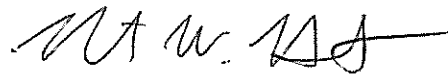


6. The clerk did not identify any process by which an individual could contest the DMV's decision to suspend a driver's license for failure to pay a traffic ticket on the basis of inability to pay.
7. I also asked the clerk on duty how the OMVH enforces any deadline that may apply to the filing of a contested case. She informed me that once the \$200 case filing fee is paid, the case is assigned to a hearing officer. The clerk explained that after the case is assigned to a hearing officer, the DMV can move to dismiss the case on the basis that the filing is untimely, if it so chooses.
8. I also asked the clerk to confirm whether the \$200 filing fee set forth in OMVH Rule 21 can be waived if the individual seeking a hearing to contest a particular driver's license suspension cannot afford to pay it. The clerk informed me that the \$200 filing fee that must be paid to secure an OMVH hearing concerning a license suspension cannot be waived for any reason.
9. Attached as Exhibit A is a true and correct copy of the South Carolina Administrative Law Court's Fiscal Year 2017-18 Accountability Report ("ALC 2017-18 Accountability Report"). I obtained this document several months ago from the ALC website, where it was still available as of November 1, 2019.
10. The ALC 2017-18 Accountability Report provides OMVH Workload Reports for Fiscal Year 2016-17 and Fiscal Year 2017-18. Ex. A at A-9. The workload reports identify the number of appeals concerning different types of DMV decisions that are filed and disposed by the OMVH in each fiscal year. *See Id.*
11. Of the thirteen non-miscellaneous categories of DMV decisions that were appealed to the Office of Motor Vehicles Hearings in Fiscal Year 2016-17 and Fiscal Year 2017-18, none

concerned DMV decisions to suspend a license for failure to pay a traffic ticket. Exhibit A at A-9. The thirteen specific categories are as follows: “Implied Consent or BAC,” “Habitual Offender 1st Declared,” “Habitual Offender Reduction,” “Financial Responsibility,” “Dealer Licensing,” “Physical Disqualification,” “IFTA,” “Self-Insured,” “Driver Training School,” “IRP,” “Points Suspension,” “HOR 2,” and “IID (Ignition Interlock).” *Id.*

12. Of the 6,089 cases filed in the OMVH in Fiscal Year 2017-18, only four concerned “Miscellaneous” DMV decisions. Similarly, of the 6,240 cases filed in the OMVH in Fiscal Year 2016-17, only five concerned “Miscellaneous” decisions.

I declare under the penalty of perjury under the laws of the United States of America that the foregoing is true and correct and that this Declaration was executed on November 1, 2019 in New York, New York.



Robert Hunter, NY Reg. No. 5672647

EXHIBIT A

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

Fiscal Year 2017-18 Accountability Report

SUBMISSION FORM

AGENCY MISSION	<p>The Court’s mission is to provide a neutral forum for fair, prompt and objective hearings for any person(s) affected by an action or proposed action of certain State agencies or departments. The purpose of an administrative court such as the ALC, is to separate the adjudicatory proceedings from the investigative and policy-making functions of the agency. Prior to the creation of the Court, citizens who had a dispute with a state agency and wanted to challenge any action related to the dispute had to appear before hearing officers employed or contracted by that particular agency. The creation of this Court provided a forum separate from the agency whose decision was in dispute. The Court places a very high value on its ability to be fair and neutral to all of the litigants that appear before the Court and on continuing efforts to improve its results.</p> <p>The Office of Motor Vehicle Hearings (OMVH) was created in 2005 as an office within the ALC and its mission is to provide a neutral forum for fair, prompt, and objective hearings for persons affected by certain actions or proposed actions of the SC Department of Motor Vehicles, ensuring due process and respecting the dignity of all.</p>
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AGENCY VISION	<p>The Court's vision, including the OMVH, is to provide a technologically advanced court, easily accessible by all customers and stakeholders, to ensure the fair, prompt and objective resolution of all cases.</p>
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Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

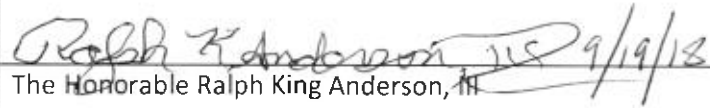
	Yes	No
RESTRUCTURING RECOMMENDATIONS:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

Please identify your agency's preferred contacts for this year's accountability report.

