

**Multistate Anti-Terrorism Information Exchange (MATRIX)
Board of Directors Meeting**

April 22, 2003
Atlanta, Georgia

Minutes

On Tuesday, April 22, 2003, a meeting of the Multistate Anti-Terrorism Information Exchange (MATRIX) Board of Directors was held in Atlanta, Georgia.

Chairman Tim Moore, Commissioner of the Florida Department of Law Enforcement (FDLE), called the meeting to order and asked for introductions from attendees. The following MATRIX participants were in attendance at the meeting:

Mr. David Caldwell
South Carolina Law Enforcement Division
Chief Marshall Caskey
Texas Department of Public Safety
Lieutenant Colonel Steven Cumoletti
New York State Police
Ms. Karen Halliday
Michigan State Police
Mr. Doyle Jourdan
Florida Department of Law Enforcement
Mr. Vernon Keenan
Georgia Bureau of Investigation
Ms. Kelly Lips
Florida Department of Law Enforcement
Mr. Patrick Lunney
California Department of Justice
Mr. Ed Manavian
California Department of Justice
Mr. Kent Mawyer
Texas Department of Public Safety

Commissioner Tim Moore
Florida Department of Law Enforcement
Lieutenant Colonel Ralph Periandi
Pennsylvania State Police
Mr. Phil Ramer
Florida Department of Law Enforcement
Ms. Chris Rogers
California Department of Justice
Mr. Tom Rupsis
*South Carolina State Law Enforcement
Division*
Major Mike Sapp
Kentucky State Police
Mr. Verdi White
Utah Governor's Office
Major Jim Willis
Oregon State Police
Mr. Kent Wilson
Georgia Bureau of Investigation

The following individuals were also in attendance at the meeting:

Mr. Jerry Lynch
MAGLOCLIN
Mr. Richard Ward III
Bureau of Justice Assistance
Mr. Doug Bodrero
IIR
Mr. Bob Cummings
IIR

Mr. Clay Jester
IIR
Ms. Angie McKenzie
IIR
Mr. Emory Williams
IIR

Chairman Moore called for the approval of the minutes from the MATRIX Board of Directors meeting held February 6, 2003, in San Antonio, Texas, and the minutes from the Executive Committee conference call held April 4, 2003. A motion was made to approve the MATRIX Board of Directors minutes, and the motion was seconded and approved by all participants. A motion was made to approve the minutes from the Executive Committee conference call, and the motion was seconded. Under discussion, Mr. Steve Cumoletti noted that a correction was needed in the minutes regarding the \$34 million cost figure. Commissioner Moore agreed that the minutes should be changed to reflect that the \$34 million is the total infrastructure cost for all the states, not just the 13 participating MATRIX states. Commissioner Moore advised that the minutes would be corrected. The minutes were approved by all participants with the correction.

Chairman Moore introduced Chief Marshall Caskey to provide a presentation on the Criminal Information Sharing Alliance (CISA)net and discuss the letter that Mr. Caskey had sent on behalf of CISAnet.

Mr. Caskey began his presentation by providing background information on CISAnet. A copy of the presentation is attached (*Attachment A*). Mr. Caskey advised that the board recently changed the name from the Southwest Border States Anti-Drug Information System (SWBSADIS) to CISAnet. He stated that in 1992, the governors from the states of Arizona, California, New Mexico, and Texas determined a need to share law enforcement information as part of the war on drugs. The southwest border system became operational in 1997. In 2002, the states of Georgia and Idaho were added to the project which required the name change. The mission of CISAnet is to improve collection and sharing of criminal information among network participants. This is done through a direct interface to rapidly and securely exchange sensitive intelligence and other investigative information using existing sound technology. Mr. Caskey showed a representation of the CISAnet connectivity, reviewed the accomplishments of CISAnet, and described a proposed solution for connectivity to MATRIX. Mr. Caskey also reviewed the benefits of the CISAnet proposal indicating that the proposal would result in reduced costs and facilitate the inclusion of additional states (Arizona, Idaho, and New Mexico).

