

LAPD Consent Decree Requirements

<http://www.usdoj.gov/crt/split/documents/laconsentpart5.htm>

V. CONFIDENTIAL INFORMANTS

108. The LAPD has developed and shall continue to implement procedures for the handling of informants. The procedures include and LAPD shall continue to require the following:

a. The use of informants by LAPD personnel is limited to those non-uniformed personnel assigned to investigative units, such as, Area Detectives, Narcotics Division, and Specialized Detective Divisions. Personnel in uniform assignments shall not maintain or use informants.

b. An officer desiring to utilize an individual as an informant shall identify that person by completing an informant control package.

c. The officer shall submit that package to his or her chain-of-command supervisor for review and approval by the appropriate manager prior to utilizing that individual as an informant, which review shall be for completeness and compliance with LAPD procedures.

d. Each informant shall be assigned a Confidential Informant ("CI") number.

e. The commanding officer shall be responsible for ensuring that informant control packages are stored in a secure location that provides for restricted access and sign-out approval by the officer in charge or watch commander. There shall be a written record including each accessing officer's name and date of access in the informant control package.

f. Informant control packages shall not be retained beyond end of watch without approval of the officer in charge or watch commander.

g. Whenever information is supplied by an informant whom the investigating officer has not used as a source within the past three months, the officer shall check the Department-wide undesirable informant file and update the individual's informant control package prior to acting on such information.

h. Investigating officers shall be required to confer with a supervisor prior to meeting with an informant; document all meetings, significant contacts, and information received from an informant in the informant control package; inform their supervisor of any

contact with an informant; and admonish the informant that he or she shall not violate any laws in the gathering of information.

i. Supervisors shall be required to meet with each confidential informant at least once prior to the information control package being submitted to the commanding officer. The quality of supervisors' oversight with respect to adherence to LAPD guidelines and procedures regarding informant use by officers under his or her command and such supervisors' own adherence thereto, shall be factors in such supervisor's annual personnel performance evaluation.

j. Whenever an officer takes action based on information supplied by an informant, the officer shall document the information supplied, and the results of the investigation, in the individual's informant control package.

109. The LAPD shall establish a permanent Department-wide confidential database or listing of all LAPD confidential informants except those listed by the Anti-Terrorist Division and those used in conjunction with another agency, containing the following information: Confidential Informant number, name, aliases, and date of birth.

110. Within six months of the effective date of this Agreement, the LAPD shall publish a confidential informant manual which further expands and defines the procedures for identifying and utilizing informants, and which will include all of the requirements set out in paragraphs and 109.