

# APPENDIX C

**R U L E S**  
**of the**  
**BOARD OF FIRE AND POLICE COMMISSIONERS**  
**CITY OF MILWAUKEE**

Milwaukee, Wisconsin

Revised July 26, 2001

Most Recent Amendment: March 15, 2018

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Note: Dates in parentheses indicate the date of the most recent amendment to the section. Refer to the Appendix for specific information on amendments.

## RULE IV.

### BOARD PROCEDURE

- Section 1. Rules of the Board or of the Fire or Police Departments may be prescribed, amended, or repealed by a majority vote of the Board pursuant to the following procedure: Notice of the proposed rule, amendment, or repeal shall be given and recorded in the minutes of a regular or special meeting, and action shall be deferred to at least the next regular or special meeting, provided that at least ten (10) calendar days have elapsed before final action is taken. (Rev. 7/26/01)
- Section 2. The Board shall be provided with any rule change proposed by a Chief at least thirty (30) calendar days prior to its anticipated effective date. All proposed rule changes provided to the Board shall be in writing. The Board shall then follow the procedure outlined in Section 1. (Rev. 7/26/01)
- Section 3. The Board shall be provided with any modification of a standard operating procedure, standard operating instruction, standard operating guideline, or other directive affecting the policies and standards of the Fire or Police Departments, in writing at least twenty (20) calendar days prior to its proposed effective date. A requested change, if not material, may go into effect with the approval of the Chair of the Board and the Executive Director; otherwise it shall go on the Board's Regular Agenda for approval. Material change is one that creates an issue of legal consequence or controversy, or creates a change in the meaning or language of a document other than a routine update, or acknowledges changes in state certification standards. Newly proposed standard operating procedures, standard operating instructions, standard operating guidelines, or other directives affecting the policies and standards of the Fire or Police Departments shall be placed on the Board's Regular Agenda for approval. (Rev. 7/27/17)
- Section 4. Immediate action may be taken on a proposed rule, amendment, or repeal provided that such action has approval of two-thirds of the Board members present. (Rev. 5/20/10)
- Section 5. The Board may, by a vote of two-thirds of those present and voting, but in no event by less than a majority of the Board, vote to suspend or waive any of its Rules or provisions contained herein. (Rev. 5/20/10)
- Section 6. Robert's Rules of Order shall be the official Rules of Order of the Board except as otherwise provided herein. (Rev. 5/20/10)