After the presentation, there was a general discussion regarding Mr. Caskey's presentation. Mr. Vernon Keenan advised that he viewed MATRIX and CISAnet as having separate missions. Commissioner Moore stated MATRIX and CISAnet have different purposes, and there are several systems like CISAnet around the country that solve specific regional needs. Chairman Moore indicated MATRIX is not trying to replace these systems, but simply linking established databases (criminal history, driver's license, motor vehicle, and corrections) in the states. MATRIX wants to combine these databases with the public commercially available data and provide a new powerful tool to law enforcement. Chairman Moore stated that MATRIX has three major deliverables that the demonstration project must accomplish. The first deliverable is node connectivity of each participating state to riss.net to handle the volume of digitized images. The second deliverable is a common Web site that will have an accessible pointer system of data that states can share and participate that will be the gateway to other more specific systems that exist regionally or within the state. The third deliverable is the factual data analysis piece.

Commissioner Moore advised that a Membership, Technical, and Applications Committee needed to be established to assist in moving the project along and deal with issues that are presented. He stated that the CISAnet issue should be referred to the yet to be formally established Membership Committee and to the Technical and Applications Committee. The

committees could review the issues and provide a report back to the MATRIX Board of Directors. Chairman Moore stated that a clear distinction between the cost associated with connectivity and the cost associated with full access for the other CISAnet states to MATRIX resources was needed. There are costs not accounted for that would have to be addressed. As far as the technical consideration, this would need to be discussed between RISS and CISAnet.

A motion was made to refer the CISAnet/MATRIX issue to the Technical Committee and the Applications Committee, and then to the Membership Committee. A written report is needed in 30 days. The report will then be provided to the MATRIX Board of Directors. The motion was seconded and approved by all participants.

Each of the state participants provided a status report on completing the RISS node application and data availability to FDLE/Seisint. The following information was provided by the states.

Utah: Mr. Verdi White advised that Utah is connected to riss.net. Utah is ready to send criminal files, parole, and corrections data to the data warehouse.

Georgia: Mr. Vernon Keenan advised that the Georgia Bureau of Investigation (GBI) is completing the RISS node application and that further discussions were needed regarding the CISAnet issue. Mr. Keenan stated that GBI is waiting on a final decision from their governor regarding data availability, but indicated it would not require a law change in Georgia. Data can be obtained for criminal history records, driver's license, motor vehicle, license registration information, and corrections. He stated that in order to transfer the data to Seisint, approval was needed by the governor. Mr. Keenan thinks the governor will approve transferring the data after the governors' Webex meeting that is scheduled for April 29. GBI will then be prepared to execute the user agreements.

Kentucky: Mr. Mike Sapp advised that Kentucky has a node connection. Kentucky is currently reviewing the internal cost estimate to move the data. Mr. Sapp stated they need final approval through the Attorney General's Office.

Texas: Mr. Caskey reported that Texas has an existing infrastructure node in place through CISAnet. He stated that corrections data may not be available, but information is available on parolees and gang members. Mr. Caskey reported that there are legal impediments to releasing arrest data in Texas. Seisint has received the criminal conviction information as well as driver's license and motor vehicle information. Sex offender data is available. Chairman Moore asked Mr. Caskey if it was the intention of Texas to move the data outside of CISAnet. Texas will move the data independently.

Michigan: Ms. Karen Halliday reported that Michigan is in the process of completing the RISS node application, and it should be completed by the end of the month. Michigan is experiencing some obstacles with the data, including the fact that they do not own all of the data. Ms. Halliday stated that a meeting is scheduled for May 9 with Seisint staff. Criminal history data is ready to be sent, and corrections and sex offender data looks good. Ms. Halliday reported that there is a problem with the driver's license data.

Pennsylvania: Mr. Ralph Periandi stated Pennsylvania is completing the RISS node application. He advised that law enforcement owns the criminal history information and can

provide sex offender information. The MOUs have been completed. Mr. Periandi advised that the data dictionary has been sent to Seisint. A monthly update will be sent in bulk. Mr. Periandi stated that the MOU between FDLE and Pennsylvania has been signed, and they will be transmitting sample criminal history information. Discussions are being held with the Department of Motor Vehicles regarding driver's license data. Mr. Periandi stated they have the support of the governor.

New York: Mr. Cumoletti reported that the RISS node application should be completed in the next couple of weeks. He stated they have a commitment that if the data is available in the state, it will be made available externally. Mr. Cumoletti stated they will start with data that is available online. He reported that Department of Motor Vehicle driver's license photos will not be available for a long time.

Oregon: The RISS node application has been completed. Seisint has received information on criminal history, motor vehicle, and driver's license. The terrorism database has been completed and will be available to the 13 participating MATRIX states through the riss.net connection.