	<i>Name</i>	<i>Phone</i>	<i>Email</i>
PRIMARY CONTACT:	Jana Shealy	734-6411	jshaley@scalc.net
SECONDARY CONTACT:	Margaret Sanders	734-6414	msanders@scalc.net

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
(TYPE/PRINT NAME):	The Honorable Ralph King Anderson, III Chief Administrative Law Judge

BOARD/CMSN CHAIR (SIGN AND DATE):	
(TYPE/PRINT NAME):	

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

AGENCY'S DISCUSSION AND ANALYSIS

The Administrative Law Court (ALC) is in the Executive Branch and since its inception has evolved from an agency with 6 Administrative Law Judges (ALJ) and staff to an agency and court of record with an additional division, the Office of Motor Vehicle Hearings (OMVH), housing five (5) hearings officers and staff. Although the Court's jurisdiction has increased at a steady rate since its inception, the number of cases filed has decreased slightly. The Court now hears cases involving all state agencies except those arising under the Consolidated Procurement Code, the Public Service Commission and the Workers' Compensation Commission. (See Age of Disposed Cases below for specific case types filed with the Court).

The Court was created to provide a neutral forum for fair, prompt and objective hearings related to our jurisdiction. Though the ALC provides an excellent forum for the review of administrative law matters, there is always room for improvement, especially related to the time frames for disposing its cases (See Graph Charts regarding percentage of disposed cases). In analyzing the statistics for this year's disposals, there were a small number of cases that were disposed of well beyond the targeted time-frame. A closer review shows why it is often important to note that delays in cases may be beyond the control of the Court, in particular when motions for continuances, or to hold matters in abeyance pending the outcome of another court case are filed. For example, a county tax matter was filed and assigned in 2007 but was not disposed of until 2017. The party requesting the hearing asked for the matter to be held in abeyance pending the outcome of a quiet title action involving his property that was pending in circuit court and ultimately appealed to the Court of Appeals. When the case was reassigned to a new judge (due to the retirement of the previously assigned judge) the matter was dismissed with leave for the parties to refile if necessary after the Court of Appeals decision. Similarly, a 2009 case was held in abeyance pending outcome in another court and the matter was reassigned due to retirement and it was ultimately dismissed. In all, there were five cases that were at least three to eight years old and six cases that were two to three years old. The Court's overall disposition time-frames are trending at comparable rates over the past few years, even considering these anomalies.

The Chief Judge is statutorily responsible for the assignment of cases filed with the Court to an ALJ and is the Director of the OMVH where the cases are automatically assigned to a hearing officer based on specific geographic regions. The Chief Judge is also responsible for the administration of the Court and OMVH, including budgetary matters and supervision of the support staff. The other ALJs are individually responsible for efficiently disposing of cases assigned to them and for the supervision of his or her administrative assistant/law clerk. Although the Chief Judge is the administrator of the Court, each ALJ has complete autonomy over the cases he or she is assigned to adjudicate. Each ALJ and his or her law clerk are responsible for ensuring the fair and prompt disposition of the cases assigned to their office. Although there are internal workflows and timeframes for disposing of cases, there is no required uniformity among the judges' offices nor are there requirements that mandate compliance with the timeframes or workflows. The Court's current structure, with six autonomous judges' offices, does not lend itself to centralized oversight of case disposition processes. Legislative changes would be necessary if the General Assembly determined that such centralization or oversight of case dispositions was necessary. If the Court is unable to accomplish its goals and objectives, the greatest risk of a negative impact on the public would be for due process to be delayed or denied. If a case becomes moot due to lack of a timely decision, this could potentially have a negative impact on the parties involved. Citizens should be able to rely on a court system that is fair and prompt. Further, a court that is fully funded without reliance on fees would also mitigate these issues rising to the level of immediate concern for all stakeholders.

