Child as Property)		
Political Opinion, PSG		
reschedule - interpretation		
[redacted]		
[redacted]	(b)(6)	
None	[redacted]	(b)(6)
[redacted]		
None		
[redacted]		

PO		
PO, PSG		
[redacted]		
[redacted]		

Total Grants: 0
Total Referrals: 0

Dependents	Decision
(b)(6)	HOLD
	Referral
	Referral
	Referral
	Referral
	Referral
	Referral
	HOLD
	Referral
	Referral
	Referral
	HOLD
	Referral
	Referral
	Referral
	Referral
	Referral
	Referral
	Referral

	Referral
	Referral
[redacted]	
[redacted]	