California: Mr. Lunney stated California is connected to riss.net. He reported that he received an opinion from a Deputy Attorney General that they could furnish criminal history information to FDLE without a statutory change. Mr. Lunney reported they were waiting on an opinion regarding when the data is sent to Seisint does that change the interpretation. They are also reviewing the Florida Public Records release laws. He reported his agency handles criminal history and sex offender data. The driver's license data and the California Division of Corrections information is handled by the governor. Mr. Lunney stated that Seisint recently provided a demonstration for the California governor, and Mr. George Vinson advised that the governor is ready to move the information. Mr. Lunney reported that driver's license and corrections information can be provided as soon as the cost is evaluated. Mr. Lunney stated he expects to have an opinion soon regarding sending the data to a secondary private company.

Chairman Moore stated the public records issue was a key issue and needed clarification. He stated that the data condition defined in each owner state, whether public or private, follows that data. If the data is private in the state, it stays private. If the data is public in the state, it stays public. Mr. Cummings stated that FDLE's General Counsel and Attorney General should validate this position and is an important point. He also stated that this does not change when the data is sent to Seisint. Florida law gives FDLE the authority in Florida to treat Seisint as an agent of FDLE. Chairman Moore stated that information should be provided to each participant regarding this issue. He also suggested that each of the state participants contact Mr. Mike Ramage, General Counsel, FDLE, telephone number (850) 410-7001, regarding this issue.

South Carolina: The node application should be completed in three to four weeks. South Carolina Law Enforcement Division is ready to provide the criminal history information. Sex offender data and corrections data is also ready to provide to Seisint. Motor vehicle and driver's license data is controlled by the Department of Public Safety, and they have questions. Once these questions are answered, this data should be ready to send.

Mr. Cummings stated that the states of Louisiana and Ohio were not represented at the meeting and he would provide their states' status report. Mr. Cummings began with a status

report on Louisiana. He stated he had a discussion with Mr. Mark Oxley who advised that he is not sure if Louisiana will participate in MATRIX. All documentation was provided to Mr. Oxley for the meeting. Mr. Oxley stated they have specific questions regarding the security of the data, and how the data will be used. Mr. Oxley indicated Louisiana will provide a final answer on whether they would continue participating in the project. Once this information is received, the MATRIX Board of Directors will need to discuss the next steps. Mr. Cummings stated that Mr. Ted Almay has been replaced in Ohio. Letters have been sent and phone calls have been made to the new Superintendent, but no response has been received. Mr. Cummings stated he did not know if Ohio wanted to continue to participate.

Mr. Jerry Lynch stated that he talked to Mr. John Monce, the newly appointed Ohio representative, and Mr. Monce advised that Ohio does intend to participate in MATRIX.

Chairman Moore asked Mr. Cummings if IIR would compile a list of the types of applications by state that are available to place on the MATRIX Web site. Chairman Moore suggested that a consistent format be developed in order to provide the data so it can be shared. He also suggested that this information be on the agenda for the next meeting. The connectivity issue should be resolved by the next meeting, and access to these applications could be made available.

Mr. Phil Ramer, FDLE, was asked to review the MATRIX policy guidelines which included the draft Agency Security Agreement and the draft Memorandum of Understanding (MOU) between FDLE and Seisint. Mr. Ramer reviewed the draft Agency Security Agreement and provided an overview of what was contained in the Agreement, including the responsibilities of each state. The Agency Security Agreement will be entered into by FDLE and each state agency for the purpose of providing access to certain criminal intelligence and investigative data. Mr. Ramer noted that this Agreement also designates FDLE as the security agent for the MATRIX project. The Agreement also states that FDLE is authorized to enter into agreements. Mr. Ramer advised that FDLE has assigned an Information Security Officer to the MATRIX project that will be on location at Seisint.

Commissioner Moore asked the participants if they had reviewed the Agreement and if the Agreement could be finalized. Under discussion, a motion was made that the MATRIX participating states agreed that FDLE would be the security agent for the MATRIX project. The motion was seconded and approved by all participants. Chairman Moore pointed out that the Agreement did not state that participation would be limited to state law enforcement agencies for the duration of the demonstration project, although this was agreed to during an Executive Committee conference call. Chairman Moore suggested amending page 3 of the Agreement by adding a new item #7 under Conditions of Access and Use that would state that access is limited to the participating state law enforcement agencies for the duration of the demonstration project. Chairman Moore asked for approval. On the Agreement as amended, he asked if there was a motion to approve the Agreement. A suggestion was made that an item #8 be added under Conditions of Access and Use that will clarify public information dissemination.