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

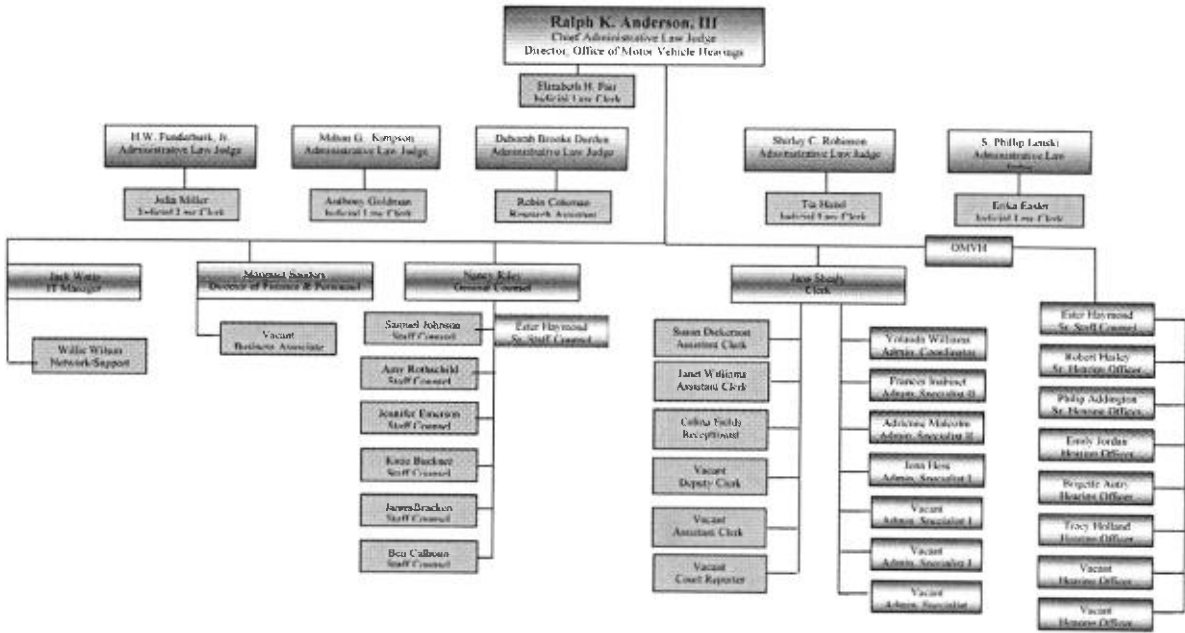
A top priority of the Court (including OMVH) is protecting our information and IT assets against increasing cyber threats and vulnerabilities. We depend heavily on our network and information systems for essential operations and data security and go beyond the minimum necessary steps to protect them. Recently the Court initiated a modernization of our data systems, networks, courtrooms and information platforms. This was imperative to protect business-critical applications and data. After strategic planning the Court began constructing a modernized and secure IT infrastructure that enhanced the agency’s voice, network, data, and video capabilities, providing secure platforms for internal and external communications.

The Court will continue to develop and enhance a secure electronic filing system that is safe for all users, internal and external. Consolidating records while reducing the paper process will allow litigants faster access to the Court’s information and provide electronic access to the public. In addition, the system and reduction of paper filings will increase the court’s efficiency in processing and disposing of cases.

Much effort is being put into the cyber security education of all agency employees. Weekly safety briefs are a standard through email and on the Court’s intranet site which is always accessible for users. The ALC’s personnel stay informed by industry leaders to leverage best practices. We recognize that the first line of defense in maintaining the security and integrity of our IT assets and networks starts with informed IT personnel.

The Court will continue its efforts to meet its strategic goal to develop technology improvements and increase the Court’s efficiency.

SC ADMINISTRATIVE LAW COURT ORGANIZATIONAL CHART 2018



AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	COS	SECTION:	58

AGE OF DISPOSED CASES REPORT

		Total Disposed	Average Age at Disposal	% Meeting Objective
Agency	I. Contested Cases Objective = 90 Days	211	86	70
DNR	Hunting/Fishing Violations [ALC CC 90]	--	--	--
DOR	ABC Applications/Renewals [ALC CC 90]	52	93	60
LLR	Wage Disputes [ALC CC 90]	--	--	--
LLR	OSHA Violations [ALC CC 90]	17	194	35
ANY	Injunctive Relief Hearings [ALC IJ 90]	80	77	66
ANY	Public Hearings for Proposed Regulations [ALC RH 90]	44	67	95
ANY	Subpoenas	6	13	100
ANY	Miscellaneous	12	73	75
Agency	II. Contested Cases Objective = 120 Days	49	149	45
DCA	Applications/Violations [ALC CC 120]	3	203	0
DNR	Coastal Fisheries Violations [ALC CC 120]	1	143	0
DOI	Insurance Agent Applications [ALC CC 120]	2	152	50
DOI	Insurance Rate Cases [ALC CC 120]	--	--	--
DOR	ABC violations [ALC CC 120]	40	150	45
SLED	CWP/PI/Security License [ALC CC 120]	3	80	100
Agency	III. Contested Cases Objective = 180 Days	77	336	57
ANY	Setoff Debt Collection [ALC CC 180]	2	86	100
ANY	Tourism Expenditure Review [ALC CC 180]	--	--	--
DHEC	Health Licensing Cases [ALC CC 180]	13	845	0
DNR	Boating Under the Influence [ALC CC 180]	7	148	86
DOI	Insurance Agent Violations [ALC CC 180]	3	331	0
DOR	Bingo Violations [ALC CC 180]	7	141	86
DOR	County Property Tax [ALC CC 180]	25	332	60
DOT	Outdoor Advertisements/DBE/Displacement	--	--	--
PEBA	State Retirement Systems [ALC CC 180]	10	249	60
SOS	Charities [ALC CC 180]	9	83	89
Agency	IV. Contested Cases Objective = 300 Days	48	340	50
DHEC	Certificate of Need [ALC CC 300]	9	318	44
DHEC	Environmental Permitting [ALC CC 300]	11	296	64
DHEC	Ocean and Coastal Resource Management [ALC CC 300]	4	494	0
DOR	State Tax Cases [ALC CC 300]	24	536	50
Agency	V. Appeals Objective = 120	70	120	54
DEW	Employment and Workforce Appeals [Appeals from DEW]	70	120	54
Agency	VI. Appeals (all other non inmate) Objective = 180	81	202	67
HHS	Medicaid and Provider Appeals [Appeals (all others) 180]	15	370	47
DOA	Employee Grievance Appeals [Appeals (all others) 180]	2	133	50
Any	Charter School Appeals [Appeals (all others) 180]	2	161	50
CJA	Criminal Justice Academy Appeals [Appeals (all others) 180]	--	--	--

