



Government of the Virgin Islands  
**BUREAU OF CORRECTIONS**



*"Security, Custody, Control"*

Alexander A. Farrelly Justice Center - CJC 3<sup>rd</sup> Floor, St. Thomas, VI 00802  
Phone: (340) 774-3531 • Fax: (340) 777-8951

July 1, 2016

Jamal Crooke  
Corrections Officer  
Bureau of Corrections  
Alexander A. Farrelly Justice Complex  
St. Thomas, VI 00802

Officer Crooke:

Effective Sunday, July 3, 2016, you are being Suspended Without Pay for ten (10) working days. You will be expected to return to work on Sunday, July 17, 2016 on 8 am to 4 pm shift. This action is being taken as a result of your violation of the work rule of this department/bureau regarding **General Rule Article III Section 1 -Asleep on duty –First Offense.**

This suspension should serve as a warning and that another incident of this nature will result in more severe disciplinary action up to and including discharge.

You may file a grievance per the Collective Bargaining Agreement between the Seafarers International Union and the Government of the Virgin Islands. If you feel this action was not taken for just cause.

Sincerely,

Rick Mullgrav  
Director, Bureau of Corrections

Xc: Gilbert David, Warden  
Everett Hansen, Assistant Director  
Seafarers International Union  
Human Resources