For clarification, Chairman Moore reiterated that the Agreement would be amended to add a statement limiting access to the participating state law enforcement agencies for the duration of the demonstration project, and a statement to clarify the public information dissemination issue. Chairman Moore also stated that the participants would support access by

the Department of Homeland Security. Regarding the amended Agreement, a motion was made to approve the overall Agreement. The motion was seconded and approved by all participants.

During the discussion of the above Agreement, Chairman Moore advised that the federal Department of Homeland Security had contacted FDLE and asked if their intelligence analysis center could participate in the MATRIX demonstration project. The intelligence analysis center will not provide any data, but will use it as a tool. There would be no cost to MATRIX. Seisint has agreed to assume the cost for the duration of the demonstration project. A series of licenses will be provided to its intelligence analysis center. Chairman Moore stated that Seisint would not be providing licenses to the individual state homeland security offices and they would still have to go through the MATRIX agencies. Access will only be given to the law enforcement component inside the Department of Homeland Security's intelligence analysis center.

Mr. Ramer then discussed the MOU between FDLE and Seisint that will provide Seisint with data from FDLE for the purpose of searching that data against certain databases maintained by and the property of Seisint. Chairman Moore stated that since FDLE will be responsible for other state's data, FDLE wanted it to be clear regarding what Seisint was allowed to do with the data and how the data could be used in demonstrations. Chairman Moore noted that once states start loading the data, it may be necessary to make amendments or addendums to the MOU. A motion was made to approve the MOU and seconded. The motion was approved by all participants. Mr. Ramer stated he would send out the revised Agency Security Agreement and the MOU to each participant.

Chairman Moore asked Mr. Ramer to provide a presentation on data security. Mr. Ramer introduced Ms. Kelly Lips who has been appointed as the new MATRIX Information Security Officer. Ms. Lips is employed at FDLE and will be assigned full-time at Seisint. She will be on-site to respond to audits and assist the states with their data. Mr. Ramer advised that a copy of the position description was in the participant meeting package. Mr. Cummings reminded participants that there was agreement among the participants to pursue and fund this position at the MATRIX meeting in San Antonio. A motion was made that the position be adopted, and funds for the position will be provided out of the MATRIX initial grant. The motion was seconded and approved by all participants. Mr. Ramer will provide contact information on Ms. Lips to participants.

Chairman Moore discussed funding issues. He noted that a copy of the document that was provided to the Department of Homeland Security (DHS), Office of Domestic Preparedness (ODP), seeking an additional \$10 million for MATRIX, was in the participant meeting package. The document outlined the cost arrangement for homeland security to assist in funding the MATRIX project objectives. Chairman Moore indicated he had hoped to have a final decision from DHS before today's meeting regarding the \$10 million. The Department of Homeland Security, Office of Domestic Preparedness, in the original 2003 appropriation, had funds available to facilitate state information intelligence sharing. The DHS ODP called Chairman Moore and asked him if MATRIX would be interested in the money. DHS has verbally approved and authorized between \$8 and \$10 million. This \$10 million is anticipated to fund the total infrastructure requirement for all of the 13 participating MATRIX states and the basic infrastructure costs associated with the balance of the states. Each state will be responsible for recurring costs each subsequent year of \$1.77 million. This will provide for the replenishment and replacement of the data, and continue to make sure all states get full connectivity as additional data is loaded. This amount is what each state beyond the

13 participating states would have to pay up front on an annual basis to participate. Chairman Moore has advised the leadership of Seisint that most states are not on a January through December funding cycle. Some arrangements may need to be made for those states that may not have money by January 2004. Seisint has agreed to work with the states on this issue. Chairman Moore stated there is no obligation as a MATRIX participating state except for the internal cost associated with getting the data ready.

Chairman Moore stated that the amount in the initial MATRIX grant is \$4 million. After establishing riss.net connectivity and Web site development, approximately \$1.5 will be remaining in the grant. A recommendation was made by the Executive Committee to use the \$1.5 million for two items: (1) to fund a minimum of 34 licenses for every participating state for the duration of the demonstration project, regardless of whether or not the state has provided data; and (2) to handle the infrastructure and cost associated with the increased access coming into Seisint for the six-month period. This, along with the DHS funding, would provide the states with total access until January 2004.

The participants agreed that IIR should proceed with a line item strategy for MATRIX funding. A strategy is also needed on who to go to, and how to vocalize. The Funding Committee should provide a report to the group. A motion was made and seconded that the Funding Committee move forward with the report. The motion was approved by all participants.