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

OMVH	Administrative License Revocations/Ignition Interlock Appeals	29	152	79
LLR	Professional Licensing Board Appeals [Appeals (all others) 180]	11	175	64
DSS	Daycare/Fostercare Appeals, SNAP (FI) [DSS]	11	139	91
PEBA	PEBA Employee Insurance Program Appeals	11	214	45
Category IV Case Types: Objective = 120 days		639	103	90
DOC	Inmate grievances [DOC & PPPS]	639	103	90
ALL CASE TYPES		1175	135	77
ALL CASE TYPES excluding inmate grievances		536	173	61

NOTE: DOI: Dept. of Insurance; LLR: Dept. of Labor, Licensing and Regulation; DNR: Dept. of Natural Resources; DOR: Dept. of Revenue; DHEC: Dept. of Health and Environmental Control; HHS: Dept. of Health and Human Services; DSS: Dept. of Social Services; SLED: State Law Enforcement Court; DOC: Department of Corrections; PPPS, Department of Probation, Parole and Pardon Services; PEBA: Public Employee Benefit; OMVH: Office of Motor Vehicle Hearings; CA: Department of Consumer Affairs; DEW: Employment and Workforce; CJA: Criminal Justice Academy; SOS: Secretary of State; DOA: Department of Administration; DOT: Department of Transportation

COMBINED COURT AND OMVH WORKLOAD SINCE 2011

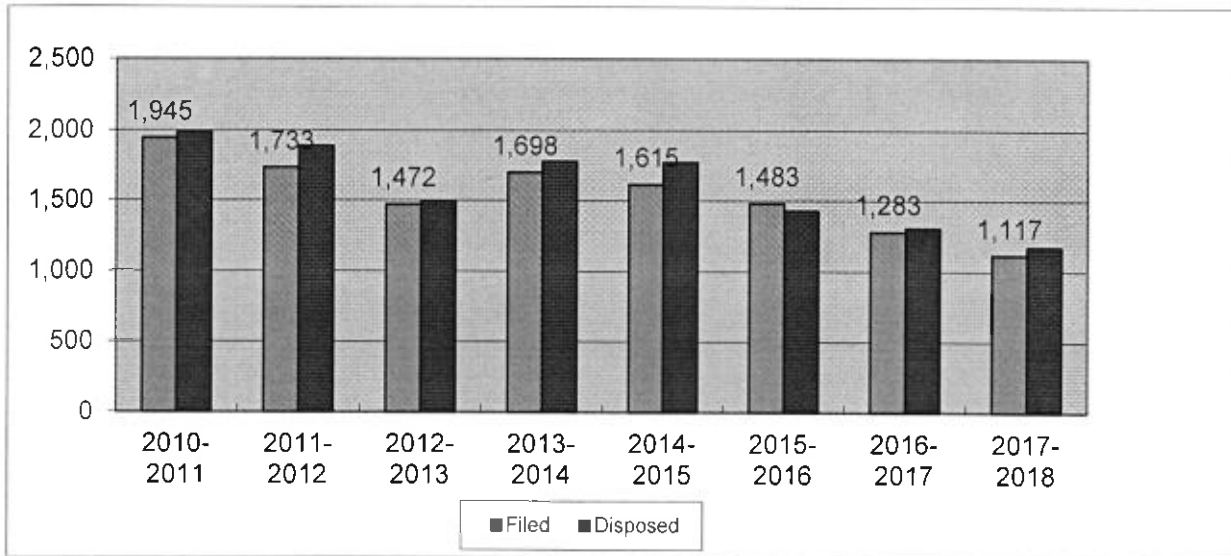
FISCAL YEAR	COURT	OMVH	TOTAL CASES FILED	COURT	OMVH	TOTAL CASES DISPOSED
FY 10-11	1945	6786	8,731	1986	6760	8,746
FY 11-12	1733	6939	8,671	1886	7501	9,387
FY 12-13	1472	6776	8,248	1497	6678	8,175
FY 13-14	1698	6863	8,561	1776	6777	8,553
FY 14-15	1615	6796	8,411	1771	6627	8,398
FY 15-16	1483	6385	7,868	1430	6568	7,998
FY 16-17	1283	6240	7,523	1310	6314	7,624
FY 17-18	1117	6089	7,206	1175	6309	7,426