Chairman Moore advised that during a break, he had a telephone conversation with DHS. He stated that no decision was made. There was discussion regarding the need to send the money directly to the states. Chairman Moore advised that was not a good idea. He indicated that he would ask Governor Bush to discuss this issue with the other governors during the Webex meeting. Governor Bush could suggest that DHS be advised that MATRIX supports having the money go directly to the existing project director for facilitation. Mr. Keenan suggested that Governor Bush send a letter to each governor before the Webex meeting that would ask that the \$10 million be sent to the project and include a paragraph regarding the need for continuity of the issue. Chairman Moore suggested that IIR draft the letter and circulate to the participants before the governor's Webex meeting. Chairman Moore stated he would have a conversation with Governor Bush about the need to push in this direction.

Chairman Moore discussed the Governor's Webex meeting scheduled for April 29 at 11:00 a.m. He stated that Kentucky, Texas, Florida, and Michigan have confirmed their participation. All offices have stated that either the governor or the Chief of Staff, or some other appropriate representative, will participate. The confirmed list is expected by close of business April 22 and will be provided to the MATRIX Board of Directors. Mr. Paul Cameron, CEO, Seisint will provide the Web cast demonstration. Seisint has been working with the technical staff in each of the governor's offices to resolve any problems with the firewall so that each governor can see the full functionality of the system.

Chairman Moore discussed additional state membership. Mr. Keenan stated that if a state's governor wants to participate and can send the data, MATRIX should support their membership. Mr. Williams clarified that the line item funding discussed earlier in the meeting was not just to pay for data analysis. It will also provide for other states to participate. Mr. White commented that MATRIX is trying to create something where everyone can participate, and every obstacle should be removed for the states to participate; otherwise it will ultimately end up with just the current 13 participating states. Chairman Moore suggested that

this issue be sent to the Membership Committee and, within 30 days, the Membership Committee should provide recommendations on this issue. A suggestion was made that a formal communication on behalf of the MATRIX board be sent to the governors of Louisiana and Ohio regarding their continued participation. Chairman Moore suggested that IIR draft the letter. A motion was made that IIR draft a letter to send to the states of Ohio and Louisiana and request a statement of continued interest in the project. A definition is needed regarding "participation," and the state should provide an answer in 30 days or less. The motion was seconded and was approved by all participants. Chairman Moore advised that Iowa, Alabama, and Connecticut have expressed interest to participate in MATRIX. If a vacancy does not occur, MATRIX will add these states for the duration of the project with a condition that the state will need to pay the total connectivity costs. A motion was made and seconded, and the motion was approved by all participants.

A presentation was provided by Mr. Verdi White regarding a strategy for development of the secure Web site component of the MATRIX project. A copy of his presentation is attached (*Attachment B*). Mr. White advised the group that Utah is currently connected to riss.net and has been working on providing a number of intelligence sources to staff through their Web site. He provided an overview of the philosophy used in Utah's development process and the type of data available on the Web site. Mr. White stated Utah would like to work with the MATRIX participants, applying knowledge gained through the development of their secure Web site, to design a common interface for sharing intelligence information between participating states.

Chairman Moore asked Mr. Ramer to explain how the work on the Web site would relate to the work being conducted by Mr. White. Mr. Ramer stated that at the San Antonio MATRIX meeting a decision was made regarding the use of a common format. Money is available only for a basic Web site in each state. Mr. White asked if a committee could be assigned to work with Utah. Chairman Moore stated that a Technical Committee had been established, but thought this was more of an Applications Committee responsibility. Chairman Moore recommended establishing an Applications Committee and asked Mr. White to be the chairman of the committee. Mr. White agreed. Chairman Moore stated that RISS representation was needed on the Technical and the Applications Committees to help resolve connectivity questions.

Mr. Clay Jester provided a presentation on the creation of a file transfer protocol server (FTP) to facilitate the transfer of participating state records to Seisint for loading into the factual data analysis application. It was explained that this was the preferred mechanism to accomplish the data transfer function based on conversations which occurred in a conference call between Florida, Pennsylvania, and Michigan. It was suggested the server be located at FDLE as an intermediate location. The state would send the data to the FTP server at FDLE, where it would be subsequently transmitted to Seisint. IIR will coordinate any necessary hardware purchases or communication line adjustments that are needed to accomplish this task.