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

COURT’S WORKLOAD REPORT SINCE 2011

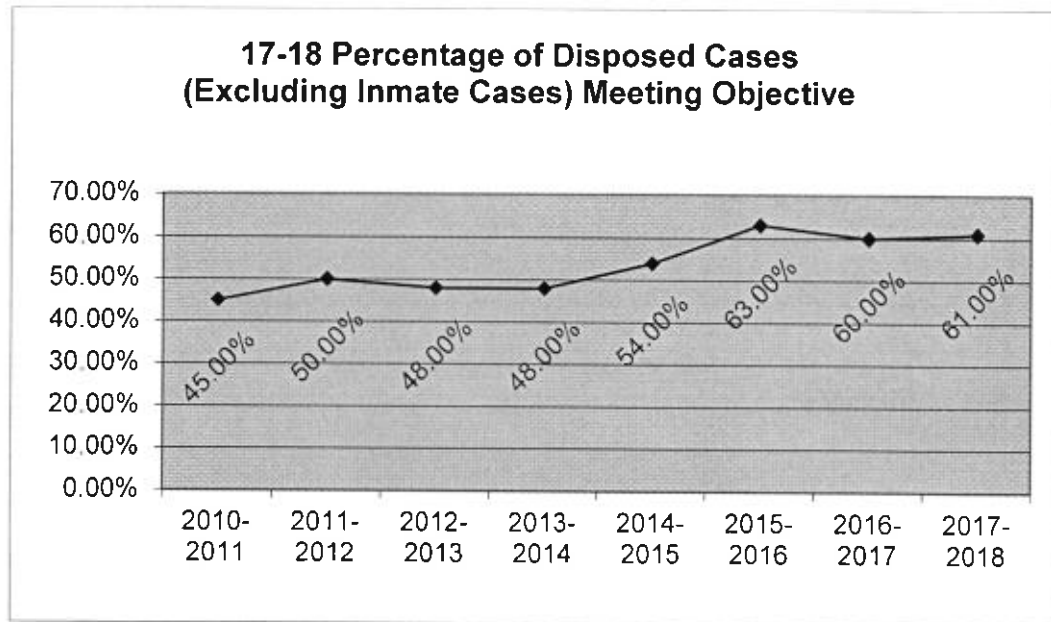
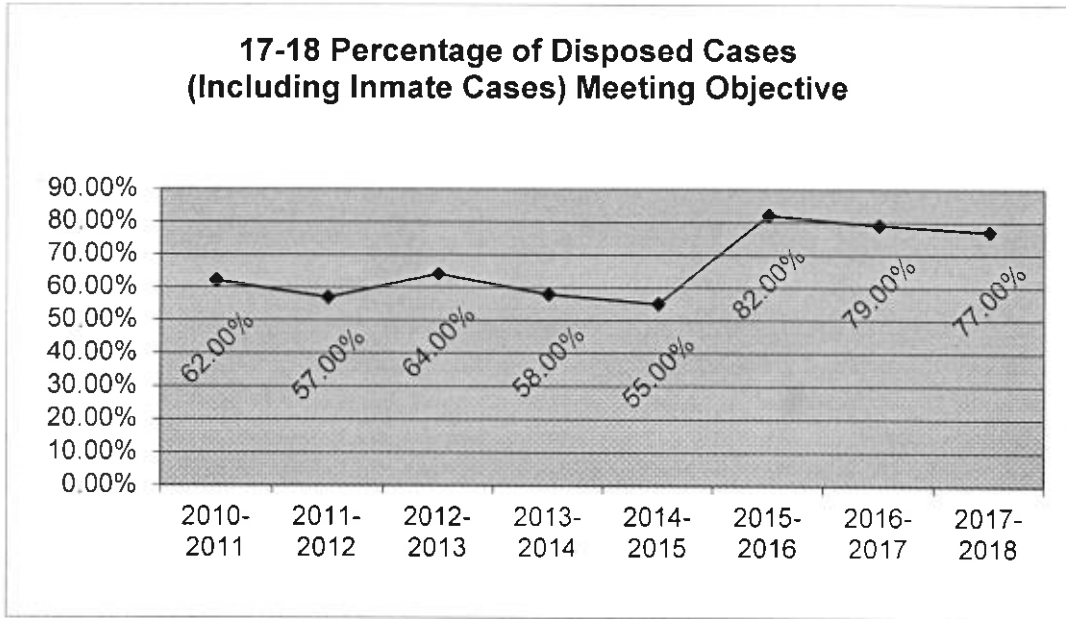
FISCAL YEAR	*CCs, RHs, IJs, and & other appeals	Al-Shabazz/ Furtick Appeals	TOTAL CASES FILED	*CCs, RHs, IJs, and & other appeals	Al-Shabazz/ Furtick Appeals	TOTAL CASES DISPOSED
FY 10-11	750	1,195	1,945	924	1,062	1,986
FY 11-12	643	1,090	1,733	627	1,259	1,886
FY 12-13	567	905	1,472	559	938	1,497
FY 13-14	636	1,062	1,698	670	1106	1,776
FY 15-16	506	977	1,483	543	887	1,483
FY 16-17	492	791	1,283	534	776	1,310
FY 17-18	483	634	1,117	536	639	1,175

FILINGS AND DISPOSITIONS FOR THE COURT (EXCLUDING OMVH) SINCE 2011



AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

DISPOSITION PERCENTAGES FOR THE COURT (EXCLUDING OMVH) SINCE 2011



AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

OMVH WORKLOAD REPORT FOR CURRENT YEAR 2017-2018

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	5887	6096
02	Habitual Offender 1 st Declared	38	56
03	Habitual Offender Reduction	32	41
04	Financial Responsibility	67	44
05	Dealer Licensing	9	8
06	Physical Disqualification	15	11
07	IFTA	6	6
08	Self-Insured	--	--
09	Driver Training School	--	--
10	IRP	--	--
11	Miscellaneous	4	6
12	Points Suspension	4	6
13	HOR 2	4	2
14	IID (Ignition Interlock)	23	33
TOTAL		6089	6309

OMVH WORKLOAD REPORT FOR 2016-2017

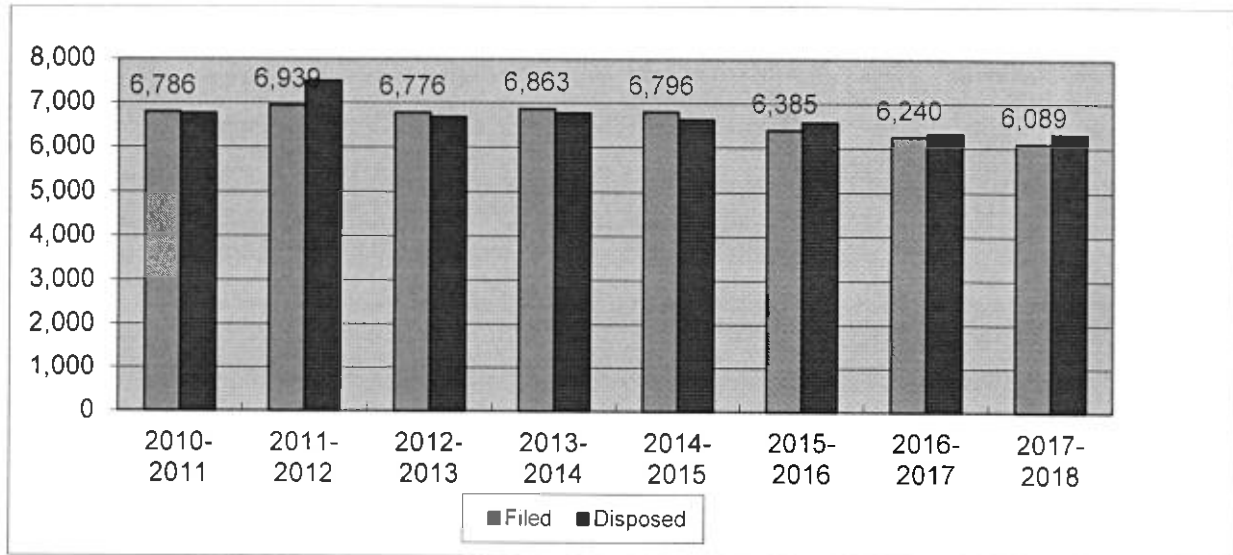
Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	5991	6117
02	Habitual Offender 1 st Declared	53	41
03	Habitual Offender Reduction	51	47
04	Financial Responsibility	53	40
05	Dealer Licensing	16	9
06	Physical Disqualification	8	8
07	IFTA	6	5
08	Self-Insured	--	--
09	Driver Training School	--	--
10	IRP	2	--
11	Miscellaneous	5	3
12	Points Suspension	8	6
13	HOR 2	9	10
14	IID (Ignition Interlock)	38	28
TOTAL		6240	6314