Chairman Moore discussed the establishment of the committees. He stated that discussions had been held with the individuals listed as the chairman of each of the committees, and all have agreed to serve. Chairman Moore stated that by agreement of the MATRIX participants earlier in the day that an Applications Committee will be established and will be chaired by Mr. White. A motion was made regarding the establishment of the four committees plus the addition of the Applications Committee. The motion was seconded and was approved by all participants.

Discussion was held on who should be assigned to the individual established committees. The following participants were assigned.

Applications Committee (chaired by Mr. Verdi White):
California representative and a RISS representative
Technical Committee (chaired by Mr. Steve Cumoletti):
Mr. Ralph Periandi, Mr. Kent Mawyer, and a RISS representative
Membership Committee (chaired by Mr. Ron Ruecker):
Mr. Doyle Jourdan, Mr. Jim Willis, and Mr. Mike Sapp
Funding Committee (chaired by Mr. Vernon Keenan):
Mr. Robert Stewart and Ms. Karen Halliday
Compliance Committee (chaired by Mr. Pat Lunney)

Each of the committees was encouraged to hold meetings by conference calls or videoconferences. It will be the chairman's responsibility to organize the conferences calls, develop the meeting agenda, and provide a report to the MATRIX Executive Committee, and then to the MATRIX Board of Directors.

Mr. Cummings discussed a pilot project involving DHS regarding how information is shared between non-law enforcement and law enforcement. On April 3, IIR staff met with Mr. Paul Redmond, Assistant Secretary at DHS, and described the riss.net system and other systems that were populated throughout the country. At the end of the presentation, Mr. Redmond asked if a pilot project could be developed which would enable the DHS information analysis unit to access riss.net. Mr. Redmond asked that five or six states be identified that have nuclear power plants. Mr. Ward asked IIR to draft a concept paper for DHS. IIR identified seven states (Arizona, California, Colorado, Florida, Massachusetts, Missouri, and Pennsylvania) representing all RISS regions and their respective state law enforcement agencies. The states will work with their local law enforcement officials as well as the nuclear power plant security staff. They will access the ATIX side of riss.net and will communicate any suspicious activity that the local agencies, power plants, or the state law enforcement agencies obtain at each of these locations. This information would be sent to a site on RISS that homeland security would be able to access. DHS has asked that the states be the point of contact where the information would come to these states, and the states would then move the data. DHS would review and analyze the information and provide results from a national perspective back to the states and on to local law enforcement. DHS has the responsibility for all critical infrastructures in the country. They are trying to develop a vehicle to facilitate the communications back to DHS and state and local law enforcement using an established network. DHS intends to expand this capability to all critical infrastructures in the states. Mr. Redmond has identified staff within his office that IIR will work with and stressed the need to establish this project quickly. The proof of concept paper was developed by IIR and was provided to Mr. Redmond who has indicated his acceptance of the paper. A meeting is scheduled on April 23 in Washington, DC, with Mr. Redmond and his staff to discuss further development. MAGLOCLLEN staff will also attend the meeting to provide initial training to DHS employees and to provide access to riss.net.

Chairman Moore asked Mr. Ward to provide an overview of Global. Mr. Ward stated that Global is an advisory board that is broken out into multiple subcommittees. Global is made up of approximately 40 associations and public interest groups. Their mission is to provide policy guidance to the Assistant Attorney General to ensure that there is no duplication of systems. The subcommittees meet regularly and focus on developing functional data policy

standards. Global is doing important things with reconciliation of multiple versions of XML. This is designed to bring as many people together as possible to standardize the XML process. The Global Intelligence Working Group was put together specifically as a result of the IACP intelligence summit that was held in March 2002. It subsequently issued a report calling for the development of a central coordinating committee charged with developing a national intelligence plan to work with IACP and to use Global, its structure, and its ability to get directly to the Attorney General with its findings. By May 15, an initial set of findings is expected which are being characterized as a potential for a national intelligence plan for state and local government. Mr. Ward provided the Web site address for Global (www.it.ojp.gov).

Mr. Williams provided a financial report on the MATRIX grant. Approximately \$240,000 has been spent from the \$4 million grant that was awarded on November 1, 2002. The money was used to order licenses and to pay for travel costs for meetings.

Chairman Moore suggested that a meeting by conference call be held in the next 30 days. The meeting will include a status report from each of the established committees. Agenda items for the conference call should be forwarded to Mr. Cummings at IIR. IIR will set up the conference call and provide the information to participants. Mr. Cummings also stated that IIR would facilitate conference calls for committee meetings.

The meeting was adjourned.