AGENCY NAME:	South Carolina Administrative Law Court		
AGENCY CODE:	CO5	SECTION:	58

OMVH WORKLOAD REPORT FOR 2015-2016

Case Type #	Description	CASES FILED	CASES DISPOSED
01	Implied Consent or BAC	6197	6332
02	Habitual Offender 1 st Declared	52	71
03	Habitual Offender Reduction	42	51
04	Financial Responsibility	31	45
05	Dealer Licensing	9	7
06	Physical Disqualification	8	8
07	IFTA	7	9
08	Self-Insured	0	0
09	Driver Training School	0	0
10	IRP	1	1
11	Miscellaneous	4	4
12	Points Suspension	6	8
13	HOR 2	7	5
14	IID (Ignition Interlock)	31	27
TOTAL		6385	6568

FILINGS AND DISPOSITIONS FOR THE OMVH SINCE 2011



Agency Name: ADMINISTRATIVE LAW COURT
 Agency Code: CUSP Sections: 58

Government and Citizens	Strategic Objective	Item #	Description	2017-18		Data Source and Availability	Calculation Method	Measurement Unit of Measure
				Score	Target			
0	1	1.1	Provide fair and impartial hearings for all litigants	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	1.1.1	1.1.1	Annual review of ongoing litigatory and case law updates	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	2	2.1	Conduct hearings in a timely manner	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	2.1.1	2.1.1	Review objectives annually for any necessary adjustments	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	2.1.2	2.1.2	Electronic filing of documents to the court's case management system	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	2.1.3	2.1.3	Continually assess and improve court's public information on website	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	3	3.1	Increase information technology to increase court's efficiency and security	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	3.1.1	3.1.1	Develop electronic filing and retention policies and procedures	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	3.1.2	3.1.2	Develop and review current retention policy for case filings and exhibits	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	3.2	3.2	Division of Information Security Compliance	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	3.2.1	3.2.1	Continue to develop and enhance all IT policies and security information	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	4	4.1	Work with educational entities and prof. associations regarding admin. law	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	4.1.1	4.1.1	Provide an opportunity for law students to learn about administrative law	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	4.2	4.2	Partner with USC School of Law and the JOE program	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	4.2.1	4.2.1	Partner with other entities re: education and training related to administrative law	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion
0	4.2.2	4.2.2	Provide speakers for CLEs and seminars, and encourage staff participation	See Analysis and Discussion	Target	CMS, updated daily	Excel formula using # of cases and age of each case	See Analysis and Discussion

Case No.	Case Name	State	Appeals from the Dept. of Consumer Affairs regarding administrative actions
70	Title 55, Chapter 102	State	Appeals from the SC Utility Commission
71	Title 35, Chapter 150	State	Contested cases from the Dept. of Revenue regarding alcohol and alcohol beverages
72	Title 64, Chapters 2, 4, 6	State	Appeals from the Dept. of Social Services regarding child welfare agencies and childcare
73	Title 63, Chapters 11, 13	State	Dept. of Labor, Licensing and Regulation, Occupational Safety and Health
74	Chapter 71	State	Contested Cases from the Dept. of Transportation
75	Chapter 63	State	Budget and Control Board
76	Chapter 19	State	Dept. of Consumer Affairs
77	Chapter 28	State	Dept. of Labor, Licensing and Regulation, Occupational Health and Safety Review Board
78	Chapter 127	State	Dept. of Revenue, Alcoholic Beverages
79	Chapter 7	State	Dept. of Health and Environmental Control, Coastal Division
80	Chapter 30	State	Dept. of Health and Environmental Control, Standards for the Permitting of Agricultural Animal
81	Chapter 61-43	State	Dept. of Insurance
82	Chapter 69	State	Dept. of Health and Environmental Control, Land Resources and Conservation Districts Division
83	Chapter 72	State	Dept. of Natural Resources, Drought Response Committee
84	Chapter 121	State	Dept. of Social Services, Child Care Facilities
85	Chapter 114	State	Building Codes Council
86	Chapter 8	State	Dept. of Health and Environmental Control, Groundwater Use and Reporting
87	Chapter 61-113	State	Dept. of Labor, Licensing and Regulation, SC Board of Chiropractic Examiners
88	Chapter 25	State	South Carolina Lottery Commission
89	Chapter 44	State	Dept. of Health and Environmental Control, Development of Subdivision Water Supply and
90	Chapter 61-57	State	Retention and Expedience of Issuing Costs and Copies of Rules
91	Chapter 61-67	State	County Office Space for Administrative Law Judges
92	58.1	State	Travel - subsistence and mileage for Administrative Law Judges
93	58.2	State	Administrative, non-collateral appeals from Dept. of Corrections and Dept. of Probation, Parole
94	58.3	State	
95	Al-Shabazz v. State, etc.	State	

Agency Name: ADMINISTRATIVE LAW COURT
Agency Code: COSO **Section:** 58

Customer Template
 Specify only for the following segments: (1) Industry Name; (2) Professional Organization Name; (3) Public Demographics.

Divisions or Major Programs	Description	Services/Product Provided to Customers	Customer Segments	Customer Segments
SCALC Hearings	Contested case hearings, appeals, regulation	Final Orders issued in all cases filed with the Court	Executive Branch/State Agencies General Public	Any person filing a request for a hearing with the ALC Local Govts.
OMVH Hearings	Contested case hearings regarding driver's	Final Orders issued in all cases filed with the OMVH	Industry Executive Branch/State Agencies General Public Industry	Legal community (attorneys) Any person filing a request for a hearing with the OMVH Legal community (attorneys)

Agency Name: ADMINISTRATIVE LAW COURT

Fiscal Year 2017-2018
 Accountability Report

Agency Code: C050 **Section:** 058

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
All state agencies that appear before the Court of DMV	State Government	Work with the agencies to provide information for citizens who are	All objectives
University of South Carolina, School of Law	State Government	Provide internships for the summer JOE Program	All objectives
SC Bar	Professional Association	Provide speakers for continuing legal education seminars and assist in	All objectives
SCPRT	State Government	The ALC and SC PRT provide and assist each other with IT support as	All objectives

Agency Name: ADMINISTRATIVE LAW COURT
 Agency Code: 0300 Section: 058

Item	Is this a Repeat Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	External Review and Report	Restructuring Report	House Legislative Oversight Committee	State	Annually	January	Overnight information from agency	Paper
2	External Review and Report	Restructuring Report	Office of Senate Oversight	State	Annually	January	Overnight information from agency	Paper
3	External Review and Report	Accountability Report	Executive Budget Office	State	Annually	September	Annual accountability regarding performance	www.kact.net and paper
4	External Review and Report	Annual Budget Plans	Executive Budget Office	State	Annually	September/October	Prioritize and make requests for operating and capital needs	Paper
5	External Review and Report	Organizational Chart	Human Resources	State	Annually	September	Positions, titles and classification	Paper
6	External Review and Report	IT/IS Plans	Division of Technology	State	Annually	October	Data collection and survey regarding IT plans and policies	Paper
7	External Review and Report	Minority Report	DOA	State	Quarterly	10th	Purchases from minority vendors	Paper
8	External Review and Report	Minority Utilization Plan	DOA	State	Annually	September	Projection of purchases from minority vendors	Paper
9	External Review and Report	State Vehicle Summary	DOA	State	Monthly	10th	Leave car mileage	Paper
10	External Review and Report	DEW UCE	DEW	State	Quarterly	15th	Weight and contribution report	Paper
11	External Review and Report	Procurement	DOA	State	Quarterly	15th	Type of procurement	Paper
12	External Review and Report	Decided Budget	CG	State	Annually	September	Budget requests placed in line item	Paper
13	External Review and Report	GAAP	DOA	State	Annually	Upon request	General accounting principals report	Paper
14	External Review and Report	Travel Narrative	DOA	State	Annually	Upon request	Travel justification	Paper
		Fees and Fines Report	DOA	State	Annually	August	Other revenue	www.slate.net and paper